



ARTS AND CULTURE ADVISORY COMMITTEE REPORT

THURSDAY 3 OCTOBER 2019 AT 9.03AM

TOWNSVILLE STADIUM

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Gavin Findlay
Terri Brabon
Dr Barbara Cheshire
Hillary Coyne
Carol Dall'Osto

Australian Festival of Chamber Music (AFCM)
TheatreINQ
Visual arts educator and practising artist
Dancenorth
Musician (Professional accompanist), Australian Concerto and Vocal Competition (ACVC)
Practising artist and Art Gallery owner
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Townsville Eisteddfod Inc
Practising Visual Arts
Townsville Choral Society
Townsville Creative Technologies College
Full Throttle Theatre Company

Dr Sylvia Ditchburn
Judy Hunter
Hilary Martin
Jeffrey Nielsen
Dr Anneke Silver
Sonia Warrell
Bjarne Ohlin
Madonna Davies

Non-member ACAC support role:
Julie McTaggart

Emily Molloy

Judith Jensen
Dr Jonathan McBurnie
Rebecca Pola

Meeting Facilitator, Community Development Officer, Future Cities Office, Townsville City Council
A/Coordinator Performing Arts, Community Engagement & Cultural Facilities, Townsville City Council
Team Manager Arts, Townsville City Council
Creative Director Galleries, Townsville City Council
Community Safety Officer, Townsville City Council
Council Secretariat, Townsville City Council

Goals and Objectives that identify strategic intent of Townsville City Council >>

Corporate Plan >>

- Goal 1 -** A Prosperous City - Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.
- Goal 2 -** A City for People - Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, resilient, safe and healthy community.
- Goal 3 -** A Clean and Green City - Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.
- Goal 4 -** A Smarter, Faster, Better Council - Ensure the Townsville City Council remains a smarter, faster and better Council that is easy to work with, and for, and gains community trust by being transparent and managing its resources well.

Objectives >>

Goal 1 - A Prosperous City

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Activate economic and geographic strengths and market Townsville as a vibrant and smart destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

- 2.1 Provide services and local infrastructure that meet community expectations, support growth, build resilience and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities, community infrastructure and creating placemaking activities.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to Council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at a city, suburb and place level.
- 3.2 Develop and implement long term waste and water security solutions that are socially, financially and environmentally sound.

Goal 4 - A Smarter, Faster, Better Council

- 4.1 Provide customer-focused services that enhance the customer experience and meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that Council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Ensure that public funds are expended efficiently and that Council expenditure represents value for money whilst supporting the local economy.
- 4.4 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.5 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the traditional owners and custodians of Townsville – the Wulgurukaba of Gurambilbarra and Yunbenun; and Bindal people. We pay our respect to their cultures, their ancestors and their elders, past and present, and all future generations.

TOWNSVILLE CITY COUNCIL
ARTS AND CULTURE ADVISORY COMMITTEE
THURSDAY 3 OCTOBER 2019

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

REPORT ARTS AND CULTURE ADVISORY COMMITTEE

DATE Thursday 3 October 2019

ITEMS 1 to 7

PRESENT

Councillor Russ Cook	Acting Committee Chair Townsville City Council
Councillor Colleen Doyle	Committee Chair
Dr Barbara Cheshire	Visual arts educator and practising artist
Jeffrey Nielsen	Townsville Eisteddfod Inc
Judy Hunter	Barrier Reef Orchestra, NQ Opera and Music Theatre
Sonia Warrell	Townsville Choral Society
Carol Dall'Osto	Musician (Professional accompanist), Australian Concerto and Vocal Competition (ACVC)
Dr Sylvia Ditchburn	Practising artist and Art Gallery owner
Julie McTaggart	Meeting Facilitator, Community Development Officer, Future Cities Office, Townsville City Council

GUESTS

Margaret Darveniza	Team Manager Community Engagement
Judith Jensen	Team Manager Arts, Townsville City Council
Emily Molloy	Team Leader Technical Services, Townsville City Council
Margaret Robertson	Townsville Community Information Centre
Craig Treloar	Head Digital Strategy, Townsville City Council

APOLOGIES

Councillor Verena Coombe	Townsville City Council
Dr Anneke Silver	Practising Visual Arts
Bjarne Ohlin	Townsville Creative Technologies College
Gavin Findlay	Australian Festival of Chamber Music (AFCM)
Kellie Williams	Umbrella Studio Contemporary Arts
Madonna Davies	Full Throttle Theatre Company
Mark Smith	Townsville Community Music Centre
Terri Brabon	TheatreINQ
Tony Fitzsimmons	
Dr Jonathan McBurnie	Creative Director Galleries, Townsville City Council
Stacey Gibson	General Manager Community Engagement and Cultural Services, Townsville City Council
Ian McIntosh	
Teresa Hudson	Townsville Community information Centre

NOT PRESENT

Hillary Coyne	Dancenorth
Hilary Martin	La Luna Youth Arts
Rosalind Sailor	Townsville Aboriginal and Torres Strait Islander Cultural Centre

Opening of meeting

The Acting Chair, Councillor R Cook opened the meeting at 9.03am.

There was no quorum present. Below are the notes of the matters discussed.

Acknowledgement to Country

The Acting Chair, Councillor R Cook provided the Acknowledgement to Country.

Disclosure of Interests

The Meeting Facilitator reminded the Councillor of his obligations for disclosing conflicts of interest and material personal interests for items on the agenda.

There were no conflicts of interest or material personal interests declared.

Apologies and leave of absence

Apologies were noted.

Confirmation of minutes

Confirmation of the Minutes of the previous meeting held on 8 August 2019 was held over to the next Committee meeting.

Correspondence

The Meeting Facilitator provided an update on correspondence with regards to this Committee.

Action Register – Update on outstanding items (ACAC Meeting Facilitator)

See Attachment 1 – ACAC Agenda Submission and Meeting Action Register.

The Meeting Facilitator provided an update on the ACAC Agenda Items and Meeting Action Register

Agenda Items

Item 1. Presentation and discussion for feedback "What's On" Website Renewal Project

The Head Digital Strategy provided a presentation on the "What's On" Website Renewal Project which included the following information:

- project outline;
- strategic objectives;
- refining the scope;
- a public survey will be distributed shortly to ascertain what new functionality visitors to the website are likely to use/want. Some examples of new functionality were provided; and

- next steps.

Committee members provided feedback / raised queries. The Head Digital Strategy responded to the queries.

The Head Digital Strategy requested feedback on the 'discover our whole area' approach. The Head Digital Strategy referred to the 'discoversalisbury.com.au' site as a good example and requested feedback.

Councillor R Cook vacated the meeting.

The Committee members provided feedback on the Salisbury site.

The Chair, Councillor C Doyle took a seat at the meeting.

Item 2. Proposed Arts Community Hub Website Project - Online Portal presentation and discussion

The Head Digital Strategy and the Team Manager Arts provided a presentation on the proposed Arts Community Hub Website Project - Online Portal which included the following information:

- project outline;
- required functionality;
- draft website structure – Arts Hub homepage; and
- next steps.

The Chair, Councillor C Doyle and the Meeting Facilitator provided further details.

The Committee discussed what the geographic boundaries may be.

The Committee members provided feedback.

Item 3. Community Information Centre

Margaret Robertson and the Chair, Councillor C Doyle provided an overview of the Community Information Centre which included the following information:

- its purpose;
- redevelopment of whole community directory website including Arts components;
- hold directory as host for community use;
- working with Council on the above projects; and
- new Community Information Centre office and Activation Zone (ground floor of Northtown).

Disclosure of Interests

The Meeting Facilitator referred to the disclosure of interests statement.

There were no conflicts of interest or material personal interests declared by Councillors now in the room.

Item 4. Community Recovery

The Team Leader Technical Services and the Team Manager Arts provided an update on the status of impacted theatres/venues as a result of the monsoonal/flood event.

It was suggested to display the video on damage to the Civic Theatre at the Civic Theatre and put it in the City Libraries' Townsville Local History Collection. It was also suggested to provide the Townsville Museum and Historical Society a copy of the video.

