Date >> 10 July 2025

M Quilliam
C/- Marie Simmonds
17 Hammond Street
MYSTERTON QLD 4812

Email >> mariesimmonds828@gmail.com

Dear Sir/Madam

Action Notice
Planning Act 2016

Council acknowledges receipt of your application on 26 June 2025 and advises that the application is not properly made pursuant to the *Planning Act 2016*.

Application Details

Application no:	RAL25/0047
Assessment no.	2015010
Proposal:	Lot Creation - One Lot into Two Lots
Development Type:	Development Permit – Reconfiguring a Lot
Street address/s:	10 Burton Street MYSTERTON QLD 4812
Real property description/s:	Lot 20 RP 706523

Reasons and Actions Required

The reasons why the application requires an Action Notice are;

- Not made in the approved form.
- Not accompanied by the required fee.

The actions required to make the application properly made, are provided below:

- Payment of the outstanding application fee of $3,614.00 as per the invoice issued on 26 June 2025.
- Amendment of the submitted DA Form 1.

Pursuant to section 51of the *Planning Act 2016,* the applicant must take the actions identified above to make the application properly made. Pursuant to section 3.2 of the Development Assessment Rules under the *Planning Act 2016*, the applicant <u>must comply with all of the actions</u> and <u>give notice of compliance</u> to the assessment manager within 20 business days of this notice (or further agreed period), otherwise the application will be taken to have not been made and the application will be returned.

If you have any further queries in relation to the above, please do not hesitate to contact Jake Kidner on telephone 07 4417 5240 or email developmentassessment@townsville.qld.gov.au.

Yours faithfully

For Assessment Manager
Planning and Development

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