



ORDINARY COUNCIL

PUBLIC MINUTES

TUESDAY 25 JUNE 2013 AT 9.05 AM

Council Members >>

The Mayor, Councillor Jenny Hill
Councillor Suzanne Blom
Councillor Colleen Doyle
Councillor Gary Eddiehausen APM
Councillor Pat Ernst
Councillor Ray Gartrell
Councillor Jenny Lane
Councillor Anthony Parsons
Councillor Trevor Roberts
Councillor Vern Veitch
Councillor Les Walker

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Goals and Strategies of Townsville City Council >>

Corporate Plan >>

Goal 1 - Economic Sustainability. A robust, diverse and sustainable economy

The outcomes we want to achieve:

A robust, prosperous economy which provides opportunities for business and investment.

- 1.1 Promote investment and assist the development of emergent industries and businesses.
- 1.2 Engage with regional, state and national stakeholders in the creation of a strong and resilient economy.
- 1.3 Increase the city's profile through marketing initiatives, the delivery of festivals and events and support for other community based activities.
- 1.4 Promote the city's distinctive physical character and strong sense of place and identity.

An integrated approach to long term planning which supports a growing city.

- 1.5 Develop an integrated approach to the long term provision of infrastructure.
- 1.6 Undertake city and regional planning to reflect the aspirations of the community and create an attractive place to live, work and visit.

Infrastructure that meets community needs.

- 1.7 Provide and maintain timely and sustainable infrastructure.
- 1.8 Provide asset management practices which reflect the community's expectations regarding service levels and its ability to pay.

Goal 2 - Environmental Sustainability. Our environment is valued, protected and healthy

The outcomes we want to achieve:

Effective management and protection of our natural and built environment through sustainable growth and development.

- 2.1 Provide strategic and integrated planning and policy development to sustain our environment.
 - 2.2 Effective management, protection and conservation of our natural environment.
 - 2.3 Preserve and protect places of natural and heritage significance.
- ##### **Demonstrated environmental leadership.**
- 2.4 Develop and implement an Integrated Water Management Strategy.
 - 2.5 Develop and implement innovative waste management and recycling strategies.
 - 2.6 Minimise greenhouse gas emissions from council's infrastructure, operations and services through sustainable energy practices.
 - 2.7 Partner with the community and industry stakeholders to develop and promote environmental protection and sustainability initiatives.
 - 2.8 Develop and implement environmental compliance programs and promote community awareness.

Climatic effects on our community, natural and built environment are minimised.

- 2.9 Mitigate and communicate the risks and effects of climate change.

Goal 3 - Social Sustainability - Enhancement of opportunities for social engagement and wellbeing

The outcomes we want to achieve:

A safe and healthy community.

- 3.1 Improve the safety and well-being of the community through the management of public health risks.
- 3.2 Plan for and provide active and healthy lifestyle opportunities.
- 3.3 Coordinate council's response to natural disasters to minimise the effects on the community.

A cohesive and self reliant community.

- 3.4 Foster the development of the city as a learning community.
- 3.5 Encourage and facilitate the participation and integration of residents into the community.
- 3.6 Strengthen community networks to collaboratively deliver community services.

A community with access to services and facilities.

- 3.7 Plan for community facilities and services to meet the community's current and future needs.
- 3.8 Provide community services and facilities to meet the needs of the community.
- 3.9 Provide community support services to meet the needs of the community.

A creative community.

- 3.10 Facilitate and showcase artistic learning and expression through performances, exhibitions, activities and programs.
- 3.11 Support community participation in cultural activities, programs and events.

Goal 4 - Responsible Governance - Responsible leadership where decisions are made in a considered and transparent manner

The outcomes we want to achieve:

Transparent and accountable local government.

- 4.1 Develop and implement council's Corporate Governance Framework to ensure strategic planning, compliance with all legislation, policies, Codes of Practice and Standards.
- 4.2 Implement robust risk management strategies.
- 4.3 Encourage community participation and ensure that the community is informed and educated about matters that impact their lives.

A competent, productive and contributing workforce.

- 4.4 Foster a culture of employee health, safety and well-being.
- 4.5 Implement human resource strategies to become an employer of choice.
- 4.6 Foster diversity, merit and equity, reward and recognition in the workplace.

Excellence in customer service delivery and organisational management.

- 4.7 Provide responsive and efficient systems to enable the delivery of council services.
- 4.8 Establish and manage long term financial planning to ensure the future sustainability of council.

MINUTES

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REPORT	COUNCIL MEETING
DATE	Tuesday 25 June 2013 at 9.05am
ITEMS	1 TO 32

PRESENT	The Mayor, Councillor J Hill Councillor V Veitch Councillor S Blom Councillor C Doyle Councillor G Eddiehausen APM Councillor P Ernst Councillor R Gartrell Councillor J Lane Councillor A Parsons Councillor T Roberts Councillor L Walker
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Opening of Meeting and Announcement of Visitors

The Mayor, Councillor J Hill opened the meeting at 9.05am.

Prayer

Reverend Bruce Cornish of the Uniting Church delivered the opening prayer.

Apologies and Leave of Absence

There were no apologies or leave of absences.

Confirmation of Minutes of Previous Meetings:

It was MOVED by Councillor J Lane, SECONDED by Councillor V Veitch:

"that the minutes of the following council meetings be confirmed:

- (i) Ordinary Council meeting of 28 May 2013;
- (ii) Special Council meeting of 31 May 2013; and
- (iii) Special Council meeting of 7 and 13 June 2013."

CARRIED UNANIMOUSLY

It was MOVED by Councillor C Doyle, SECONDED by Councillor T Roberts:

"that the minutes of the following council meeting be confirmed:

- (iv) Special Council meeting of 14 and 17 June 2013 subject to the following amendments:
 - (a) that the 'Present' section on page 6370 be amended as follows:
that the word '(Part)' be inserted after Councillor G Eddiehausen APM's name;
that 'Councillor P Ernst (Part)' be added; and
 - (b) that the last motion on page 6374 be amended to:
'The motion was CARRIED UNANIMOUSLY.'

CARRIED UNANIMOUSLY

Disclosure of Interests

- (i) Planning and Development Committee - Perceived conflict of interest - Item 4 - Councillors A Parsons, V Veitch, S Blom, R Gartell, J Lane, T Roberts and G Eddiehausen - Landel Pty Ltd donated to the Townsville First election campaign.
- (ii) Planning and Development Committee - Real conflict of interest - Item 6 - Councillor T Roberts is a Life Member of Townsville Basketball Incorporated.
- (iii) Community and Cultural Committee - Real conflict of interest - Item 11 - Councillor S Blom is President of the Northern Beaches Festival Association.

Officers Reports

Corporate Services

1 Report proposing to make amendments to Subordinate Local Law No.4

REPORT TO COUNCIL

Authorised by Director Corporate Services
Department Corporate Governance
Date 14 June 2013

Executive Summary

This report recommends that the council commence the process for making an amendment to *Subordinate Local Law No.4 (Local Government Controlled Areas and Roads) 2011*, so that council can better regulate activities on the Black Weir Impoundment and other bodies of water controlled by the council.

Officer's Recommendation

That council propose to make an amendment to *Subordinate Local Law No.4 (Local Government Controlled Areas and Roads) 2011* by adding the provisions set out in Attachment 1 to this report.

Council Decision

It was **MOVED** by Councillor V Veitch, **SECONDED** by Councillor P Ernst

"that the officer's recommendation be adopted."

CARRIED UNANIMOUSLY

Committee Items

Infrastructure Committee

*It was **MOVED** by Councillor T Roberts, **SECONDED** by Councillor A Parsons:*

"that the committee recommendations to items 2 to 4 be adopted."

CARRIED UNANIMOUSLY

2 Engineering Services - Petition Footpath Marina Drive, Bushland Beach

REPORT TO COUNCIL

Authorised by Director Infrastructure Services
Department Engineering Services
Date 24 May 2013

Executive Summary

A petition containing 169 signatures was presented to council by Councillor Blom on 23 April 2013 requesting that council consider the request from the local residents of Bushland Beach, in the Marina Drive area, to construct a footpath or walkway along Marina Drive.

This report outlines council's recommendation for consideration and approval.

Officer's Recommendation

That council advise the lead petitioner that:

- (i) the request for a 1.5m wide concrete footpath along the southern side of Marina Drive from Mount Low Parkway to Daintree Drive (southern leg), and then from Daintree Drive (northern leg) to the bus stop TSV1565 has been listed in the Shared Pathway Network Program for construction in 2015/2016; and
- (ii) the project will include a pedestrian refuge located on Marina Drive east of the child care centre entrance.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 on the council minutes (page 6378) where council resolved that the committee recommendation be adopted.