The Meeting Facilitator/Team Leader Community Development and the Chair Cr Doyle (as Chair of the Human and Social Recovery Sub-Group) gave an update on community recovery which included the following information:

- a. update on human and social recovery;
- c. Mental Health Day 10 October - Help Townsville break a world record - For the 'Most people wearing high-visibility vests at a single venue';
- d. Mentally Healthy City - Wellness Expo - 26 October 2019; and
- e. Disaster Ready Sunday - 3 November 2019.

Item 5. Mayor's Christmas Tree Appeal - All Stars Concert

The Meeting Facilitator provided an overview of the Mayor's Christmas Tree Appeal - All Stars Concert to be held on 26 November 2019.

Item 6. Action Plan - Actions in focus

The Meeting Facilitator provided an update on the Action Plan - Actions in focus and requested the Committee members to review the Action Plan and advise of their priorities.

The Chair, Councillor C Doyle advised of the proposed community forum in February involving this Committee as well as the Inclusive Community Advisory Committee and the Community Safety Advisory Committee.

Updates on the following Action Plan items were provided:

- 1.6.1 Promote ACAC within and external to Council, as a key engagement and advisory body.
 - Showcase ACAC Banner and Quick Fact Sheets/Postcards to use at community events and promoting internally in Council.
- 2.1.1 Develop an annual arts planning tool/calendar
 - Update from PANQ on 2020 Planning calendar

The Committee members were advised that if they wish to add items to the calendar then email terribrabon@gmail.com

Item 7. Updates from members

Exhibition

Dr Sylvia Ditchburn provided details on an exhibition she is holding this Sunday and invited the Committee members to the exhibition.

Eisteddfod

Jeffrey Nielsen provided an overview of the Eisteddfod held recently and thanked the Civic Theatre and Townsville Stadium staff.

Australian Concerto and Vocal Competition

Carol Dall'Osto thanked Council, particularly Judith Jensen, for helping with the Australian Concerto and Vocal Competition held recently. Carol provided an overview of this event.

Next meeting – Thursday 5 December 2019

Agenda items due – Thursday 7 November 2019

Venue – To be advised.

The Chair closed the meeting at 11.36am.

**COUNCILLOR C DOYLE
CHAIR**

Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 1 of 17

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Date received	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to occur	Outcome	By Whom
1	Agenda Submission - Information only (no discussion necessary)	25.11.2016	Suggested criteria for assessment of Arts Facilities	Suggested Criteria for assessment of Arts Facilities in the Expressions of Interest 1) Location (access for users and public room for growth) 2) Practicality in terms of purpose and function 3) Implications for long-range strategic planning	Recommendation to Council to enable an informed decision to be made	07.02.2017	Tabled as information only as part of this register of agenda submission and actions ACAC meeting 07.02.2017	COMPLETED - No Further Action	Meeting Facilitator Julie McTaggart
2	Agenda Submission - For Discussion/Decision	06.12.2016	Perc Tucker and Pinnacles Galleries Governance			07.02.2017	Discussed at 07.02.2017 meeting - link to Agenda Item received 02.02.2017 - Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources - Jeff Jimmieson. Creative Director Position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new creative Director Galleries - Lee-Ann Joy. Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED	Meeting Facilitator Julie McTaggart & ACAC Chair - Cr Doyle
3	Agenda Submission - For Discussion/Decision	06.12.2016	Petition from the Arts Action Group			07.02.2017	As Above	this item to be kept as a standing agenda item and information/update from Cr Doyle (Chairperson) and Operational Staff to occur at Future Meetings. AS ABOVE. COMPLETED	Meeting Facilitator Julie McTaggart

4	Agenda Submission - For Discussion/Decision	15.12.2016	Delay in Council Funding Decisions	Those who applied in the September Funding round received on 15th December the following notifications: Council is undertaking a further review of grant applications received through this funding round. As part of this review process, you may be requested to provide additional information to council officers on your grant application. This review will mean that you will be notified of the outcome of your grant application outside of the advertised assessment duration of up to 10 weeks. We appreciate your patience waiting for an outcome to your grant application. We will advise you of the outcome when a funding decision has been made on your application by a meeting of Ordinary Council.	Concerns (a) if grants have been properly submitted they should be judged on the information provided. Queries/clarification should fall within the 10 week period. (b) Many grants are predicated on co-funding. Applicants with pending grants from other agencies who would have listed "mid Dec" outcome for this grant may well be disadvantaged. (c) the earliest that these could now be dealt with is the Council meeting at end January, so applicants' event planning delayed into February. Therefore, (a) why has this happened (b) and what steps are being taken to ensure that this is a one-off event.	07.02.2017	Council Community Grants Officer Arthur Schulz spoke at ACAC Meeting 07.02.17 about delay in approval of some of the recent grant applications. Councillors present also spoke at meeting – refer Meeting Minutes 7 February 2017.	COMPLETED	Meeting Facilitator – Julie McTaggart Community Grants Officer – Arthur Schulz
5	Agenda Submission - For Discussion/Decision	13.01.2017	Regional Arts Development Fund (RADF)- Community Capacity Building Workshops	As mentioned in the last Orientation meeting, RADF has funds available to provide workshops/education to Townsville's artistic community. Some suggestions are: Creating connections – How to establish partnerships, key success factors and potential pitfalls of partnerships, getting the most out of mentorships and coaching. - Project development – Tips for developing project plans and budgets in line with funding requirements. - Grant writing workshops – How to determine the right grant for you, ensuring your project is 'grant ready', using the right language for successful grants, information gathering and report writing, how to acquire your funds. - Marketing projects and Community engagement – tips and tricks to market your project and engage your target audience.	Seeking input from the industry leaders on the types of subjects and information that should be provided.	07.02.2017	Discussed at ACAC Meeting 07.02.17 Working group formed to progress workshop planning - 5 ACAC Members expressed interest – refer Meeting Minutes 07.02.17. Working group meeting held 21/04/17. RADF Committee Member also included. Working Group reported back plans and progress at ACAC Meeting 06.06.17. ACAC and RADF Committee Members and Council staff collaborated to deliver further workshops on 5 & 9 September.	Planning and Implementation of RADF Capacity Building Workshop – "Articulating your Idea" on 26 June 2017. Presenters: Kyle Page - Artistic Director Dancenorth and Dr Jonathan McBurnie - Director Umbrella Studio. Further working group meeting to occur July to plan and implement second workshop in August 2017. RADF funding to Council for 16/17 can be utilised until September when Funding Agreement with Arts QLD expires. A further workshop "RADF Grant Writing Workshop" was delivered at 2 alternative times on 5 & 9 September. Application by TCC for further funding in 17/18 included provision of further capacity building workshops. COMPLETED	Meeting Facilitator – Julie McTaggart and ACAC Members in Working Group
6	Agenda Submission - Information only (no discussion necessary)	20.01.2017	Townsville's dance community	Presentation and Question and Answer by Directors of Ann Roberts School of Dance on their current operations, current and future use of performing arts infrastructure.	Information for Councillors and Committee on the nature and extent of the dance community.	07.02.2017	Invited to ACAC Meeting 07.02.17 - Presentation by Jane Pirani and Andre Reynaud, Ann Roberts School of Dance.	COMPLETED	Meeting Facilitator – Julie McTaggart
7	Agenda Submission - Information only (no discussion necessary)	31.01.2017	Pop Up North Queensland	Umbrella Studios has been successful in an application for Catalyst funding for a pop up festival, and is looking to get this happening ASAP.	Giving ACAC this news and inviting their thoughts will allow each different organisation to consider if this could be an event that could benefit them, and how they might contribute to it.	07.02.2017	At ACAC Meeting 07.02.17 Dr Jonathan McBurnie, ACAC Member provided an overview of the Pop Up North QLD Festival coming up.	COMPLETED	Dr Jonathan McBurnie ACAC Member

