



ARTS AND CULTURE ADVISORY COMMITTEE

AGENDA

DATE: THURSDAY 5 December 2019
8:45am for 9:00am – 11:30am

VENUE: The Terrace Room, First Floor, Civic Theatre,
Boundary Street, South Townville

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Terri Brabon
Dr Barbara Cheshire
Hillary Coyne
Carol Dall'Osto

Theatre iNQ
Visual arts educator and practicing artist
Dancenorth
Musician (Professional accompanist), Australian Concerto and
Vocal Competition (ACVC)
Full Throttle Theatre Company
Practising artist and Art Gallery owner
Australian Festival of Chamber Music (AFCM)
Practising Visual Arts
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Townsville Eisteddfod Inc
Townsville Creative Technologies College
Townsville Aboriginal and Torres Strait Islander Cultural Centre
Practising Visual Arts
Townsville Community Music Centre
Townsville Choral Society
Umbrella Studio Contemporary Arts, Professional Arts North QLD

Madonna Davies
Dr Sylvia Ditchburn
Gavin Findlay
Tony Fitzsimmons
Judy Hunter
Hilary Martin
Jeffrey Nielsen
Bjarne Ohlin
Rosalind Sailor
Dr Anneke Silver
Mark Smith
Sonia Warrell
Kellie Williams

Non-member ACAC support role:

Julie McTaggart

Meeting Facilitator, Community Development Officer, Community
Programs, Townsville City Council

Judith Jensen

Team Manager, Arts – Visual and Performing, Townsville City
Council

Dr Jonathan McBurnie

Creative Director, Galleries, Townsville City Council

Emily Molloy

Coordinator, Performing Arts

Margaret Darveniza

Team Manager, Community Engagement

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

ARTS AND CULTURE ADVISORY COMMITTEE

Townsville City Council

MEETING DATE: Thursday 5 December 2019
 TIME: 8:45am – 11:30am
 VENUE: The Terrace Room, Level 1, Civic Theatre, Boundary Street, South Townsville

AGENDA

AGENDA PROPER		
Time	Item	Responsible Person
8:45am - 9:00am	Networking opportunities with members	
9:00am - 9:05am	Opening of Meeting Acknowledgement of Country	ACAC Chairperson – Cr Colleen Doyle
	Housekeeping Apologies and Leave of Absence Welcome to Guests Membership Update – N/A Confirmation of Minutes/Notes of Previous Meeting held 3 October 2019. Today's Agenda Correspondence <ul style="list-style-type: none"> • Opportunity to visit to Sprout Hub community facility at Elliot Springs • “What’s On” Website Review – Survey • Draft PANQ 2020 Arts Planning Calendar 	ACAC Chairperson – Cr Colleen Doyle ACAC Meeting Facilitator – Julie McTaggart
9:05am – 9:10am	Agenda Submission and Action Register Update Questions by Exception <ul style="list-style-type: none"> • Updates on Completed items and Open items Total Items = 83 Completed Items = 78 Open Items = 5 <ul style="list-style-type: none"> • Meeting Actions from/since last meeting • New Agenda items x 2 	ACAC Meeting Facilitator – Julie McTaggart
9:10am – 9:20am (10 mins)	Item 1: Presentation Update on Regional Arts Development Fund Grants (RADF)	Alistair Baggott, Partnership Officer Grants and Partnerships