3 Maintenance Services - Recommendation Report RPS8128 Supply and Delivery of Nursery Stock/Products

REPORT TO COUNCIL

Authorised by Director Infrastructure Services
Department Maintenance Services
Date 31 May 2013

Executive Summary

Townsville City Council has a significant annual planting regime for the parks and open spaces across the city. Council needs regular provision of plant stock for infill and new planting requirements. Council has decided to establish a Register of Pre-Qualified Suppliers to supply the ongoing plant stock requirements of the Maintenance Service Department who look after the install and care of plants in open spaces across the city.

Council has engaged in a Register for Prequalified Suppliers tender process in order to secure competitively priced stock that is suitable for local climate conditions and specifications to Council standards.

The tender has closed, and it is requested that council now engages the successful tenderers into a contract.

Officer's Recommendation

That all of the six submissions received to form the Panel of Suppliers for nursery stock to Maintenance Services be accepted and that this register hold the rights of preference to supply for the next two year period from 1 July 2013, with the option to extend for another 12 months.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 on the council minutes (page 6378) where council resolved that the committee recommendation be adopted.

4 Engineering Services - T8091 - Stormwater Underground Pipe Reline 2012-13

CONFIDENTIAL REPORT TO COUNCIL

Authorised by Director Infrastructure Services
Department Engineering Services
Date 29 May 2013

Executive Summary

Council invited tenders for the Underground Stormwater Pipe Relining Tender - T8091. The contract is for approximately 172 meters of underground stormwater pipe, which comprises of 66 meters in Morris Street, West End and 106 meters in Sixth Avenue, South Townsville.

The deliverables from this contract include cleaning of the selected lines, repairs if necessary, followed by relining using trench-less technology to regain functionality and integrity of the stormwater drainage line. This report provides information pertaining to Tender T8091, Townsville Stormwater Underground Pipe Reline 2012-13 and the recommendation for awarding this tender.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council resolve to award Tender T8091, Stormwater Underground Pipe Reline 2012-13 to Interflow Pty Limited for the lump sum value of \$234,081.21 (inclusive of GST).

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 on the council minutes (page 6378) where council resolved that the committee recommendation be adopted.

Planning and Development Committee

In accordance with section 173 of the *Local Government Act 2009*, Councillors A Parsons, V Veitch, S Blom, R Gartell, J Lane, T Roberts and G Eddiehausen declared a perceived conflict of interest in regards to item 5.

- (a) **the name of the councillors who have the real or perceived conflict of interest:**
Councillors A Parsons, V Veitch, S Blom, R Gartell, J Lane, T Roberts and G Eddiehausen.
- (b) **the nature of the conflict of interest as described by the Councillor:**
Landel Pty Ltd donated to the Townsville First election campaign.
- (c) **how the Councillors dealt with the real or perceived conflict of interest:**
The Councillors dealt with the conflict by disclosing the perceived conflict of interest and proposing to exclude themselves from the meeting throughout consideration of the item, but noted that this would leave the meeting without a quorum and therefore in reliance upon Section 173(6) of the *Local Government Act 2009*, remained in the meeting and participated in the discussion about and voting upon the item.
- (d) **if the Councillor voted on the issue – how the Councillor voted:**
The Councillors voted as per the committee recommendation.
- (e) **how the majority of persons who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted as per the committee recommendation.

It was MOVED by Councillor A Parsons, SECONDED by Councillor P Ernst:

"that the committee recommendations to items 5, 6 and 8 to 11 be adopted."

CARRIED

In accordance with section 173 of the *Local Government Act 2009*, Councillor T Roberts declared a real conflict of interest in regards to item 7.

- (a) **the name of the councillors who have the real or perceived conflict of interest:**
Councillor T Roberts
- (b) **the nature of the conflict of interest as described by the Councillor:**
Councillor T Roberts is a Life Member of Townsville Basketball Incorporated.
- (c) **how the Councillors dealt with the real or perceived conflict of interest:**
The Councillor determined that he had a real conflict of interest and left the meeting and did not participate in debate or voting on the matter.
- (d) **if the Councillor voted on the issue – how the Councillor voted:**
The Councillor vacated the chambers during discussion and voting on this item.
- (e) **how the majority of persons who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted as per the committee recommendation.

It was MOVED by Councillor A Parsons, SECONDED by Councillor V Veitch:

"that the committee recommendation to item 7 be adopted."

CARRIED

Councillor L Walker dissented from the above decision (for item 7).

5 New Appeal No. 116 of 2013, Fairfield Land Pty Ltd & Landel Pty Ltd v TCC, AP13/0002, 2-30 Lakeside Drive, Idalia

REPORT TO COUNCIL

Authorised by Director Planning and Development
Department Development Governance
Date 20 May 2013

Executive Summary

On 2 May 2013 an appeal was filed in the Planning and Environment Court by Fairfield Land Pty Ltd and Landel Pty Ltd (appellant) against certain conditions contained in a Decision Notice dated 20 December 2011. The conditions the appellant has appealed against include:-

1. Infrastructure Charges contained in the Adopted Infrastructure Charges Notice;
2. Development Condition 2 - requirement for the provision of amended plans prior to the issue of a Development Permit for Building Works;
3. Development Condition 12(c) – provision of car spaces; and
4. Development Condition 21 – Noise.

Officer's Recommendation

1. That council resolve to defend Planning and Environment Court Appeal No. 116 of 2013.
2. That council, under *Clause 257(1)(b)* of the *Local Government Act 2009*, resolve to delegate authority to the Chief Executive Officer to settle the Planning and Environment Court Appeal, out of court, in the event that a mutually acceptable settlement emerges relating to the above matter.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 5 on the council minutes (page 6381) where council resolved that the committee recommendation be adopted.

6 MI12/0064 MCU (IMPACT) Hotel- Extensions for Beer Garden, 33 French Street, Pimlico

REPORT TO COUNCIL - PLANNING APPLICATION

Authorised by	Director Planning and Development
Department	Planning and Development – Development Assessment
Date	20 May 2013
Address	Lot 1 & 2 RP 708966, Lot 3 RP 709644, Lot 7 RP 703423 and Lots 8 & 9 RP 711284 33-39 - French Street, Pimlico
Applicant/Owner	French Street Developments C/- Milford Planning Consultants / French Street Developments Pty Ltd
Description	Hotel

Executive Summary

A Development Application for Material Change of Use (Impact) – Hotel – Extensions for a Beer Garden on Lots 1 and 2 RP 708966, Lot 3 RP 709644, Lot 7 RP 703423 and Lots 8 and 9 RP 711284 situated at 33-39 French Street, Pimlico has been received from Applicant, French Street Developments C/- Milford Planning Consultants – MI12/0064 2205018 and has been recommended for approval.

Officer's Recommendation

That council approve application MI12/0064 for a Development Permit for a Hotel – Extensions for a Beer Garden under Section 243 of the *Sustainable Planning Act 2009* on land described as Lots 1 and 2 RP 708966, Lot 3 RP 709644, Lot 7 RP 703423 and Lots 8 and 9 RP 711284, more particularly 33-39 French Street, Pimlico subject to the following conditions -

1. Site Layout

- a) The proposed development must generally comply with drawing as referenced in the table below and attached as stamped “Approved Subject to Conditions”, except as otherwise specified by any condition of this approval.

DRAWING NAME	DRAWING NO.	REVISION NO.	REVISION DATE
Existing Site Plan	md_01	1	04 December 2012

- b) The proposed development must comply with all conditions of this approval prior to commencement of the use.
- c) The proposed development must comply with all Planning Scheme requirements as applying at the date of this application, except as otherwise specified by any condition of this approval.

2. Restriction of Use

- a) Unless otherwise approved by Council, the beer garden must cease operation by 10pm Monday to Sunday.
- b) Unless otherwise approved by Council, no amplified or live music or television is permitted to be presented within the beer garden.

3. Amalgamation of Allotments

Unless otherwise approved by Council, the developer must amalgamate Lots 1 & 2 RP 708966, Lot 3 RP 709644, Lot 7 RP 703423 and Lot 8 & 9 RP 711284 into a single parcel. The survey plan must be registered, in accordance with the *Land Title Act 1994*, prior to the commencement of the use.

4. Noise Mitigation

A 2m high noise barrier must be provided in accordance with the Noise Assessment Report prepared by SLR Consulting Australia Pty Ltd dated 22 March 2013. The noise barrier must be constructed prior to the commencement of the use.