8	Agenda Submission - For Discussion/Decision	02.02.2017	Creative Director Position	<p>I would like to table some questions around the new position of Creative Director</p> <ol style="list-style-type: none"> 1. What is the Salary? Will it attract applicants of "Director" calibre? 2. Will there be a curator to replace Eric? 3. What is the job description? 4. Who will be on the interviewing panel for applicants? 5. What will be the hierarchical relationship between the "team leader" and the "creative director"? 	To be involved at every step.	07.02.2017	<p>Discussed at 07.02.17 Meeting – link to Agenda Items received 06.12.16 – Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.</p>	<p>Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17</p> <p>COMPLETED</p>	Meeting Facilitator - Julie McTaggart
9	Agenda Submission - For Discussion/Decision	Nov-16	NQ Arts Awards	<p>The NQ Arts Awards were developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was to have them hosted by a different council each event which was every two years. Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017.</p>	<p>Seeking committee's views on how the Arts awards should proceed:</p> <ul style="list-style-type: none"> • The same process - all art forms celebrated in one event. • Look to hold individual events (i.e. visual, performing and literature). • Each region manages their own event. • Different model. • No awards ceremony. 	07.02.2017	<p>Tabled at ACAC Meeting 07.02.17 Not enough time to discuss at 07.02.17 or 06.04.17 Meetings. Discussion to progress as action included in ACAC Action Plan being drafted by Working Group. Action Planning discussion began with ACAC members present at 06.06.17 Meeting. Working Group met 15.06.17. Included as Action in ACAC Action Plan</p>	<p>Included as action in ACAC Action Plan being drafted by Working Group. First draft provided to ACAC meeting 03/08/17 and 2nd draft to meeting 03/10/17. Further draft provided and workshop conducted at ACAC meeting 07/12/17. Further draft provided at 01/02/18 meeting. Support to finalise action plan and begin projects on actions. Special meeting/ Workshop held 16/03/18. Decision on whether Arts Awards will continue and if so, how they proceed. Close of this item by next bi-monthly meeting. Discussion at 05/04/18 Meeting suggesting that a Recognition Celebration night be planned. Meeting Facilitator to send out Expression of Interest to members to be on Working group with Council leading. On agenda for June Meeting for working group to form and do initial scoping of action. Update at 7 June 2018 Meeting This is an Action under ACAC Action Plan. Action 1.1.1 Recognition Strategy. Working Group to be formed and meeting to be called. Update at ACAC Meeting 09.08.18 Deferred currently - Waiting on advice from Arts Team in Council how this fits with development of Arts Strategy. ACAC Meeting 04.10.18 Judith Jensen Team Manager Arts - Visual and Performing gave briefing on development of Arts Strategy. Judith will lead Action Plan Working Group (Action 1.1.1) Meeting called. COMPLETED</p>	Meeting Facilitator - Julie McTaggart

10	Agenda Submission - For Discussion/Decision	13.03.2017	December Grant round	Can ACAC be advised if applicants have yet received the outcomes of the Grant round that was due to be decided last December and has now been postponed to the end of March? Has this delay had an effect on the cancellation of any applicants' programmes?	That ACAC ensure that Council staff and Councillors fully comprehend the outcomes of such delays. It is the public funding (Local and State especially) that will underpin pitches for corporate sponsorship - as the public funding supplies a "seal of approval/quality" to a corporate making such decisions. Further it will have shot the timelines for many activities to ribbons, I suspect. I urge Council to look to streamline this process as briefly discussed at the last meeting.	06.04.2017	(Link to Agenda Item No 4 - completed) Discussed at 06.04.17 meeting - Refer Minutes of meeting. All applicants have received outcome of Grants round. No complaints received about delays.	Agenda Item – COMPLETED. Community Grants Program and Processes are under review. Information will be provided when it becomes available.	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle
11	Agenda Submission - For Discussion/Decision	20.03.2017	Creative Director Perc Tucker Gallery	I'd like to: 1/have an update on the job description of this position 2/ have an indication of which people will be on the selection panel 3/what sort of salary range is offered I'd like to see the pros and cons of these items discussed by the committee	It is up to the ACAC to discuss and suggest and for TCC to take note of what the ACAC has to say about it.	06.04.2017	Link to previous Agenda items No 2 and 8. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED	A/GM Community Resources - Jeff Jimmieson
12	Agenda Submission - For Discussion/Decision	20.03.2017	Public Art Murals	In discussion on public art murals I'd like the committee to look at this web site and discuss. (ACAC Member - Dr Anneke Silver). http://www.pri.org/stories/2016-08-31/muralist-painting-weeds-represent-margins-society	Discussion	06.04.2017	Public Art Mural video shown and discussion at 6 April Meeting.	Public Art Mural video shown and discussion at 6 April Meeting. Link with presentation from TCC - Galleries staff Sarah Monts and Erwin Cruz on Street Art. COMPLETED	ACAC Chair – Cr Doyle & Meeting Facilitator – Julie McTaggart
13	Agenda Submission - For Discussion/Decision	03.04.2017	New Housing Developments - Planning for Community Facilities	The items below are from the State Development Office Business Breakfast which was held in early March. Requesting that someone from Planning at Council or someone from LendLease (Elliot Springs Project) may talk to us on: • How they plan for community facilities • What they see as a neighbourhood centre • How designers within LendLease (or any similar major company) source their information/do their research on what any specific area might need (for instance would one centre have a sprung wooden floor to allow for dance and exercise classes?) • How might they source public art Obviously our focus would be on fulfilling the cultural needs of a community.	Invitation to speakers from Planning in Council or someone from Lendlease (new Elliot Springs Development) to attend next ACAC Meeting for information and discussion.	06.06.2017	Chairperson deferred agenda item to ACAC Meeting 3 October 2017 as June and August meetings have priority agenda.	Simon Walker, Regional Development Manager, Communities, Lendlease presented at ACAC Meeting 3 October 2017 COMPLETED	ACAC Chair – Cr Doyle & Meeting Facilitator – Julie McTaggart

14	Agenda Submission - For Discussion/Decision	02.05.17	Further restructuring at Gallery Services	Gallery Services is on the verge of utter breakdown. A skeleton crew is holding a massive program on their shoulders, and no moves have been made to replace those that have departed or made redundant.	Some action, any action, needs to be taken by TCC.	06.06.2017	Links to Agenda Items 2,8 & 11. Operational matter – referred to Operational Managers when received. Related to Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes.	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle
15	Agenda Submission – For Information and Discussion	04.05.17	Townsville City Bus Hub project	Information for Committee on this project and discussion about link with Arts groups and businesses in city and opportunities for Arts Community.	Invite Simon Ormes, Senior Project Manager – Major Projects, Engineering Services, TCC to present on "Townsville City Bus Hub" project to next ACAC Meeting 6 June 2017.	06.06.2017	Simon Ormes presented to ACAC Meeting 6 June 2017 – Refer to Minutes of Meeting.	COMPLETED Design Consultant to be invited to ACAC October Meeting so ACAC can provide further feedback.	Meeting Facilitator – Julie McTaggart
16	Agenda Submission – For Information and Discussion	09.05.17	Update on Perc Tucker Gallery's lack of staff	<ul style="list-style-type: none"> • Please supply an update on current staffing for Perc Tucker Galleries – please indicate if there are any further redundancies, or redeployments (either in transition or not yet taken effect) – who is still at the Gallery and in what role • Please explain how the balance of this year's program and especially Strand Ephemera is being staffed and who and how are the programs for 2018-2020 being advanced • Please advise what steps are being taken to fill the "promised" Creative Director position and especially the time frame and the intended process 	To wholeheartedly support a resolution of ACAC that with the national and international reputation of Perc Tucker Gallery about to fall in tatters, that all councilors be called on to restaff PTRG properly and by the end of this year at the latest or declare what they intend to with the Gallery as an alternative.	06.06.2017	Links to Agenda Items 2, 8, 11 & 14 – Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when received. Related to Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes.	Council Operational Matter. This item is included in a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED	Meeting Facilitator – Julie McTaggart
17	Agenda Submission – For Information and Discussion	15.05.17 (via email)	Update of Performing Arts Facilities following various meetings with TCC & others	*Attachment provided – one page Agenda Item submitted. (Please see below)	To be included in update discussion at next ACAC Meeting on Performing Arts Facilities/ Feasibility Study - Concert and Recital Hall. ACAC Member Jeff Nielsen to provide feedback and include feedback from Carol Dall'Osto.	06.06.2017	Include in agenda of ACAC Meeting 6 June 2017. ACAC Members Carol Dall'Osto and Jeff Nielsen unavailable. Defer to meeting 3 August 2017. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting on Pure Projects Report and Feasibility Study into Concert Hall by Jennifer Bott – refer to Minutes.	Defer Agenda Item to ACAC Meeting 3 August 2017 Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting on Pure Projects Report and Feasibility Study into Concert Hall by Jennifer Bott which has been released – refer to Minutes. COMPLETED	Chair – Cr Doyle and A/GM Community Resources