9:20am – 9:35am (15 mins)	Item 2: Presentation Draft Liveability Study – that will be on Have Your Say on Website for first 2 weeks of December.	Sally Butler, Principal Inclusive Communities
9:35am – 9:45am (10 mins)	Advisory Committee Forum Introduce the forthcoming Forum (February 2020). Explain purpose of the Forum. <ul style="list-style-type: none"> To show appreciation for the work done by the Advisory Committees (a chance to say thank you to the Committee members) To provide a platform for Advisory Committees to showcase some of their successes/achievements during this term To explore any key connections across the Advisory Committees Present any identifying key (re-occurring/significant) issues To illustrate how the Advisory Committees have worked with and supported Council priorities <p>Outcome – As part of this session <u>key messages for future Council</u> will be documented</p>	ACAC Chairperson – Cr Colleen Doyle ACAC Meeting Facilitator
9:45am – 10:00am (15 mins)	Mini Review – ACAC 2016 – 2020 Explain the Facilitation Method - 4 Questions in turn – Answer individually, then discuss in small groups, collate responses. Q1 – What do you feel have been the highlights and the greatest achievements during this term of the Arts and Culture Advisory Committee?	ACAC Chairperson & ACAC Meeting Facilitator All ACAC Members
10:00am -10:15am	BREAK (15 Minutes) End of Year Celebration – Morning Tea	
10:15am – 10:30am (15 mins)	Mini Review – ACAC 2016 – 2020 Continued Q2 – How have you/your organisation benefited from being a part of the Arts and Culture Advisory Committee?	ACAC Chairperson & ACAC Meeting Facilitator All ACAC Members
10:30am – 10:45am (15 mins)	Q3 – When considering how the meetings have been facilitated and run, what has gone well and where could we make changes?	
10:45am – 11:00am (15mins)	Q4 – What do you think has helped or hindered the work of the committee? How would you like to see these “helpers” enhanced, and these “hinderers” minimised?	

11:00am – 11:15am (mins)	Large Group – Discussion Key messages for future Council	ACAC Chairperson & ACAC Meeting Facilitator All ACAC Members
11:20am – 11:30am (10mins)	Other Business – Reminders about: <ul style="list-style-type: none"> • PANQ have sent out draft 2020 Arts Planning Calendar • Opportunity to visit to newly completed Sprout Hub community facility at Elliot Springs • “What’s On” Website Review – Survey on website – open until 20 December. 	ACAC Meeting Facilitator
11:30am	Close of Meeting “Big Thank You” to all members. Merry Christmas	ACAC Chairperson – Cr Colleen Doyle

Attachments >>

Attachment 1: ACAC 2019 Meeting Schedule

Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 14 November 2019)

(Open Items or recently completed items only)

Attachment 1: ACAC 2019 Meeting Schedule

Arts & Culture Advisory Committee (1st Thursday of the Month) 8.45am for a 9am start, 11.30am conclusion			
Month	Meeting Date	Agenda closes	Venue
April	Thursday 04/04/2019	Thursday 07/03/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
June	Thursday 06/06/2019	Thursday 09/05/2019	Level 1 Function Room, Riverway Stadium, Village Boulevard, Thuringowa Central
August	Thursday 08/08/2019	Thursday 22/07/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
Oct	Thursday 03/10/2019	Thursday 05/09/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale)
Dec	Thursday 05/12/2019	Thursday 14/11/2019	The Terrace Room, 1 st Floor, Civic Theatre

Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 14 November 2019)
(Open Items only)

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Date received	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to occur	Outcome	By Whom
29	Meeting Action	07.12.17	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	07.12.17	To be distributed by email.	Organisational Chart is being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05.04.18, or 07.06.18, or 09.08.18, or 04.10.18 or 06.12.18 Meetings. To be sent out when available. Organisational Chart relating to Arts Team in Council will be distributed to ACAC prior to December 2019 Meeting.	Meeting Facilitator
46	Meeting Action	05.04.2018	ACAC as engagement point to support Council in Review of What's On webpage and Council's public website	Councillor Doyle will reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1)	Cr Doyle to follow up with Public Affairs in Council	07.06.18	On agenda for June 2018 Meeting for update. Confirm with Chair Cr Doyle. On Agenda for 3 October 2019 Meeting.	Update at 7 June Meeting – did not occur. Move to 9 August Meeting. Move to 4 October Meeting. Move to 6 December 2018 Meeting. Awaiting advice from Public Affairs. Invitation to ACAC Meeting when available. A/Manager Community Engagement informed that Review of What's On is not happening at this time. October 2019 Meeting - Craig Treloar, Head Digital Strategy, TCC gave presentation is to ACAC on What's On Website Review Project. COMPLETED	Chair Cr Doyle & Meeting Facilitator Julie McTaggart
53	Meeting Action	07.06.18	RADF Committee & assessment of applications for RADF Funding	Invite a representative of the RADF Committee to talk about their membership and their role in assessment of applications for funding through Regional Arts Development Fund.	Invite to future meeting.	09.08.18	Meeting Facilitator to invite to August ACAC Meeting. Postponed to a future meeting.	09.08.18 Update Deferred - Advice from Coordinator Community Programs Awaiting RADF Funding application result. EOI Process for selecting new RADF Committee to be started soon. 10.10.18 New RADF Committee Members announced. 23.10.18 RADF Grant Round opened. Applications close 19 November 2018. 6 June 2019 update - New RADF Committee in place. RADF grants round to open soon. 5 Dec 2019 ACAC Meeting - Update on recent RADF Funding Round - Presentation by Alistair Baggott, Partnership Officer, Grants and Partnerships Team	ACAC Meeting Facilitator