5. Relocation of Utilities

The developer must be responsible for any relocation and/or alteration to any public utility installation required as a result of any works carried out in connection with this development at no cost to Council.

6. Car Parking

The developer must maintain the existing sixty-nine (69) car spaces on site for the use of the existing hotel and proposed beer garden.

7. Stormwater Drainage

- a) The developer must ensure that no ponding of stormwater occurs on adjacent allotments and that no stormwater formerly flowing onto their development site is diverted onto other neighbouring allotments.
- b) The developer must ensure that the post development discharge of stormwater from the subject land does not exceed pre-development peak flows.
- c) Overland flow paths and underground drainage must be designed so as not to directly or indirectly cause nuisance to a downstream or adjoining property.

8. Landscaping

- a) Prior to the issue of a Development Permit for Building Works, a landscaping plan is required to be submitted to and be approved by Council as part of Compliance Assessment against the applicable Landscaping Code and/or relevant approval.

The Landscape and Irrigation Design Plans must be prepared in accordance with the relevant sections of City Plan Policy 1 – Supporting Information - Section 9 – Landscape Plans. As part of the landscaping plan the following items are to be included:

- * Details showing the 2m buffer shown on the approved site plan planted with a mixed height screen of small to medium sized trees and dense shrubs to Council's satisfaction. Screen plants such as Syzygium elite are well suited to this purpose.
- b) The landscape plans must be prepared by a suitably Qualified person who:
 - * is a Qualified Landscape Architect with current membership to the Australian Institute of Landscape Architects; and/or
 - * is an experienced Landscape Designer
- c) All works must be completed in accordance with the approved landscaping plan and constructed to a standard detailed within City Plan Policy 2 – Development Standards – Section 10 – Landscape Work. Following the approval of the plan, with or without amendments, the developer must implement the plan prior to the commencement of the use. Furthermore, all landscaped areas must be maintained thereafter to the satisfaction of Council.

9. Further Approvals Required

a) Compliance Assessment

A Compliance Assessment application associated with the following conditions must be submitted to Council for approval prior to the issue of a Development Permit for Building Works, unless otherwise approved by Council:

Condition 8 – Landscaping

All landscaping designs/documentation associated with such an application must be prepared and where necessary, certified by a suitably qualified/experienced person.

ADVICE

1. Infrastructure Charges

An Adopted Infrastructure Charges Notice outlining the estimated infrastructure contributions payable relevant to the Development Permit is attached for your information.

2. Environmental Considerations

DEHP Requirements

Construction must comply with the *Environmental Protection Act 1994*, Policies and Guidelines.

3. Waste Collection

- a) The owner/occupier of the premises is required to provide an adequate number of waste containers to manage the waste generated by the activities being undertaken onsite.
- b) The proprietor is to arrange for the removal of waste from the premises by a suitably licensed waste transport contractor approved by the local government to transport waste under Section 369A of the *Environmental Protection Act 1994*. Adequate provision must be made for the collection of the waste storage containers within the premises.
- c) The collection of waste is to be undertaken so as to minimize, so far as reasonably practicable excessive noise to neighboring occupants. The collection method must ensure that waste is adequately managed to prevent escape or contamination.

4. Noise

The hours of audible noise associated with construction and building work on site must be limited to between the hours of–

- * 6.30 a.m. to 6.30 p.m. Monday to Saturday; with
- * No work on Sundays or Public Holidays.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 5 on the council minutes (page 6381) where council resolved that the committee recommendation be adopted.

7 MI13/0006 MCU (Impact) Major Telecommunications Facility 40-48 Murray Lyons Crescent ANNANDALE

REPORT TO COUNCIL - PLANNING APPLICATION

Authorised by Director Planning and Development
Department Planning and Development – Development Assessment
Date 12 June 2013
Address Part Lot 190 CP 911403, lease area at 40-48 Murray Lyons Crescent Annandale
Applicant/Owner Optus Mobile Pty Ltd/Townsville Basketball Incorporated
Description Major Telecommunications Facility

Executive Summary

A Development Application for Material Change of Use (Impact) – Major Telecommunications Facility on Part Lot 190 CP 911403 situated on a lease area at 40-48 Murray Lyons Crescent, Annandale has been received from Applicant, Optus Mobile Pty Ltd C/- Aurecon Group – MI13/0006 3504001 and has been recommended for approval.

The proposed Major Telecommunications Facility will comprise a 30 metre high monopole with associated antennas, with electronic equipment located in a shelter within a fenced compound at the base of the facility. This is proposed to be located in a 7m x 12m lease area which is located in an area to the north of the Murray Sports Complex.

A total of eight adverse submissions were received, with seven of these submissions received within the prescribed public notification period and one adverse submission received late. One positive submission was received during the public notification period. A signed petition with 332 signatures objecting to the proposed development was also received during the public notification period.

Officer's Recommendation

That council approve application MI13/0006 for a development permit for Major Telecommunications Facility under section 243 of the *Sustainable Planning Act 2009* on land described as Part Lot 190 CP 911403, more particularly the lease area at 40-48 Murray Lyons Crescent, Annandale, subject to the following conditions-

DEVELOPMENT PERMIT

**MATERIAL CHANGE OF USE
MAJOR TELECOMMUNICATIONS FACILITY (MI13/0006)**

SCHEDULE OF CONDITIONS

1. Site Layout

- a) The proposed development must generally comply with drawing(s) as referenced in the table below, which forms part of this application, except as otherwise specified by any condition of this approval.

DRAWING NAME	DRAWING No.	REVISION No.	RECEIVED AND DATE STAMPED
Site Layout	B8485C-P1	2	13 Feb 2013
Elevation	B8485C-P2	2	13 Feb 2013

- b) The proposed development must comply with all Planning Scheme requirements as applying at the date of this application, except as otherwise specified by any condition of this approval.
- c) One full set of the most up to date approved plans must be held on site and be available for inspection for the duration of the construction phase.

2. Building Materials and Colour

The proposed monopole and associated equipment shelter must be painted 'Pale Eucalypt'.

3. Relocation and Provision of Utilities

The developer must be responsible for any relocation and/or alteration to any public utility installation required as a result of any works carried out in connection with this development at no cost to Council.

4. Storage of Materials and Machinery

All materials and machinery to be used during the construction period are to be wholly stored on the site, unless otherwise approved by Council.

5. Refuse Disposal

All waste generated as a result of the construction of the premises is to be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection (Waste management) Regulation 2000*.

6. Soil Erosion Minimisation, Sediment Control and Dust Control

During the construction phase of this development the developer must be responsible for the installation and maintenance of adequate erosion and sediment control management. In particular,

- a) The contingent design, implementation and maintenance of measures must be provided in accordance with City Plan Policy 2 – Development Standards.
- b) During the construction and maintenance phases of this development the developer must be responsible for adequate mitigation measures being put in place for the suppression of dust so as not to cause a nuisance to neighbouring property.

7. Stormwater Drainage

- a) The developer must ensure that the post development discharge of stormwater from the subject land does not exceed pre-development peak flows.
- b) Overland flow paths and underground drainage must be designed so as not to directly or indirectly cause nuisance to a downstream or adjoining property.

8. Protection of Operational Airspace

- a) Permanent or temporary physical obstructions must not adversely affect operational airspace such as activities associated with the proposed use or its construction, (including cranes) must not involve transient intrusions above 15 metres.
- b) Emissions must not significantly affect air turbulence, visibility or engine operation in operational airspace such as gaseous plume at a velocity exceeding 4.3 metres per second or smoke, dust, ash or steam.
- c) Any activity on the subject land must not emit anything that may interfere with current or proposed electronic air navigation or communications systems.
- d) Any proposed site lighting, including street lighting, car parking lighting and advertising or business sign lighting must be installed such that it does not project light spillage above the horizontal plane or beyond the subject site to protect the integrity of the Townsville Airport night lighting system and ensures that adjoining sites and roads are not affected.

Concurrence Agency Conditions – Department of Transport and Main Roads

Pursuant to Section 285 and Section 287 of the *Sustainable Planning Act 2009*, the Department Transport and Main Roads advises that it has no objection to Townsville City Council issuing a Development Permit for Material Change of Use (Major Telecommunications Facility) subject to the conditions, as attached. The applicant must comply with the Department of Transport and Main Road conditions as outlined in the Department's correspondence dated 22 March 2013.

ADVICE

1. Defence Registration

The developer is advised that a structure of this height is required to be registered on the RAAF Aeronautical Information Service database in accordance with the Civil Aviation Safety Authority. For further information please contact the Aeronautical Data Office at ais.data@defence.gov.au or (03) 9282-6400.