18	Agenda Submission – For Information and Discussion	12.07.17 (via email)	Request for Information on Creative Director Position	The item I would like to put is as follows: 1/ Information about the position of Creative Director at the Perc Tucker Regional Gallery. 2/ When will there be action on the implementation of the position? 3/ What is the job description? 4/ Who is on the interviewing panel?	Request for information/update	03.08.17	Links to Agenda Items 2, 8, 11, 14 & 16– Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when received. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. – refer to Minutes. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle
19	Meeting Action	03.10.17 ACAC Meeting	Lendlease Social Impact Assessment Report	Simon Walker, Regional Development Manager, Communities, Lendlease presented at ACAC Meeting 3 October 2017. He was to provide Elliot Springs Social Impact Assessment Report by Lendlease and other information.	Distribution to ACAC Members	Follow up to 03.10.17. Prior to 07.12.17 meeting	ACAC Meeting Facilitator to distribute the information provided by Lendlease to ACAC Members prior to Working Group Meetings and next ACAC Meeting 07.12.17	COMPLETED	Meeting Facilitator - Julie McTaggart
20	Meeting Action	03.10.17 ACAC Meeting	New Housing Developments – Planning for Community Facilities	Meeting Action: That a workshop be arranged for ACAC committee representatives and other key community stakeholders to provide feedback to Lendlease in planning the community centre to be built at their Elliot Springs development.	Working group Meeting with Lendlease re opportunity to provide feedback/advice. Plan workshop with Lendlease.	07.12.17 Report progress	Working group Meeting and workshop with Lendlease to be planned.	COMPLETED	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle
21	Meeting Action	03.10.17 ACAC Meeting	Townsville City Bus Hub project	Simon Ormes to provide a copy of the Wayfinding Strategy developed by Planning Department in Council for the Waterfront Promenade Project.	ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.	Follow up to 03.10.17. Prior to 07.12.17 meeting	ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.	COMPLETED Email with information sent to members 8/11/17	Meeting Facilitator – Julie McTaggart
22	Meeting Action	03/10/17 ACAC Meeting	Townsville City Bus Hub Project	That contact details for Simon Ormes be provided to Sylvia Ditchburn (ACAC Member) to allow discussions to occur regarding her mural that is to be undertaken in the city near the City Bus Hub site.	ACAC Meeting Facilitator to provide contact details.	Follow up to 03.10.17	ACAC Meeting Facilitator to provide contact details.	COMPLETED Contact details provided by email 08.11.17	Meeting Facilitator – Julie McTaggart
23	Meeting Action	03/10/17 ACAC Meeting	Draft ACAC Action Plan	The Draft ACAC Action Plan be distributed to the Committee members prior to the next meeting.	ACAC Meeting Facilitator to distribute Draft Action Plan	Prior to 07.12.17 Meeting	ACAC Meeting Facilitator to distribute the latest version of Draft ACAC Action Plan to ACAC Members	COMPLETED	Meeting Facilitator – Julie McTaggart

24	Meeting Action	03/10/17 ACAC Meeting	Guest presenter at next meeting 07.12.17	That General Manager Community Engagement, Stephen Beckett be invited to attend the next ACAC Committee Meeting on 07/12/17	ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.	07.12.17	ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.	COMPLETED 23.11.17 General Manager Confirmed he would attend 7 December Meeting	Meeting Facilitator – Julie McTaggart
25	Agenda Submission - For Discussion/Decision	09.11.17	Update on Cultural staffing for TCC	Could the Committee receive a briefing on changes in train or proposed for staff for Perc Tucker and Pinnacles Galleries / Civic Theatre and Riverway Arts Centre / Community Arts Officers / any other position(s) what directly or indirectly affect the cultural life of the City that are administered by TCC?	For information so that this may inform our thinking and advice to Council.	07.12.17	Links to Agenda Items 2, 8, 11, 14 & 16 & 18 – Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when received.	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle
26	Agenda Submission - For Discussion/Decision	09.11.17	TCC Cultural marketing	Could the MOST SENIOR person responsible for TCC's cultural activity marketing be invited to the December meeting to share their plans for improved marketing for 2018?	While the topic of arts/cultural marketing has been devolved to a smaller working group and PANQ.I feel that it is very important of the whole ACAC to understand what role TCC sees that it has in the marking of events in its facilities / supported by TCC / not supported by TCC / in order that we all understand TCC's position in regard to this matter	07.12.17	ACAC Meeting Facilitator to invite GM Community Engagement to respond to this agenda item at 7 December 2018 meeting.	COMPLETED General Manager, Community Engagement & Cultural Facilities attended December ACAC Meeting	Meeting Facilitator – Julie McTaggart
27	Meeting Action	07.12.2017	Subject matter advise for community facilities infrastructure	COMMITTEE RECOMMENDATION FOR COUNCIL CONSIDERATION: 1. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consider broad community use in their design of community facilities to achieve a multi-purpose use outcome and maximise community usage (ie building design that incorporates higher ceilings, spring floors, user storage facilities etc). 2. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consult with local Arts Community subject matter experts in their community facilities design. 3. The Arts and Cultural Advisory Committee wishes to identify interest in, and offers to be, a key community engagement point for Lend Lease and future similar development opportunities to increase community benefit and return on community facility infrastructure.	To be a key community engagement point for community facility infrastructure planning	07.12.17	Recommendation to be taken to next Community & Cultural Development Committee (standing committee) February 2018 Included in ACAC Action Plan 2018 -2020 (Action 3.1.2)	Following 05/04/18 Meeting - Meeting Facilitator will contact Lendlease to check progress of the Sprout Hub facilities at Elliot Springs. Lendlease to be invited to do an update at June Meeting. Dean Patterson or Simon Walker from Lendlease were invited to give an update on the Elliot Springs Sprout Hub at ACAC 7 June Meeting Apologies have been received however they provided a presentation update which was delivered by Meeting Facilitator. Elliot Springs Sprout Hub completed. Lendlease remains in contact with Council re Elliot Springs development. Included in ACAC Action Plan 2018 -2020 (Action 3.1.2) ACAC as engagement point - consultation on community facilities. COMPLETED as Meeting action.	Meeting Facilitator
28	Meeting Action	07.12.2017	Team Manager Arts Visual & Performing	General Manager Community Engagement & Cultural Facilities committed to circulate Team Manager Arts Visual & Performing position description to the Arts & Culture Advisory Committee once the position is advertised.	To support distribution throughout the Arts Community.	07.12.17	Position description to be distributed once available	COMPLETED 12.12.17	General Manager Community Engagement & Cultural Facilities

29	Meeting Action	07.12.17	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	07.12.17	To be distributed by email.	Organisational Chart is being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05.04.18, or 07.06.18, or 09.08.18, or 04.10.18 or 06.12.18 Meetings. To be sent out when available. Organisational Chart relating to Arts Team in Council will be distributed to ACAC prior to December 2019 Meeting.	Meeting Facilitator
30	Meeting Action	07.12.17	Civic Theatre operations information during refurbishment period	Committee requested update regarding close of the Civic Theatre to understand what services will be continuing at the site during the renovation period.	Support knowledge within the community	07.12.17	Mark Wrobel to be invited to ACAC 1 February 2018 Meeting	Mark Wrobel A/Team Manager Arts, Visual and Performing provided update on Refurbishment of Civic Theatre at ACAC Meeting 1 February 2018 COMPLETED	Meeting Facilitator
31	Meeting Action	07.12.17	2018 ACAC meeting schedule	Endorsed by committee for 2018 meetings to continue on 1st Thursday of the relevant meeting month (bi monthly) commencing February 2018	Confirm meetings for 2018. Confirmed meetings to be sent as calendar invites.	07.12.17	1. Confirm dates in table. 2. Send as part of ACAC December meeting minutes. 3. Create calendar invites.	ACAC members have received confirmed 2018 ACAC Meeting Dates in calendar invitations COMPLETED	Meeting Facilitator
32	Meeting Action	07.12.17	2018 meeting commencement time	Committee Member sought consideration for meeting commencement time in 2018 to be changed to 9am.	Chair and Meeting Facilitator will consider this request in planning for 2018.	07.12.17	Confirmation will be provided in meeting notice for February 2018	COMPLETED – Team Manager Public Affairs (TCC) provided updates at the February 2018 meeting	Meeting Facilitator
33	Agenda Submission - For Discussion/Decision	18.01.18	Review of "What's On" and Review of Townsville City Council Public Website	Councillor requested that Committee be updated on the Review of "What's On" Public Events Calendar and Townsville City Council Public Website	Invitation to relevant Council Officer/ Manager to provide update to ACAC	01.02.18	Invitation to relevant Council Officer/ Manager to provide update to ACAC	COMPLETED – Team Manager Public Affairs (TCC) provided updates at the February 2018 meeting	Meeting Facilitator
34	Agenda Submission - For Discussion/Decision	18.01.18	Refurbishment of Civic Theatre	Councillor requested that Committee be updated on Refurbishment of Civic Theatre allowing time for discussion	Invitation to relevant Council Officer/ Manager to provide update to ACAC	01.02.18	Invitation to relevant Council Officer/ Manager to provide update to ACAC	COMPLETED – A/Team Manager Arts, Visual and Performing provided update at the February 2018 meeting	Meeting Facilitator

