

Development Application Fees Discounts for Community Uses

INFORMATION SHEET

This information sheet is a guideline for applying application fee discounts to uses that provide a community type or service.

When lodging a development application with council, an application fee is usually required. Organisations that provide a community service may be eligible for a discount of their application fees.

If your organisation is not operating for the profit or gain of its individual members, either directly or indirectly, and is also providing a use with a community service or benefit you are able to apply to council for discount.

WHAT TYPE OF ORGANISATIONS CAN APPLY?

Organisations who wish to apply for a discount should be non-for-profit* (including charities), and the development proposal being applied for should be aligned towards a community type service or community benefit. Types of uses or organisations that may be eligible include:

- » charity organisations
- » community child care centres
- » cultural studies
- » environmental protection societies
- » neighbourhood associations
- » public museums and libraries
- » scientific societies
- » Scouts/Girl Guides
- » community sports clubs
- » surf lifesaving clubs
- » traditional service clubs
- » animal welfare groups

HOW AND WHEN DO I APPLY

Prior to lodging your development application, you need to apply in writing to 'Planning, Townsville City Council,' via email to developmentassessment@townsville.qld.gov.au.

Your request should include:

- » Details of what your organisation does and the community services/benefits being provided by your organisation
- » A description of your development proposal (this may include development plans)
- » A breakdown of the applicable development application fee that would otherwise apply
- » Any pre-lodgement meeting minutes (if applicable)

It is recommended that prior to lodging a development application you discuss your proposal with a council Planning Officer. A pre-lodgement meeting council also be beneficial to your proposal. Pre-lodgement meetings can be booked via our website.

Council officers will consider your request for discount, and if successful you will receive a letter of approval for the discounted amount. This letter is to be included with the lodgement of the development application material.

*a not-for-profit (NFP) organisation does not operate for the profit or gain of its individual members, whether these gains would have been direct or indirect.

An NFP organisation is **not an organisation that hasn't made a profit**. An NFP organisation can still make a profit, but this profit must be used to carry out its purposes and must not be distributed to owners, members and other private people.

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WHAT DISCOUNT CAN I EXPECT TO RECEIVE?

If your request for discount is approved your development application could receive a 50% discount up to \$5000 limit, whichever is the lesser amount.

Note: The discount is applicable to application fees only. Discounts are not able to be given for Infrastructure Charges levied against development approvals.

MORE INFORMATION

For more information please visit www.townsville.qld.gov.au or contact council.

CONTACT US

Online: www.townsville.qld.gov.au

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Email: developmentassessment@townsville.qld.gov.au