2. Environmental Considerations

DERM Requirements

Construction must comply with the *Environmental Protection Act 1994*, Policies and Guidelines.

3. Noise

The hours of construction and building work on site must be limited to between –

- * 6.30 a.m. to 6.30 p.m. Monday to Saturday; with
- * No work on Sundays or Public Holidays.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 5 on the council minutes (page 6381) where council resolved that the committee recommendation be adopted.

8 Development Governance Report on Project Hetura

REPORT TO COUNCIL

Authorised by Director Planning and Development

Department Development Governance

Date 24 May 2013

Executive Summary

Project Hetura is a capacity building program established in 2002 between Townsville City Council and the National Capital District Commission (NCDC) in Port Moresby, Papua New Guinea. The program is administered by the Commonwealth Local Government Good Practice Forum (CLGF) through the Good Practice Scheme, with all travel and accommodation funded by AusAid. Townsville has a number of economic, social and charitable links with Papua New Guinea which benefit from Townsville City Council's contribution and support of the National Capital District Commission through Project Hetura.

The current phase of the Good Practice Scheme, through which Project Hetura is funded, will be finalised on the 30 June 2013. Final reporting requirements have been met and all outstanding funds have been recovered from the Commonwealth Local Government Forum. In April, a workshop was held in Canberra with a number of stakeholders to finalise the partnership program and to commence the development of a proposal to AusAid for further funding of the Good Practice Scheme.

Officer's Recommendation

That council receive this report for information and advise that the current phase of Project Hetura will close on 30 June 2013. Information is provided regarding the finalisation and reconciliation of the Project and the development of a new proposal for funding.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 5 on the council minutes (page 6381) where council resolved that the committee recommendation be adopted.

9 Strategic Planning - Economic Development and Strategic Projects - Adoption of Townsville City Economic Development Plan 2013-2017

REPORT TO COUNCIL

Authorised by Director Planning and Development

Department Strategic Planning

Date 27 May 2013

Executive Summary

The Townsville City Economic Development Plan 2013-2017 is Townsville's principal long-term economic plan which identifies the issues, priorities and actions required to develop a robust and prosperous economy that provides opportunities for business and investment. To facilitate a cooperative approach, the plan has been developed by the Townsville City Council in partnership with government and community stakeholders. This report presents the Townsville City Economic Development Plan 2013-2017 for consideration and adoption by council.

Officer's Recommendation

That council adopt the "Townsville City Economic Development Plan 2013-2017" as a plan to support Townsville's growth and development as a robust and prosperous economy providing opportunities for business and investment.

Committee Recommendation

That this Report to Council be forwarded to the Ordinary Council meeting of 25 June 2013 for consideration.

Council Decision

Refer to resolution preceding item 5 on the council minutes (page 6381) where council resolved that the committee recommendation be adopted.

10 Planning and Development - 2013-2014 Schedule of Fees and Charges Report

REPORT TO COUNCIL

Authorised by Director Planning and Development
Department Development Governance
Date 30 April 2013

Executive Summary

The Planning and Development division undertakes an annual review of fees and charges for services provided. The primary focus of the review for the forthcoming Financial Year 2013-2014 has been the revaluation of fees aiming towards cost neutrality for services.

To better reflect cost of service incremental adjustments have been made to a number of fees. The review for the 2013/2014 financial year has also seen the introduction of a number of new fees and the deletion of fees that were associated with obsolete services.

Officer's Recommendation

That council adopt the following 2013-2014 Schedule of Fees and Charges for the Planning and Development Division.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



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PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 1 >> PLANNING GENERAL FEES

SCHEDULE 1 POLICES >>

Properly made applications >>

As part of the process of deeming an application properly made (*Sustainable Planning Act 2009 – s.261 (a)*), the required fee must accompany any development application.

Refund of application fees >>

If an application is withdrawn at any stage an applicant may request a refund of the application fee. However, the refunded amount (if any) will be determined by council, at its absolute discretion, on the basis of what stage the application was at in the Integrated Development Assessment System (IDAS) process. Any credit card surcharges applied at payment cannot be refunded.

Multiple applications >>

The fee for an application comprising more than one development type (e.g. a reconfiguration of a lot and a material change of use application) will be the total sum of all applicable fees for each identified individual development type of the overall development application.

Fee units >>

Where a fee is quoted as units, one [1] unit is equal to \$93.00.

Floor area >>

Where a fee is calculated based on floor area, the fee is calculated on the gross lettable floor area.

The **gross lettable floor area** is defined as the total floor area, inclusive of all internal walls and columns, capable of being occupied by separate tenants for their exclusive use, including basements, mezzanine and toilets. The use area does not include landscaped and car parking area.

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART A >> PLANNING APPLICATIONS GENERAL FEES

1. **Request to change an application** 5 Units
Any changes other than a request to change applicant details.
2. **Request for a negotiated decision** 6 Units
3. **Request for an extension to the relevant period**
 - a. Anything other than a detached house 8 Units
 - b. Detached house 2 Units
4. **Request for a permissible change to a development approval**
 - a. Anything other than a detached house 8 Units
 - b. Detached house 2 Units
 - c. Subsequent to an extension to the relevant period 2 Units
5. **Combined permissible change and extension to relevant period** 10 Units
6. **Request for cancellation of a development approval** 2 Units
7. **Requests for amendments to be considered generally in accordance**
To be considered 'generally in accordance with' the approved plans.
 - a. Anything other than a detached house 4 Units
 - b. Detached house 2 Units
8. **Photocopying charge for applications on public notifications**
As per Schedule 10, Part A, (1).
 - a. A4 copy (per page) \$0.85
 - b. A3 copy (per page) \$1.50
 - c. A2/A1 copy (per page) \$6.00
 - d. A0 copy (per page) \$13.00

Notes >> Applications on public notification are available to view and print free of charge on the Townsville City Council website at <http://www.townsville.qld.gov.au/resident/planning/Pages/publicnotification.aspx>.
9. **Purchase of a public notification sign** \$30.00*
10. **Request for approval of road names** 4 Units
Where a subdivision requires approval of a new road name/s.
11. **Request for assessment where the application is subject to a cultural heritage overlay** 8 Units
In accordance with Townsville's City Plan 2005.
12. **Request for the approval of a temporary dwelling** 8 Units
13. **Request for letter of no objection to transportation of a structure on council roads** 4 Units
Notes >> A minimum security deposit of \$10,000 or more may be applicable with this application at the discretion of the Townsville City Council.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART B >> ASSESSABLE BUILDING WORKS AND REFERRAL MATTERS

1. Assessable building works applications on premises

- a. As defined in the City of Thuringowa Planning Scheme
 - i. Of high cultural heritage significance8 Units
 - ii. In an of concern regional ecosystem.....8 Units
 - iii. In a key gateway and view sheds sub-area.....8 Units
- b. Assessable against Townsville's City Plan 20058 Units
Other than Class 1a and 10a building structures.
- c. Application to council for referral agency response decisions6 Units
Class 1a and 10a building structures.
- d. Request to change a referral agency response application/decision.....2 Units
As per Schedule 1, Part A, (3) (b), and (4) (b).

PART C >> PLANNING REQUESTS/ADVICE

1. Request for planning and development certificates

- a. Limited planning and development certificates2 Units
- b. Standard planning and development certificates13 Units
- c. Full planning and development certificates26 Units

2. Request for town planning advice 4 Units*

Where a written response is requested.

Notes >> For regulatory services, the applicant is required to pay the applicable fee prior to the service being provided. Refer to the *Local Government Act 2009 s.1071A (5)*.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 2 >> MATERIAL CHANGE OF USE

SCHEDULE 2 POLICIES >>

Properly made applications >>

As part of the process of deeming an application properly made (*Sustainable Planning Act 2009 – s.261 (a)*), the required fee must accompany any development application.

Refund of application fees >>

If an application is withdrawn at any stage an applicant may request a refund of the application fee. However, the refunded amount (if any) will be determined by council, at its absolute discretion, on the basis of what stage the application was at in the Integrated Development Assessment System (IDAS) process. Any credit card surcharges applied at payment cannot be refunded.

Multiple applications >>

The fee for an application comprising more than one development type (e.g. a reconfiguration of a lot and a material change of use application) will be the total sum of all applicable fees for each identified individual development type of the overall development application.

Fee units >>

Where a fee is quoted as units, one [1] unit is equal to \$93.00.

Floor area >>

Where a fee is calculated based on floor area, the fee is calculated on the gross lettable floor area.