35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 – Commonwealth games	Future meeting - 05.04.18	On agenda for next ACAC Meeting	Progress – Cr Coombe discussed item at the February 2018 Meeting. Action – Cr Coombe to convene smaller working group meeting to continue discussion. Progress – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Cr Coombe met with Special Events Team. They will take lead. Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Jeff Jimmieson Special Projects Manager. Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will be also provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019. COMPLETED	Meeting facilitator Cr Coombe
36	Meeting Action	01.02.18	Team Manager Public Affairs (TCC) contact details.	Request by committee to receive contact details	Forward Team Manager Public Affairs (TCC) to ACAC members.	N/A		To be emailed to ACAC Members before meeting April 2018 COMPLETED	Meeting facilitator
37	Meeting Action	01.02.18	Festival 2018 webpage link	Festival 2018 webpage link to be forwarded to ACAC members.		N/A		COMPLETED	Meeting facilitator
38	Meeting Action	01.02.18	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends that the Townville community be given first priority to receive any discarded items identified from the refurbishment.	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Recommendation for consideration put up through Council. Endorsed by Council. March 2018. 01.05.18 EOI application for old seating from Civic Theatre emailed out from Coordinator Performing Arts to ACAC members for their interest and to distribute to their networks. COMPLETED	Meeting facilitator
39	Meeting Action	01.02.18	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends installation of fans within the foyer areas of the Civic Theatre building to further improve patron experiences by addressing hot uncomfortable conditions within these existing fronts of house spaces	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Recommendation for consideration put up through Council. Endorsed by Council. March 2018. Meeting Facilitator to update Coordinator Performing Arts and Team Manager Arts. Feedback to ACAC Meeting 9 August 2018. Recommendation has been taken into consideration in Refurbishment of Civic Theatre. COMPLETED	Meeting facilitator
40	Meeting Action	01.02.18	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends professional photography of the City's premier theatre building (Civic Theatre) be captured and used to create promotional story pieces to promote new User Experiences and provide a historical reflection record of the Civic Theatre	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Feedback from Council Meeting through Chair Cr Doyle at 5 April 2018 Meeting. Operational Managers report that photography of refurbishment is occurring. COMPLETED	Meeting facilitator

41	Meeting Action	01.02.18	Festival 2018	COMMITTEE ACTION – The Committee agreed to support the promotion of Festival 2018 to the broader community by way of sharing social media posts as they occur and spreading the word and excitement of this Festival.	Committee to receive promotional material as developed.	N/A		Links for Festival 2018 media material provided to ACAC Members. COMPLETED	Meeting facilitator / Special Projects Manager – 2018 Commonwealth Games / Team Manager Public Affairs
42	Meeting Action (Link to Item 35 and 48)	01.02.18	ACAC Action Plan	ACAC Action Plan 1.4 Annual Arts and Science Festival	<p>COMMITTEE ACTION – Bjarne Ohlin (Townsville Creative Technologies College) to present previous concepts of place activation associated with an Arts Festival to the Committee at the April 2018 meeting.</p> <p>COMMITTEE ACTION – Cr Coombe to convene working group discussion regarding the Annual Arts Festival, and present outcomes of the working group back to the Committee at the April 2018 meeting.</p>	<p>April 2018 meeting On agenda for June Meeting for update Update at 9 August Meeting</p>	Return discussion outcomes to full ACAC committee	<p>Progress – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussion around 2020 being the target year for the next Festival after Festival 2018.</p> <p>On agenda for ACAC April 2018 Meeting Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to 7 June 2018 Meeting. On agenda for June Meeting for update. Special Events Team will take lead. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Jeff Jimmieson Special Projects Manager. Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will also be provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019. COMPLETED</p>	<p>Bjarne Ohlin</p> <p>Cr Coombe</p>

43	Meeting Action	01.02.18	ACAC Action Plan	Finalisation of Action Plan and member allocation	<p>COMMITTEE ACTION – Members of the committee to review and provide feedback to the ACAC Meeting Facilitator as to contents of the action table; identify deliverables of interest to your organisation; and/or identify deliverables which your organisation is able to lead.</p> <p>COMMITTEE ENDORSEMENT – Members of the committee supported requested to hold a special meeting on 1st March 2018 to specifically discussed and allocate ACAC Action Plan deliverable actions to ACAC members.</p>	Special meeting to be held 1.3.2018	Organise and invite ACAC members	<p>Special Meeting on ACAC Action Plan held on 16.3.18 (Postponed due to rain event)</p> <p>Aim to finalise - endorsement by ACAC at 5 April 2018 meeting</p> <p>Motion passed at ACAC Meeting 5 April endorsing draft ACAC Action Plan 2018 -2020. Meeting Facilitator to prepare report to Community and Cultural Development Standing Committee and Council for endorsement.</p> <p>Submitted with Report (Minutes) of ACAC 5 April 2018 Meeting for Endorsement at CCD Committee 13 June 2018.</p> <p>ACAC Action Plan endorsed by Community and Cultural Development Committee and Full Council at June 2018 Meetings. Discussions occurring with operational managers in Council re priorities and operational considerations and timelines.</p> <p>09.08.18 These discussions will continue as part of delivery of ACAC Action Plan</p> <p>Closed as Agenda and Meeting action.</p> <p>COMPLETED</p>	Meeting Facilitator
44	Agenda Submission - For Discussion/Decision	Date confirmed -Monday 26.03.2018	Presentation from Arts Queensland	Invitation to Arts Qld to present on updated State framework and priorities for arts and update on Arts Qld funding opportunities. (Invitation has been standing for some time in 2017)	Rebecca Atkinson Executive Director, Policy and Programs accepted invitation to attend ACAC 5 April meeting and will be in Townsville on 5 & 6 April. Council Managers also will meet with her. She will attend Festival 2018 events.	05.04.18	On agenda for April Meeting. Link with Managers for opportunities for further discussion. Confirm with Chair Cr Doyle.	<p>Rebecca Atkinson presenting at ACAC Meeting 5 April 2018.</p> <p>COMPLETED - Presented at April 2018 meeting</p>	Meeting Facilitator Julie McTaggart
45	Agenda Submission - For Discussion/Decision	Friday 23.03.2018	Regional Arts Development Funding – Council application to Arts Qld	Verity Bennett, Coordinator Community Programs with Council wishes to speak with ACAC Members about application to Arts Qld for RADF funding in 2018/19 and about Capacity building Workshops to be offered as part of submission.	Verity Bennett invited to ACAC 5 April meeting.	05.04.18	On agenda for April Meeting. Confirm with Chair Cr Doyle.	<p>Verity Bennett, Coordinator presenting at ACAC Meeting 5 April 2018. COMPLETED - Presented at April 2018</p>	Meeting Facilitator Julie McTaggart
46	Meeting Action	05.04.2018	ACAC as engagement point to support Council in Review of What's On webpage and Council's public website	Councillor Doyle will reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1)	Cr Doyle to follow up with Public Affairs in Council	07.06.18	On agenda for June 2018 Meeting for update. Confirm with Chair Cr Doyle. On Agenda for 3 October 2019 Meeting.	<p>Update at 7 June Meeting – did not occur. Move to 9 August Meeting. Move to 4 October Meeting</p> <p>Move to 6 December 2018 Meeting. Awaiting advice from Public Affairs. Invitation to ACAC Meeting when available. A/Manager Community Engagement informed that Review of What's On is not happening at this time.</p> <p>October 2019 Meeting - Craig Treloar, Head Digital Strategy, TCC gave presentation is to ACAC on What's On Website Review Project. COMPLETED</p>	Chair Cr Doyle & Meeting Facilitator Julie McTaggart
47	Meeting Action (Link to Item 9)	05.04.2018	Recognition Celebration Night Working Group	Meeting Facilitator to send out expression of interest for a recognition celebration night working group. (ACAC Action Plan 1.1.1)	Meeting Facilitator to send out EOI and add to 7 June 2018 Meeting agenda	07.06.18	On agenda for June Meeting for working group to form and do initial scoping of action.	<p>Update at 7 June Meeting. Time did not allow at June Meeting. This is an Action under ACAC Action Plan. Action 1.1.1 Recognition Strategy. Working Group to be formed and meeting to be called.</p> <p>Update at ACAC Meeting 09.08.18 Deferred currently - Waiting on advice from Arts Team in Council how this fits with development of Arts Strategy. A Working Group led by Arts Team Manager with ACAC Members has been formed around ACAC Action Plan 1.1 Design a Recognition Strategy. Meetings have been held.</p> <p>COMPLETED</p>	Meeting Facilitator Julie McTaggart