71	Agenda Submission - For Discussion/Decision	09.01.2019	New Regional Gallery	<p>I was amazed to discover the Regional Gallery had been dropped off the Agenda. When this committee started in 2018 it was at the top of the list. Unfortunately, it was usually placed last on the Agenda and discussion was very little or none at all.</p> <p>The Weekend Australian recently wrote that the Araluen Arts Centre in Alice Springs is the largest regional gallery in Australia. Alice Springs has an urban population of approx 24,000 (2016) and Townsville approx pop of 173,815 (2016). Townsville is a long way behind in its visual arts commitment and as a committee we should be advocating more positive action for a new Regional Gallery.</p>	As a committee we should be advocating more positive action for a new Regional Gallery.	07.02.2019	Meeting Facilitator has forwarded this agenda item to Principal - Projects, Future Cities and Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting.	Update was provided by Manager Arts Team at ACAC Meeting 4 April 2019. Further updates on discussions will be provided as they become available.	ACAC Meeting Facilitator and Judith Jensen Team Manager Arts and Jaqui Bohn A/General Manager Future Cities.
79	Agenda Submission - For Discussion/Decision	11.09.19	What's On Website Project	Craig Treloar, Head Digital Strategy, would like to give a briefing/presentation to ACAC on the What's On Website Project	Briefing and then discussion with ACAC on the What's On Website Project	03.10.19	Meeting Facilitator to include on Agenda for 3 October 2019 ACAC Meeting .	Presentation on What's On website Project provided and discussion with ACAC followed at ACAC Meeting 3 October 2019. COMPLETED	Craig Treloar, Head Digital Strategy, Townsville City Council
80	Agenda Submission - For Discussion/Decision	24.09.19	Arts Hub project	Judith Jensen, Team Manager Arts Team, would like to give a presentation and discuss the Arts Hub - Online Portal Project with ACAC. This will be done with Craig Treloar, Head Digital Strategy. This covers the inclusion of an Artists Register and Venues Register (actions to support Council in ACAC Action Plan).	Briefing and then discussion with ACAC on the Arts Hub - Online Portal Project	03.10.19	Meeting Facilitator to include on Agenda for 3 October 2019 ACAC Meeting .	Presentation on Arts Hub Project provided and discussion with ACAC followed at ACAC Meeting 3 October 2019. COMPLETED	Judith Jensen, Team Manager, Arts Team and Craig Treloar, Head Digital Strategy, Townsville City Council

81	Agenda Submission - For Discussion/Decision	07.11.19	Draft Liveability Study	Sally Butler, Principal Inclusive Communities, Future Cities, Townsville City Council - Presentation of the draft Liveability Strategy that will be available on Have your Say for public comment the first two weeks of December.	Information sharing only	05.12.19	Meeting Facilitator to include on Agenda for 5 December 2019 ACAC Meeting .		Sally Butler, Principal Inclusive Communities, Future Cities, Townsville City Council.
82	Agenda Submission - For Discussion/Decision	09.11.19	Art Opportunity - Stickers for rubbish and recycling bins	Stickers for rubbish and recycling bins to differentiate. Could this be an art opportunity? I know from experience many people get the rubbish and recycling bins mixed up or don't care, but a 'cool' sticker for each one that shows what goes in what bin would be good for all of us. When the council does get a bin for plastics and other frightful stuff that could also be an option.	Discussion at ACAC Meeting	05.12.19	Meeting Facilitator to include on Agenda for 5 December 2019 ACAC Meeting .		ACAC Meeting Facilitator
83	Agenda Submission - For Discussion/Decision	20.11.19	Changes at the Old Courthouse	Discussion on Changes at the Old Courthouse			Meeting Facilitator to discuss with Managers.	This item will receive an operational response so will not be included in ACAC Meeting Agenda at this time. COMPLETED	ACAC Meeting Facilitator