The **gross lettable floor area** is defined as the total floor area, inclusive of all internal walls and columns, capable of being occupied by separate tenants for their exclusive use, including basements, mezzanine and toilets. The use area does not include landscaped and car parking area.

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART A >> RESIDENTIAL TYPE USES

1. Accommodation building

- a. Up to five [5] units 22 Units
 b. For each additional unit over five [5] 2 Units

Accommodation building type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Accommodation building	» Accommodation building • Boarding house • Guest house • Hostel • Lodging house

2. Bed and breakfast 16 Units

Bed and breakfast type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Bed and breakfast	» Bed and breakfast accommodation

3. Caravan park

- a. Per site (including tent sites) 3 Units
 b. Minimum fee 27 Units

Caravan park type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Caravan park	» Caravan park

4. Caretaker's residence 8 Units

Caretaker's residence type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Caretaker's residence	» Caretaker's residence • Manager's residence

5. Community residence

- a. Up to five [5] persons 14 Units
 b. For each additional person over five [5] 2 Units

Community residence type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Community residence	» Not applicable

6. Detached house 8 Units

Detached house type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Detached house	» Dwelling house » Dwelling house (on a lot less than 450m ²)

7. Display home 12 Units

Display home type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Display home	» Display home / sales office

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



8. Dual occupancy.....16 Units

Dual occupancy type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Dual occupancy	» Dual occupancy

9. Family day care centre.....5 Units

Family day care centre type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Not applicable	» Family day care centre

10. Home based business / home activity6 Units

Home based business type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Home based business	» Home based business » Home activity

11. Multiple dwelling

- a. Up to four [4] units.....22 Units
 b. For each unit over four [4].....2 Units

Multiple dwelling type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Multiple dwelling	» Multiple dwelling <ul style="list-style-type: none"> • Backpacker's accommodation (that is self-contained) • Flats • Holiday units • Home units • Town houses

12. Relatives apartment.....8 Units

Relatives apartment type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Not applicable	» Relatives apartment

13. Retirement village

- a. If developed in an accommodation style built form
 i. Up to five [5] persons.....14 Units
 ii. For each additional person over five [5]2 Units
 b. if developed in a detached unit/dwelling style built form
 i. Up to four [4] units.....22 Units
 ii. For each unit over four [4].....2 Units

Retirement village type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Retirement village	» Aged persons accommodation <ul style="list-style-type: none"> • Retirement village • Nursing home

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART B >> COMMERCIAL AND RETAIL TYPE USES

1. Motel

- a. Up to four [4] units22 Units
 b. For each unit over four [4] units2 Units

Motel type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Motel	» Motel

2. Commercial and retail type uses

- a. Not exceeding 100m²16 Units
 b. For each 100m² of area or part thereof exceeding 100m²3 Units
 To be rounded up to the nearest 100m².

Commercial and retail type uses as defined under		
Townsville's City Plan 2005	City of Thuringowa Planning Scheme	
<ul style="list-style-type: none"> » Car wash station » Catering shop » Fast food outlet » Funeral director's premises » Garden centre » Hotel » Market » Medical centre » Office » Restaurant » Sales or hire yard » Service station » Shop » Shopping complex » Showroom » Variety retail warehouse 	<ul style="list-style-type: none"> » Arts and crafts centre » Car park » Car wash / cleaning station » Commercial development <ul style="list-style-type: none"> • Bottle shop • Fast food store <ul style="list-style-type: none"> - Drive through take away facility - Take away food premises - Kiosk • Local shop • Market • Medical centre • Restaurant <ul style="list-style-type: none"> - Café - Coffee shop • Shop • Showroom » Convenience centre » District centre » Estate sales office » Function room <ul style="list-style-type: none"> • Conference centre • Reception centre » Garden centre » Hardware store » Hotel <ul style="list-style-type: none"> • Outdoor dining • Tavern 	<ul style="list-style-type: none"> » Indoor entertainment <ul style="list-style-type: none"> • Amusement machine parlour Cinema • Club • Exhibition • Night club • Theatre » Landscape supplies » Lockup storage units » Neighbourhood centre » Private air strip » Sale or hire yard » Service premises <ul style="list-style-type: none"> • Banks • Professional offices » Service station » Shopping centre » Storage yards <ul style="list-style-type: none"> • Timber yard » Sub regional centre » Theatre » Tourist facility <ul style="list-style-type: none"> • Theme park • Tourist resort » Transit centre <ul style="list-style-type: none"> • Bus station • Ferry terminal • Heliport • Railway station » Veterinary clinic » Veterinary hospital

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART C >> INDUSTRIAL TYPE USES

1. Industrial type uses

- a. Not exceeding 200m² 24 Units
- b. Between 200m² and 1,000m² 28 Units
- c. Between 1,000m² and 2,500m² 32 Units
- d. For each 100m² of area or part thereof exceeding 2,500m² 1 Unit
To be rounded up to the nearest 100m².

Industrial type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
<ul style="list-style-type: none"> » General industry » Landscape supplies » Service industry » Storage contractor's yard » Transport depot » Vehicle repair premises » Warehouse 	<ul style="list-style-type: none"> » Brothel » Industrial development <ul style="list-style-type: none"> • General industry • Industry • Light and service industry <ul style="list-style-type: none"> - Bookbinding - Printing - Repairing furniture - Shop fitting - Upholstery • Noxious or hazardous industry <ul style="list-style-type: none"> - Abattoir - Animal by-products manufacturing - Chemical manufacturing - Concrete batching plant - Explosive manufacturing - Fertiliser works - Flammable liquid manufacturing and storage - Mineral processing - Oxygen works - Paint manufacturing - Radioactive materials works or disposal - Sugar mill » Mining activity » Railway activities » Recycling depot » Recycling facility » Transport depot » Vehicle repair premises <ul style="list-style-type: none"> • Muffler supply and fitting • Panel beater • Vehicle spray painter » Warehouse <ul style="list-style-type: none"> • Bulk store » Wrecking salvage yard » Junk yard

PART D >> EXTRACTIVE INDUSTRY

1. Extractive industry

- a. Up to one [1] hectare 100 Units
- b. For each hectare or part thereof exceeding one [1] hectare 3 Units
To be rounded up to the nearest hectare.
- c. For temporary and minor extractive operations 40 Units
Involving an area of no greater than 4000m² (square metres), and/or extracting a volume of material no greater than 4000m³ (cubic metres) for a duration no greater than six [6] months.

Extractive industry type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Extractive industry	» Extractive industry

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART E >> RURAL TYPE USES

1. Aquaculture

- a. Up to one [1] hectare 100 Units
 b. For each hectare or part thereof exceeding one [1] hectare 3 Units
 To be rounded up to the nearest hectare.

Aquaculture type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Aquaculture	» Aquaculture » Aquaculture (ponded) » Aquaculture (tanked)

2. Intensive animal husbandry

- a. Up to one [1] hectare 100 Units
 b. For each hectare or part thereof exceeding one [1] hectare 3 Units
 To be rounded up to the nearest hectare.

Intensive animal husbandry type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Intensive animal husbandry	» Intensive animal husbandry • Dairy • Feedlot • Piggery • Poultry farm

3. Stable

- a. Up to five [5] horses 12 Units
 b. For each horse in excess of five [5] 2 Units

Stable type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Stable	» Not applicable

4. Commercial animal keeping / animal husbandry

- a. Up to five [5] animals 12 Units
 b. Between five [5] and twenty [20] animals 22 Units
 c. For each ten [10] animals or part thereof of ten [10] animals, in excess of twenty [20] 2 Units

Commercial animal keeping type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Commercial animal keeping	» Not applicable

Animal husbandry type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Animal husbandry	» Animal husbandry • Animal husbandry - Type 1 • Animal husbandry - Type 2 • Animal husbandry - Type 3

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5. Rural service industry

- a. Up to one [1] hectare 9 Units
 b. For each hectare or part thereof exceeding one [1] hectare 1 Unit

To be rounded up to the nearest hectare.