48	Meeting Action (Link to Items 35 and 42)	05.04.2018	Planning for Arts and Science Festival in 2019	Meeting Facilitator will follow up with operational manager in Council about this project and link with Cr Coombe and ACAC members who have shown interest to be on a planning committee.	Meeting Facilitator will follow up with operational manager in Council	07.06.18	On agenda for June Meeting for update.	Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events Team. Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will also be provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019. COMPLETED	Meeting Facilitator Julie McTaggart
49	Agenda Submission - For Discussion/Decision	29.04.18	Invite Performing Arts Museum as guest speaker at future ACAC Meeting	Suggestion to invite guest speakers from the Performing Arts Museum at Jezzine Barracks to speak at a future ACAC Meeting. They are trying to broaden the community knowledge of this facility.	Meeting Facilitator checked with ACAC Chair – Cr Doyle	07.06.18	Mervyn and D'Esley Smith have been invited to ACAC 7 June 2018 meeting	Mervyn and D'Esley Smith presented on Performing Arts Museum at ACAC 7 June 2018 meeting. COMPLETED	Meeting Facilitator Julie McTaggart
50	Agenda Submission - For Discussion/Decision	21.05.2018	Proposed performing arts centre/ concert hall	Concern expressed about what is happening in regard to a performing arts venue specifically a concert hall. Longer agenda item expressing concern about many years of waiting around a solution and support for a proposal put forward by performing arts groups in Townsville some time ago.	Seeking agenda item for discussion at next ACAC meeting	07.06.18	On agenda for 7 June 2018 Meeting. General Manager Future Cities invited to do an update on Townsville 2020 including Concert Hall	Brett Brogan General Manager Future Cities did an update on Townsville 2020 projects and proposed Performing Arts Centre at ACAC 7 June 2018 Meeting. COMPLETED	Brett Brogan General Manager Future Cities
51	Meeting Action	07.06.18	Baby Grand Piano	That the Team Manager Arts and the Coordinator Performing Arts consider the feasibility of the proposal for the baby grand piano to be put into a sort of museum collection (possibly foyer at Civic Theatre)	Meeting Facilitator will discuss with Team Manager Arts and the Coordinator Performing Arts.	07.06.18	Team Manager Arts to follow up and respond to ACAC Members when possible.	Team Manager Arts and Coordinator Performing Arts are following up on the feasibility of suggestion and options, and will feedback to submitter. COMPLETED	Team Manager Arts
52	Meeting Action	07.06.18	Support to Performing Arts Museum	Mervyn and D'Esley Smith of Performing Arts Museum presented at 7 June 2018 meeting. Requested support from ACAC Members and Networks and from Council – e.g. digitisation of their collection.	Meeting Facilitator will discuss with the Team Manager Arts and the Team Manager Community Engagement to consider the kind of support that could be provided to the Performing Arts Museum.	07.06.18	Team Manager Arts and Team Manager Community Engagement to follow up and respond to Performing Arts Museum and update ACAC when possible.	Team Manager Arts has referred to Libraries Digitisation Officer who has met with Performing Arts Museum and is providing support. COMPLETED	Team Manager Arts & the Team Manager Community Engagement
53	Meeting Action	07.06.18	RADF Committee & assessment of applications for RADF Funding	Invite a representative of the RADF Committee to talk about their membership and their role in assessment of applications for funding through Regional Arts Development Fund.	Invite to future meeting.	09.08.18	Meeting Facilitator to invite to RADF Committee Representative to August ACAC Meeting. Postponed to a future meeting.	09.08.18 Update Deferred - Advice from Coordinator Community Programs Awaiting RADF Funding application result. EOI Process for selecting new RADF Committee to be started soon. 10.10.18 New RADF Committee Members announced. 23.10.18 RADF Grant Round opened. Applications close 19 November 2018. 6 June 2019 update - New RADF Committee in place. RADF grants round to open soon. 5 Dec 2019 ACAC Meeting - Update on recent RADF Funding Round - Presentation by Alistair Baggott, Partnership Officer, Grants and Partnerships Team	ACAC Meeting Facilitator

54	Agenda Submission - For Discussion/Decision	06.08.18	Play: "North by North West"	Background: We moved to Townsville earlier this year and have been very impressed by the range of "Live theatre" from interstate companies presented by Council as films. - Brisbane Courier Mail (4th August) advertised a play which I think would be a great presentation next year. - Details: "North by Northwest" - a "Hitchcock Comedy Suspence" presented by QPAC/ Melb Theatre Co/ Kay and Mclean Productions. - Dates of play in Brisbane: 27 Nov 2018 for 2 weeks. Venue = QPAC.	Consider if "North by Northwest" is a suitable play for presentation as a film in Townsville. -If yes, arrange filming during the season in Brisbane (unless already filmed in Melbourne).	N/A	Personal Suggestion from Community Member. Meeting Facilitator to refer to Arts Team in Council to respond - Operational Response	COMPLETED - Arts Team are responding to submitter.	ACAC Meeting Facilitator
55	Agenda Submission - For Discussion/Decision	For 09.08.18	Update on RADF Workshops held in June 2018	Feedback/highlights from Regional Arts Development Fund Workshops held in June 2018	Invite presenter to next meeting.	09.08.18	Meeting Facilitator to invite Verity Bennett, Coordinator Community Programs to August 2018 ACAC Meeting.	Meeting Facilitator to invite Verity Bennett, Coordinator Community Programs to August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting	ACAC Meeting Facilitator
56	Agenda Submission - For Discussion/Decision	For 09.08.18	Cemetery Artwork Project	Project illustrates many community benefits – Aboriginal and Torres Strait Islander Artists, Reconciliation etc (Links to ACAC Action Plan 1.3.3)	Invite presenter to next meeting.	09.08.18	Meeting Facilitator to invite Helene James, Community Programs Officer to August 2018 ACAC Meeting.	Helene James, Community Programs Officer presenting at August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting	ACAC Meeting Facilitator
57	Agenda Submission - For Discussion/Decision	For 09.08.18	CBD Activation Plan	Committee to be updated on CBD Activation Plans. (Links to ACAC action Plan 3.1.1 - ACAC as key engagement point for consultation and advice to Council to support and contribute to planning)	Invite presenter to next meeting.	09.08.18	Meeting Facilitator to invite Wayne Chiesa, Senior CBD Activation Officer to August 2018 ACAC Meeting.	Wayne Chiesa, Senior CBD Activation Officer, Future Cities presenting at August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting	ACAC Meeting Facilitator
58	Meeting Action	09.08.18	Working Group	Working group for Action plan deliverable 1.2 Register of Local Artists	Working group to commence a meeting prior to next ACAC meeting and feedback outcomes to the whole group.	04.10.18	Meeting Facilitator to call a working group meeting	Working group to provide feedback to ACAC group at meeting in October 2018. 20.09.18 Working Group Meeting occurred and feedback provided to ACAC October Meeting. Further work to be progressed as part of ACAC Action Plan Deliverable Working Group. COMPLETED	ACAC Meeting Facilitator
59	Meeting Action	09.08.18	Register of Venues	Request for information regarding deliverable 3.2 Develop a register of venues.	Further information requested regarding a register of venues	04.10.18	1. Team Manager Community Engagement to obtain a list of Council managed venues. 2. More information on the Community Information Centre database on community events requested.	Information to be obtained and reported back at October 2018 meeting. Update provided at 4 October Meeting. Meeting with CIC planned. Update provided at ACAC 6 December 2018 Meeting. CIC representative to be invited to present on current register/data base on venues at February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Presentation from A/Manager CIC at ACAC 4 April Meeting. (Refer to Agenda Submission 76 also.) List of Council Venues has been provided and Community Information Centre (CIC) has provided list of Community Venues. ACAC Working Group working with CIC on Action Plan Deliverable 3.2 Refer to Action Plan Progress. COMPLETED	1. Team Manager Community Engagement. 2. Cr C Doyle