Rural service industry type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Rural service industry	» Rural industry

6. Rural Dwelling (second dwelling in rural planning area) 8 Units

Rural dwelling type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Not applicable	» Rural dwelling

7. Other rural type uses 16 Units

Other rural type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
<ul style="list-style-type: none"> » Agriculture » Road side stall 	<ul style="list-style-type: none"> » Produce store » Roadside stall » Rural development <ul style="list-style-type: none"> • Agriculture <ul style="list-style-type: none"> - Horticulture - Hydroponics - Mariculture - Viticulture • Host Farm <ul style="list-style-type: none"> - Farm stay • Rural accommodation units • Rural home occupation » Stockyard

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART F >> ENTERTAINMENT AND RECREATIONAL TYPE USES

1. Indoor recreation

- a. Not exceeding 50m² 12 Units
 - b. Between 50m² and 200m² 24 Units
 - c. Between 200m² and 500m² 32 Units
 - d. Between 500m² and 1,000m² 48 Units
 - e. For each 100m² of area or part thereof exceeding 1,000m² 2 Units
- To be rounded up to the nearest 100m².

Indoor recreation type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Indoor recreation	» Indoor recreation <ul style="list-style-type: none"> • Gyms • Sports centres • Unlicensed clubs

2. Outdoor recreation

- a. Not exceeding 2000m² 25 Units
 - b. Between 2000m² and 5,000m² 40 Units
 - c. For every 1,000m² of area or part thereof exceeding 5,000m² 2 Units
- To be rounded up to the nearest 1,000m².

Outdoor recreation type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Outdoor recreation » Parkland	» Outdoor recreation <ul style="list-style-type: none"> • Driving range • Golf course • Outdoor tennis court • Sports ground • Swimming pool » Outdoor entertainment <ul style="list-style-type: none"> • Drive in theatre • Open air concert • Racing track • Racing venue » Park

PLANNING AND DEVELOPMENT

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PART G >> COMMUNITY TYPE USES

1. Community type uses

- a. Not exceeding 100m² 16 Units
 b. For each 100m² of area or part thereof exceeding 100m² 3 Units
 To be rounded up to the nearest 100m².

Industrial type uses as defined under		
Townsville's City Plan 2005	City of Thuringowa Planning Scheme	
» Car park	» Cemetery	• Primary school
» Cultural facilities	» Community care centre	• Secondary school
» Educational establishment	• Halfway house	• Technical institute
» Hospital	• Refuge	• Tertiary institute
» Institutional residence	» Community facilities	• University
» Local utility	» Crematorium	» Funeral parlour
» Major utility	» Educational establishment	» Hospital
» Place of worship	• Business college	» Place of public worship
	• Pre-school	

PART H >> CHILDCARE CENTRE TYPE USES

1. Childcare centre type uses

- a. Up to twenty-five [25] children 25 Units
 b. For each five [5] children or part thereof of five [5] children, in excess of twenty-five [25] 2 Units

Childcare centre type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Child care centre	» Child care centre

2. Outside school hours care centre 11 Units

Outside school hours care centre type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Not applicable	» Outside school hours care centre

PART I >> TELECOMMUNICATION FACILITY TYPE USES

1. Major telecommunication facility 40 Units

Major telecommunication facility type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Major telecommunication facility	» Telecommunication facility

2. Minor telecommunication facility 18 Units

Minor telecommunication facility type uses as defined under	
Townsville's City Plan 2005	City of Thuringowa Planning Scheme
» Minor or temporary telecommunication facility	» Low impact telecommunication facility

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART J >> UNDEFINED USES

1. **Material change of use (impact assessment)**Price on Application
Uses not defined in accordance with either planning scheme.

PART K >> PRELIMINARY APPROVALS

1. **Preliminary Approval**Price on Application
In accordance with s.241 of the *Sustainable Planning Act 2009*.
2. **Preliminary Approval affecting a local planning scheme**Price on Application
In accordance with s.242 of the *Sustainable Planning Act 2009*.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 3 >> PLAN RIGHT APPLICATIONS

SCHEDULE 3 POLICES >>

Plan Right >>

The Plan Right process allows the accredited consultant to submit a development application for council's consideration and issue of a decision notice. The application will have been assessed by the accredited consultant and will be accompanied by a planning report, complete with draft conditions for council's consideration and issue of a decision notice. It is Planning and Development's intention to issue a decision notice within five [5] days of receiving a suitably prepared Plan Right application.

Properly made applications >>

As part of the process of deeming an application properly made (*Sustainable Planning Act 2009 – s.261 (a)*), the required fee must accompany any development application.

Refund of application fees >>

If an application is withdrawn at any stage an applicant may request a refund of the application fee. However, the refunded amount (if any) will be determined by council, at its absolute discretion, on the basis of what stage the application was at in the Integrated Development Assessment System (IDAS) process. Any credit card surcharges applied at payment cannot be refunded.

Fee units >>

Where a fee is quoted as units, one [1] unit is equal to \$28.00.

Floor area >>

Where a fee is calculated based on floor area, the fee is calculated on the gross lettable floor area.

The **gross lettable floor area** is defined as the total floor area, inclusive of all internal walls and columns, capable of being occupied by separate tenants for their exclusive use, including basements, mezzanine and toilets. The use area does not include landscaped and car parking area.

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART A >> MATERIAL CHANGE OF USE (CODE ASSESSABLE ONLY)

1. Detached house	
a. Affected by overlay identified in Townsville's City Plan 2005	8 Units
b. On a lot less than 450m ² identified in the City of Thuringowa Planning Scheme	8 Units
2. Dual occupancy	16 Units
3. Code assessable industrial uses	
a. Not exceeding 200m ²	24 Units
b. Between 200m ² and 1,000m ²	28 Units
c. Between 1,000m ² and 2,500m ²	32 Units
d. For each 100m ² of area or part thereof exceeding 2,500m ²	1 Unit
To be rounded up to the nearest 100m ² .	
4. Re-use of commercial premises	
a. Not exceeding 100m ²	16 Units
b. For each 100m ² of area or part thereof exceeding 100m ²	3 Units
To be rounded up to the nearest 100m ² .	
5. Code assessable telecommunication facilities	
a. As defined under Townsville's City Plan 2005	
i. Major telecommunication facility	40 Units
ii. Low impact or temporary telecommunications facility	18 Units
b. As defined under the City of Thuringowa Planning Scheme	
i. Telecommunications facilities (which are not low impact)	40 Units

PART B >> RECONFIGURATION OF A LOT (CODE ASSESSABLE ONLY)

1. Application for a development permit	
a. Reconfiguration of a lot (up to two lots)	16 Units
b. Boundary Realignment (maximum of two [2] lots)	16 Units

PLANNING AND DEVELOPMENT

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SCHEDULE 4 >> RECONFIGURATION OF A LOT

SCHEDULE 4 POLICIES >>

Properly made applications >>

As part of the process of deeming an application properly made (*Sustainable Planning Act 2009 – s.261 (a)*), the required fee must accompany any development application.

Release of survey plan >>

Requests for the signing and release of a survey plan must be accompanied by the relevant signing fees and any outstanding infrastructure charges and inspection fees. These fees and charges cannot be invoiced and must be paid up front.

Refund of application fees >>

If an application is withdrawn at any stage an applicant may request a refund of the application fee. However, the refunded amount (if any) will be determined by council, at its absolute discretion, on the basis of what stage the application was at in the Integrated Development Assessment System (IDAS) process. Any credit card surcharges applied at payment cannot be refunded.

Multiple applications >>

The fee for an application comprising more than one development type (e.g. a reconfiguration of a lot and a material change of use application) will be the total sum of all applicable fees for each identified individual development type of the overall development application.

Fee units >>

Where a fee is quoted as units, one [1] unit is equal to \$93.00.

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

Preliminary approval held >>

Where a preliminary approval is held, the council will consider by negotiation a reduced fee for the reconfiguration development permit held over the subject site.

PLANNING AND DEVELOPMENT

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PART A >> RECONFIGURING A LOT

1. **Application for preliminary approval (only stand-alone applications)**
 - a. Preliminary approval for a proposed development
 - i. Applicable fee.....75% of the prescribed fee for a reconfiguration development permit
 - ii. Minimum fee..... 14 Units
 2. **Application for a development permit**

Including volumetric reconfigurations and boundary realignment.
Administration of application and checking against council's planning scheme, policies and design standards. For each lot as show on a proposal plan, excluding open space and balance allotments.

 - a. Up to five [5] lots 16 Units
 - b. For each lot in excess of five [5] 3 Units
 3. **Community management statements**
 - a. Extinguishing old scheme and notating new scheme 7 Units
 4. **Signing of survey plans**

Including volumetric reconfigurations and boundary realignment.