60	Meeting Action	09.08.18	Arts Events Calendar	Discussion regarding Deliverable 2.1.2 Create an Arts Events (Planning) Calendar	Includes PANQ events calendar and utilising a sharepoint link.	04.10.18	1. The Sharepoint link sent out to ACAC members. 2. ACAC Members to send their event information to PANQ through Sharepoint link. 3. Exhibition dates for Perc Tucker and Pinnacles Galleries sent to PANQ. 4. Link with Council events - Council mud map to be sought and included.	Feedback regarding this item to be provided at the October 2018 meeting. PANQ reported update to 4 October Meeting. 1,2,3 Completed. Professional Arts NQ (PANQ) is leading Action plan deliverable for Planning Calendar for 2019. Update provided at 6 December 2018 meeting. Events Planning Calendar 2019 update provided by PANQ representatives to ACAC members and organisations. Action may continue related to ACAC Action Plan. COMPLETED on this register.	1. PANQ 2. ACAC Members 3. Jonathan McBurnie 4. ACAC Meeting Facilitator
61	Agenda Submission - Information only (no discussion necessary)	05.09.18	Adapting to Coastal Change in Townsville Project	Inform committee members about the project and the community survey.	It's a 10 minute presentation from the council project team. We would like the committee to fill in the survey (hard copy or ipads will be provided) and for the committee to share information about the project and survey with their stakeholders.	Meeting date to be assigned	Chairperson has requested this agenda request be deferred to a future meeting or other arrangements made to inform ACAC Members. Meeting facilitator to discuss with Council Officer.	Project Information and link to survey distributed to ACAC Members via email on 16.10.2018. COMPLETED	ACAC Meeting Facilitator
62	Agenda Submission - For Discussion/Decision	06.09.18	Arts Strategy Engagement	Brief workshop to engage with ACAC stakeholders in the Arts Strategy.	Arts Team are seeking their involvement in the arts strategy development	04.10.18	Meeting Facilitator to include as agenda item in 4 October 2018 Meeting and confirm invitation with Judith Jensen, Team Manager Arts	Team Manager Arts gave briefing on Arts Strategy to ACAC 4 October Meeting. ACAC will continue to be consulted as key stakeholders. COMPLETED	ACAC Meeting Facilitator and Judith Jensen Team Manager Arts
63	Agenda Submission - For Discussion/Decision	19.09.18	Create Townsville	ACAC Chairperson would like to invite Jocelyn McKinnon from Create Townsville to do presentation at next ACAC Meeting to inform/update ACAC about the organisation and projects.	Invite presenter to next meeting.	04.10.18	Meeting Facilitator to invite Jocelyn McKinnon from Create Townsville to October 2018 ACAC Meeting.	Jocelyn McKinnon, Create Townsville invited to present at 4 October Meeting. She accepted and presentation occurred. COMPLETED	ACAC Meeting Facilitator
64	Meeting Action	04.10.18	ACAC Membership changes	Motion passed at 4 October ACAC Meeting - Gavin Findlay (Australian Festival of Chamber Music), Mark Smith (Townsville Community Music Centre) and Sonia Warrell (Townsville Choral Society) be accepted as the incoming Arts and Culture Advisory Committee members from these organisations. Committee Recommendation going to November Ordinary Council meeting for Council consideration: Council endorses membership application from Townsville Community Music Centre, represented by Mark Smith.	To be recommended for consideration to Community and Cultural Development Committee and Full Council in Report (Minutes) of 4 October ACAC Meeting. Feedback to future ACAC Meeting.	06.12.18	Meeting Facilitator to include in Report of 4 October ACAC Meeting through Community and Cultural Standing Committee in November and to Full Council in December.	Report provided to CCD and Full Council. Membership application from Townsville Community Music Centre endorsed by Council at December 2018 Meeting. COMPLETED	ACAC Meeting Facilitator
65	Agenda Submission - Information only (no discussion necessary)	02.11.18	Townsville Aboriginal and Torres Strait Islander Cultural Centre	Presentation - Update on Townsville Cultural Centre and Pop Up Shop Front/Gallery at Stockland Shopping Centre	Invite Rosalind Sailor to present at 6 December Meeting	06.12.18	Meeting Facilitator to invite Rosalind Sailor to present at ACAC Meeting 6 December 2018.	Meeting Facilitator invited Rosalind Sailor to present at ACAC Meeting 6 December 2018. Ros Sailor presented on Townsville Cultural Centre at December meeting. COMPLETED	ACAC Meeting Facilitator
66	Agenda Submission - For Discussion/Decision	05.11.18	Planning for Arts Festival 2019	Presentation - Update on planning for Northern Australia Festival of Arts 2019	Invite Jeff Jimmieson, Manager Special Projects, Townsville City Council, to present at 6 December Meeting	06.12.18	Meeting Facilitator to invite Jeff Jimmieson to present at ACAC Meeting 6 December 2018.	Meeting Facilitator invited Jeff Jimmieson to present at ACAC Meeting 6 December 2018. He accepted. This was later postponed to ACAC Meeting 7 February 2019. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will also be provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019. COMPLETED	ACAC Meeting Facilitator