 - a. Plan of survey
Including building format plans
 - i. Minimum fee (up to five [5] lots) 5 Units
Not including open space, park lots, balance allotments, public use land.
 - ii. For each lot in excess of five [5] lots 1 Unit
Not including open space, park lots, balance allotments, public use land.
 - b. Resigning a plan of survey 2 Units
 - c. Early signing fee..... 6 Units
In addition to the building and standard format plan fee above.
 - d. Signing easement/lease documents 4 Units
Where council is required to register an interest in the easement or lease.
 5. **Valuation maintenance fee** \$30.80/lot
For each lot shown on a proposal plan and balance allotments (not including open space, park lots and public use land).
- Notes >>** The valuation maintenance fee is subject to change as required by the Department of Natural Resources and Mines.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 5 >> OPERATIONAL WORKS

SCHEDULE 5 POLICIES >>

Properly made applications >>

As part of the process of deeming an application properly made (*Sustainable Planning Act 2009 – s.261 (a)*), the required fee must accompany any development application.

Refund of application fees >>

If an application is withdrawn at any stage an applicant may request a refund of the application fee. However, the refunded amount (if any) will be determined by council, at its absolute discretion, on the basis of what stage the application was at in the Integrated Development Assessment System (IDAS) process. Any credit card surcharges applied at payment cannot be refunded.

Calculation of fees >>

Fees for operational works are determined based on the cost of works inclusive of GST. Work estimates certified by the RPEQ must be submitted at the time of lodgement of the application.

All work associated with infrastructure that is or will become a public asset, the fees are equivalent to 100% of the operational works fee. These include:

- Sewerage infrastructure;
- Roads and associated infrastructure;
- Water infrastructure;
- Stormwater infrastructure;
- Landscaping;
- Others not listed below.

Fees for the following are calculated at 50% of the operational works fee:

- Earthworks not associated with any works listed above.

Fees for the following are at 100% of the operational works fee:

- Operational works not associated with the *Sustainable Planning Act 2009*.

The following are not subject to a fee:

- For construction plans;
- As constructed plans;
- Quality assurance documents;
- Pavement design;
- Street lighting, electrical plans and underground works.

Where an application contains a combination of works on public assets and earthworks, the cost of works provided must clearly show the costing of each component. Failure to provide detailed costing will result in the entire application being charged at 100% of the operational works fee.

Multiple applications >>

The fee for an application comprising more than one development type (e.g. a reconfiguration of a lot and a material change of use application) will be the total sum of all applicable fees for each identified individual development type of the overall development application.

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Private landscape development certification

This fee is for the lodgement of certification for landscaping undertaken on low risk code assessable developments as defined in Planning and Development's private landscape development certification guideline.

Fee units >>

Where a fee is quoted as units, one [1] unit is equal to \$93.00.

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART A >> OPERATIONAL WORKS (INCLUDING CIVIL AND LANDSCAPING WORKS)

1. Application for a development permit

Administration of application and checking against council's planning scheme, policies and design standards (payable at lodgement). Estimates are to be certified by the RPEQ.

- a. Estimated value of works
 - i. less than \$10,000 \$500.00
 - ii. between \$10,000 and \$80,000 \$500.00 + (3.0% of value in excess of \$10,000)
 - iii. between \$80,000 and \$300,000 \$2,600.00 + (2.5% of value in excess of \$80,000)
 - iv. between \$300,000 and \$1 million \$8,100.00 + (1.5% of value in excess of \$300,000)
 - v. between \$1 million and \$2 million \$18,600.00 + (1.0% of value in excess of \$1 million)
 - vi. greater than \$2 million \$28,600.00 + (0.7% of value in excess of \$2 million)
- b. Operational works not associated with the Sustainable Planning Act 100% of fees as per (a)
- c. Earthworks 50% of the fees per (a)
- d. Private Landscape Development Certification 1 Unit

2. Works inspection fees

Inspection of works in accordance with the development approval (payable at the time of accepting the works "on maintenance/final completion"). Estimates are to be certified by RPEQ.

- a. Estimated value of works
 - i. less than \$10,000 \$300.00
 - ii. between \$10,000 and \$80,000 \$300.00 + (2.0% of value in excess of \$10,000)
 - iii. between \$80,000 and \$300,000 \$1,700.00 + (1.6% of value in excess of \$80,000)
 - iv. between \$300,000 and \$1 million \$5,220.00 + (1.0% of value in excess of \$300,000)
 - v. between \$1 million and \$2 million \$12,220.00 + (0.4% of value in excess of \$1 million)
 - vi. greater than \$2 million \$16,220.00 + (0.3% of value in excess of \$2 million)
- b. Operational works not associated with the Sustainable Planning Act 100% of fees as per (a)
- c. Earthworks 50% of fees as per (a)
- d. Reinspection \$522.00

Where works were unprepared/unsatisfactory at initial inspection.

3. Prescribed tidal works \$581.00 + (0.33% of estimated value of works)

4. Infrastructure agreements Price on application

The above fee is not applicable for trunk infrastructure or as the result of a council condition.

5. Signage advertising devices

Applies to the City of Thuringowa Planning Scheme Area only.

- a. Sign Application 6 Units

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 6 >> COMPLIANCE ASSESSMENT

SCHEDULE 6 POLICIES >>

Properly made applications >>

As part of the process of deeming an application properly made (*Sustainable Planning Act 2009 – s.261 (a)*), the required fee must accompany any development application.

Refund of application fees >>

If an application is withdrawn at any stage an applicant may request a refund of the application fee. However, the refunded amount (if any) will be determined by council, at its absolute discretion, on the basis of what stage the application was at in the Integrated Development Assessment System (IDAS) process. Any credit card surcharges applied at payment cannot be refunded.

Calculation of fees >>

Fees for compliance assessment are determined based on the cost of works inclusive of GST. Work estimates certified by the RPEQ must be submitted at the time of lodgement of the application.

Works that will be a public asset that require compliance assessment are calculated at 100% of the compliance assessment fee and may include the following:

- Sewerage infrastructure;
- Roads and associated infrastructure;
- Water infrastructure;
- Stormwater infrastructure;
- Landscaping.

Other works requiring compliance assessment where the associated infrastructure remains as a private asset are calculated at 50% of the compliance assessment fee.

The following are not subject to a fee:

- For construction plans;
- As constructed plans;
- Quality assurance documents;
- Pavement designs;
- Street lighting, electrical plans and underground works.

Where an application contains a combination of works on public assets and private assets, the cost of works provided must be broken down into categories of works for public assets and works for private assets. If the differentiation between public and private assets is not provided on the estimate of costs, the fee will be charged at 100% of compliance assessment fee.

Multiple applications >>

The fee for an application comprising more than one development type (e.g. a reconfiguration of a lot and a material change of use application) will be the total sum of all applicable fees for each identified individual development type of the overall development application.

Fee units >>

Where a fee is quoted as units, one [1] unit is equal to \$93.00.

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART A >> COMPLIANCE ASSESSMENT

1. Application for a compliance certificate

Administration of application and checking against council's planning scheme, policies and design standards (payable at lodgement). Estimates are to be certified by the RPEQ.

- a. Estimated value of works
 - i. less than \$10,000 \$500.00
 - ii. between \$10,000 and \$80,000 \$500.00 + (3.0% of value in excess of \$10,000)
 - iii. between \$80,000 and \$300,000 \$2,600.00 + (2.5% of value in excess of \$80,000)
 - iv. between \$300,000 and \$1 million \$8,100.00 + (1.5% of value in excess of \$300,000)
 - v. between \$1 million and \$2 million \$18,600.00 + (1.0% of value in excess of \$1 million)
 - vi. greater than \$2 million \$28,600.00 + (0.7% of value in excess of \$2 million)
- b. Earthworks and work on private assets 50% of the fee quoted above
- c. Private Landscape Development Certification 1 Unit

2. Works inspection fees

Inspection of works in accordance with the development approval (payable at the time of accepting the works "on maintenance/final completion"). Estimates are to be certified by RPEQ.

- a. Estimated value of works
 - i. less than \$10,000 \$300.00
 - ii. between \$10,000 and \$80,000 \$300.00 + (2.0% of value in excess of \$10,000)
 - iii. between \$80,000 and \$300,000 \$1,700.00 + (1.6% of value in excess of \$80,000)
 - iv. between \$300,000 and \$1 million \$5,220.00 + (1.0% of value in excess of \$300,000)
 - v. between \$1 million and \$2 million \$12,220.00 + (0.4% of value in excess of \$1 million)
 - vi. greater than \$2 million \$16,220.00 + (0.3% of value in excess of \$2 million)
- b. Earthworks and work on private assets 50% of fee quoted above
- c. Reinspection \$522.00
Where works were unprepared/unsatisfactory at initial inspection.