67	Agenda Submission - For Discussion/Decision	12.11.18	Central Park and Dean Street Carpark Concept Plan	Presentation on Central Park and Dean Street Car Park Concept Plan.	Yael Relf Senior Planning Officer, Future Cities, Council will present to raise awareness and engage with ACAC as key advisory group.	06.12.18	Meeting facilitator to invite Future Cities to present at 6 December 2018 Meeting (ACAC Members have particular interest in relation to proposed Concert Hall) .	Brett Brogan, General Manager Future Cities presented on the Central Park and Dean Street Car Park Concept Plan at 6 December 2018 Meeting. COMPLETED	Yael Relf Senior Planning Officer and ACAC Meeting Facilitator
68	Meeting Action	06.12.18 ACAC Meeting	Meeting Day and Time for ACAC Meetings in 2019	The ACAC Committee endorsed that the day and time of the ACAC meetings for 2019 remain unchanged i.e. Bi-monthly Meeting starting from February - 1st Thursday of month , 8:45am for a 9:00am start, 11:30am conclusion.	Meeting Facilitator to set meeting dates for 2019 and communicate to ACAC Members.	06.12.18	Meeting Facilitator to set meeting dates for 2019 and communicate to ACAC Members.	ACAC Meeting Dates for 2019 set and calendar invitations sent to ACAC Members. COMPLETED	ACAC Meeting Facilitator
69	Agenda Submission - Information only (no discussion necessary)	12.12.2018	Liveability Study	We would like to present the Liveability Study to promote awareness and interest in the project. Sally Butler, Demographic and Social Planner, Future Cities	A brief 10 minute presentation. Promote awareness and interest in the project.	04.04.2019	Meeting Facilitator to invite Sally Butler to present at ACAC Meeting 7 February 2019. February Meeting Cancelled. Invited to 4 April 2019 Meeting.	Presentation on Liveability Study provided at ACAC Meeting 4 April 2019. COMPLETED	Sally Butler, Demographic and Social Planner.
70	Agenda Submission - For Discussion/Decision	09.01.2019	Art Gallery Directory	Previously there has been a booklet letting visitors and locals know the whereabouts, opening times and other info of local galleries. However, this booklet is long overdue for a refresh as some galleries have moved on and new ones opened. A gallery walk/visit has also been proposed by the director of Aluminium Art Gallery in Flinders St. As there are booklets funded by the TCC for many of the arts organisations such Theatre, Street Art and Historical to name a few. I would like the Committee to consider putting forward a proposal to Council to execute this.	I would like the Committee to consider putting forward a proposal to Council to execute an Art Gallery Directory.	04.04.2019	Meeting Facilitator has forwarded this agenda item to Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting.	Discussions have occurred with Art Gallery group and Manager Arts Team. Update was provided by Manager Arts Team at ACAC Meeting 4 April 2019. COMPLETED	ACAC Meeting Facilitator and Judith Jensen Team Manager Arts.
71	Agenda Submission - For Discussion/Decision	09.01.2019	New Regional Gallery	I was amazed to discover the Regional Gallery had been dropped off the Agenda. When this committee started in 2018 it was at the top of the list. Unfortunately, it was usually placed last on the Agenda and discussion was very little or none at all. The Weekend Australian recently wrote that the Araluen Arts Centre in Alice Springs is the largest regional gallery in Australia. Alice Springs has an urban population of approx 24,000 (2016) and Townsville approx pop of 173,815 (2016). Townsville is a long way behind in its visual arts commitment and as a committee we should be advocating more positive action for a new Regional Gallery.	As a committee we should be advocating more positive action for a new Regional Gallery.	07.02.2019	Meeting Facilitator has forwarded this agenda item to Principal - Projects, Future Cities and Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting.	Update was provided by Manager Arts Team at ACAC Meeting 4 April 2019. Further updates on discussions will be provided as they become available.	ACAC Meeting Facilitator and Judith Jensen Team Manager Arts and Jaqui Bohn A/General Manager Future Cities.

72	Meeting Action	04.04.19	New Member ACAC	It was moved by Councillor Doyle, Seconded by Hilary Martin; "that Tony Fitzsimmons become a member of this Committee"	Included in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement	Community and Cultural Development Committee and Council Meeting June 2019	Meeting Facilitator and Meeting Minute Taker to include in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement	Tony Fitzsimmons approved by Full Council Meeting June 2019 as a Member of ACAC. COMPLETED	ACAC Meeting Facilitator
73	Meeting Action	04.04.19	Arts Recognition Strategy	That Committee supports the proposed Arts Recognition Strategy proceeding forward for endorsement by Council.	Included in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement	Community and Cultural Development Committee and Council Meeting June 2019	Team Manager Arts to proceed with Report on Arts Recognition Strategy to CCD and Council Meetings in June 2019 with ACAC support.	Team Manager Arts submitted Report on Arts Recognition Strategy to Community and Cultural Development Committee and Council Meeting in May 2019 resulting in full Council endorsement. Report noted support from ACAC. Support from ACAC also Included in Minutes of ACAC 4 April 2019 Minutes and Report to Council endorsed at Council Meeting in June 2019. COMPLETED	Team Manager Arts
74	Agenda Submission - For Discussion/Decision	02.05.19	Arts Strategy Feedback from PANQ - Arts in Townsville - PANQ Priorities	Request from Professional Arts North Queensland (PANQ) to present to ACAC about what they see as the key priorities for the Arts in Townsville for the next 5 years.	Presentation at next ACAC Meeting in June 2019.	06.06.19	Meeting Facilitator to invite PANQ to present at ACAC Meeting 6 June 2019 after discussion at Pre-Agenda Meeting with Cr Doyle Chair ACAC.	Presentation from Kellie Williams and Gavin Findlay from PANQ on their priorities for the Arts in Townsville provided at ACAC Meeting 6 June 2019. COMPLETED	ACAC Meeting Facilitator
75	Agenda Submission - For Discussion/Decision	14.05.19	"Adopt a Local Author" Program	"Adopt a Local Author" Program idea - assigning a local author (or other creative) to a school for a 12 month period.	Request by Ian McIntosh to include "Adopt a Local Author" Program idea on ACAC June 2019 Meeting agenda for mention and brief conversation. Interested in hearing the committee's thoughts on the initial concept.	06.06.19	Meeting Facilitator to place this idea on Agenda for ACAC Meeting 6 June 2019 for mention and brief conversation - time permitting.	Placed on agenda of 6 June 2019 ACAC Meeting. Discussed and supported by Committee. Meeting Facilitator has linked Ian McIntosh with relevant Library Services Officer City Libraries. Discussed also at 8 August ACAC Meeting. COMPLETED	ACAC Meeting Facilitator
76	Agenda Submission - For Discussion/Decision	15.05.19	Use of performance facilities in Townsville	Over two years ago the Council was going to provide a list of potential performance space. Is it available? The closure of the Civic Theatre has highlighted this problem. The system of bookings for the Civic is not transparent and the criteria are unclear. The need to book two years or more in advance creates problems.	Provision of spaces as promised Conditions for use of these Transparent system for booking and criteria for availability Ideas for future planning	06.06.19	Meeting Facilitator to include on Agenda for 6 June 2019 ACAC Meeting - linking to feedback on Action Plan Working group feedback.	This agenda item is being resolved through the ACAC Action Plan Working Group on Action 3.2 Develop a Register of Venues and also referring ACAC members to links to venues information on the Council Website and to the Venues Guide in Community Information Centre (CIC) Directory. Link to Agenda Submission 59. ACAC Working Group working with CIC on Action Plan Deliverable 3.2 Refer to Action Plan Progress. COMPLETED	ACAC Meeting Facilitator
77	Agenda Submission - For Discussion/Decision	19.06.19	Findings of Liveability Study 2019	We would like to return and explain the results found from the Liveability Study 2019 in Townsville. Sally Butler, Principal Inclusive Communities, Future Cities	For ACAC's information.	08.08.19	Meeting Facilitator to include on Agenda for 8 August 2019 ACAC Meeting and invite Sally Butler to present.	Presentation on Findings of Liveability Study provided at ACAC Meeting 8 August 2019. COMPLETED	Sally Butler, Principal Inclusive Communities, Future Cities, Townsville City Council.
78	Agenda Submission - For Discussion/Decision	30.07.19	Update on Council Water Smart Program	As part of Stakeholder Engagement Inga Davis, Project Director Council Water Smart Program would like to do short 10 minute overview and update of the program with ACAC.	10 minute overview and update of the program at ACAC Meeting 08.08.19	08.08.19	Meeting Facilitator to include on Agenda for 8 August 2019 ACAC Meeting and invite Inga Davis to present.	Presentation on Council's Water Smart Program provided at ACAC Meeting 8 August 2019. COMPLETED	Inga Davis, Project Director, Water Smart Program, Townsville City Council

79	Agenda Submission - For Discussion/Decision	11.09.19	What's On Website Project	Craig Treloar, Head Digital Strategy, would like to give a briefing/presentation to ACAC on the What's On Website Project	Briefing and then discussion with ACAC on the What's On Website Project	03.10.19	Meeting Facilitator to include on Agenda for 3 October 2019 ACAC Meeting .	Presentation on What's On website Project provided and discussion with ACAC followed at ACAC Meeting 3 October 2019. COMPLETED	Craig Treloar, Head Digital Strategy, Townsville City Council
80	Agenda Submission - For Discussion/Decision	24.09.19	Arts Hub project	Judith Jensen, Team Manager Arts Team, would like to give a presentation and discuss the Arts Hub - Online Portal Project with ACAC. This will be done with Craig Treloar, Head Digital Strategy. This covers the inclusion of an Artists Register and Venues Register (actions to support Council in ACAC Action Plan).	Briefing and then discussion with ACAC on the Arts Hub - Online Portal Project	03.10.19	Meeting Facilitator to include on Agenda for 3 October 2019 ACAC Meeting .	Presentation on Arts Hub Project provided and discussion with ACAC followed at ACAC Meeting 3 October 2019. COMPLETED	Judith Jensen, Team Manager, Arts Team and Craig Treloar, Head Digital Strategy, Townsville City Council