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SCHEDULE 7 >> MISCELLANEOUS INFRASTRUCTURE

SCHEDULE 7 POLICIES >>

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PART A >> TRANSPORT AND STORMWATER FEES

1. Road works permit

- a. Property access
 - i. Single detached house \$140.00
 - ii. Multiple dwelling, commercial and industrial..... \$185.00
- b. Other work within the road reserve As per Schedule 5, Part A
- c. Hoarding on a road reserve \$185.00
Hoarding approval for placement on a road reserve.
- d. Work zone reserved parking spaces \$10.00 per day, per bay
Associated with approved road works permit.

Notes >> A building works approval may also be required if the hoarding meets certain criteria.

- 2. Preliminary investigations of road closure \$83.00

PART B >> BUILDING OVER OR NEAR A SEWER, WATER MAIN, STORMWATER DRAIN

1. Application for consent under section 192 of the *Water Supply (Safety and Reliability) Act 2008*

- a. Minor Impact \$265.00
Includes residential structures such as lawn lockers, pools, open carports and patios etc.
- b. Major Impact \$322.00
All other structural including dwellings, commercial/industrial, closed sheds and retaining walls etc.
- c. Amended Plans \$115.00

- 2. Application to build within an easement \$451.00

Application for consent to build over an easement in which council has registered an interest.

- 3. CCTV assessment \$155.00

View video tapes of sewers to determine suitability of development.

PART C >> DEVELOPMENT INFORMATION PACKAGE

- 1. Development information package \$56.00

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SCHEDULE 8 >> HYDRAULIC SERVICES

SCHEDULE 8 POLICIES >>

Fast track fees >>

The fast track fees are stated for each classification in the fee schedule. This fee applies to the applications where the clients require their plans to be expedited and not wait until their applications are assessed in permit order.

No fast track fee will be charged for residential and commercial minor, private utility inspections.

Negotiation of fees >>

Under most circumstances the fees are not negotiable. Any negotiation of fees is to be approved by the Coordinator of Hydraulic and Building Services Unit, or the Executive Manager of Development Assessment.

Refund of fees >>

Any request for a refund of fees is to be made in writing to the Coordinator of Hydraulic and Building Services. However, the refunded amount (if any) will be determined by council, at its absolute discretion, on the basis of work carried out. Any credit card surcharges applied at payment cannot be refunded.

Re-inspection fee >>

A re-inspection fee will be charged in the following circumstances:

- A tradesman fails to turn up for an inspection and entry cannot be gained;
- An inspector turns up at the agreed time and the work is not ready;
- where the plumber/drainer is required to re-book the inspection as a result of defects identified;
- A tradesman fails to cancel an inspection when works are incomplete.

Amended plans >>

Amended plan fees are only applicable where significant changes are made such as additional fixtures or redirection of drain in a yard to allow for pool installation. Major changes or full redesign will require full approval.

Commercial installations >>

Separate permits will be required for all shop fit outs in all large commercial premises unless drainage and plumbing fixtures are shown and designated on the originally submitted applications.

Installation of extra fixtures to individual premises shown on original plan will require extra plumbing and drainage fee.

Bulk backflow quote >>

Quoted fee for properties with numerous backflow devices may be applied for through the coordinator of the Hydraulic and Building Services Unit.

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

After hour inspections >>

Hydraulic and Building Services operates on business days from 7.30am to 4.00pm. Inspections outside of these hours will be quoted on a case by case basis. Weekend inspections are not available.

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PART A >> RESIDENTIAL INSPECTION AND ASSESSMENT SERVICES

1. Residential dwelling sewered (ground floor and first floor only)

For multiple single dwellings on the same property please refer to Schedule 8, Part B, (1).

- a. Compliance permit
 - i. Up to and including the first floor.....\$182.00
 - ii. For each additional floor add\$62.00
- b. Plumbing compliance assessment
 - i. Up to and including the first floor.....\$311.00
 - ii. For each additional floor add\$110.00
- c. Drainage compliance assessment\$311.00
- d. Amended plans\$115.00
- e. Hydraulic fast track.....\$182.00

2. Residential dwelling un-sewered (ground floor and first floor only)

For multiple single dwellings on the same property please refer to Schedule 8, Part B, (1).

- a. Compliance permit
 - i. Up to and including the first floor.....\$337.00
 - ii. For each additional floor add\$62.00
- b. Plumbing compliance assessment
 - i. Up to and including the first floor.....\$311.00
 - ii. For each additional floor add\$110.00
- c. Drainage compliance assessment\$311.00
- d. Amended plans\$115.00
- e. Hydraulic fast track.....\$182.00

3. Existing residential minor works

- a. Residential minor works plan approval.....\$182.00
Includes renovation works to an existing dwelling up a maximum of five [5] fixtures.
- b. Residential minor works plumbing and drainage assessments.....\$363.00
- c. Amended plans\$115.00

4. One inspection only plumbing and/or drainage

- a. Plumbing and/or drainage compliance assessment (one [1] inspection only).....\$202.00
Includes sewer connection point seal offs, inspection of notifiable works prior to a tradesman lodging a Form 4 with the State Government, when an additional inspection is required due to defects being identified during an audit inspection of notifiable works.

5. Re-inspection fee\$110.00

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PART B >> COMMERCIAL INSPECTION AND ASSESSMENT SERVICES

1. Multiple single dwellings/unit complex

a. Compliance permit	
i. First unit.....	\$455.00
ii. For each additional unit add.....	\$210.00
b. Plumbing compliance assessment	
i. First unit.....	\$455.00
ii. For each additional unit add.....	\$210.00
c. Drainage compliance assessment	
i. First unit.....	\$455.00
ii. For each additional unit add.....	\$210.00
d. Amended plans	\$280.00
e. Hydraulic fast track.....	\$455.00
f. Inspection of fire lines	
i. Ground floor (base fee)	\$455.00
ii. For each additional floor	\$210.00

2. Commercial major

Includes shopping centres, service stations, hospitals, surgeries, child care facilities, hotels, and university buildings. Refer to Schedule 8 policies, commercial installations.

a. Compliance permit (drainage plan approval)	
i. Up to five [5] fixtures.....	\$455.00
ii. For each additional fixture	\$23.00
b. Plumbing compliance assessment	
i. Up to five [5] fixtures.....	\$455.00
ii. For each additional fixture	\$23.00
c. Drainage compliance assessment	
i. Up to five [5] fixtures.....	\$455.00
ii. For each additional fixture	\$23.00
d. Amended plans	\$290.00
e. Hydraulic fast track.....	\$455.00
f. Inspection of fire lines	
i. Ground floor (base fee)	\$455.00
ii. For each additional floor	\$210.00

3. Existing commercial minor works

a. Compliance permit (drainage plan approval).....	\$182.00
Includes renovation works to an existing building or shop within a complex up to a maximum of five [5] fixtures only.	
b. Plumbing and drainage assessments (up to three [3] inspections only).....	\$363.00
c. Amended plans	\$115.00

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4. Private/community utility inspections

- a. Private sewer inspections
 - i. Base fee (includes plan approval).....\$425.00
 - ii. Fee per meter of sewer (in addition to base fee).....\$1.92
- b. Private water main inspections
 - i. Base fee (includes plan approval).....\$425.00
 - ii. Fee per meter of water main (in addition to base fee).....\$1.30

5. Backflow annual test

Or initial test when installed under notifiable works.

- a. Fee for each device.....\$40.00
- b. Bulk backflow quote..... Price on application

6. Re-inspection fee.....\$110.00

PART C >> DESIGN AND INSPECTION SERVICES

1. On-site sewerage treatment facilities

Soil test to be provided by the applicant. Does not include house drain design.

- a. Within 50km radius of the Thuringowa Civic Centre.....\$1,560.00*
 - i. Magnetic Island surcharge.....\$700.00*
- b. Outside of the 50km radius of the Thuringowa Civic Centre.....\$1,560.00 + (surcharge (b) (i))*
 - i. Surcharge rate (per kilometre).....\$4.14*

Services provided outside the Townsville City Council area will incur a surcharge. The distance for the surcharge fee is calculated as one return trip from the Thuringowa Civic Centre office located at 86 Thuringowa Drive. 100km is then deducted from this figure due to this amount being included in the base fee.

2. Consultancy fee

- a. Plumbing advice (per hour).....\$140.00*
- b. Drainage design advice (per hour).....\$140.00*

3. Property inspections and reports

- a. Single dwelling.....\$400.00*
- b. Multiple dwellings
 - i. First unit.....\$400.00*
 - ii. For each addition unit add.....\$140.00*
- c. Commercial
 - i. Minimum fee (first two hours).....\$400.00*
 - ii. Each additional hour.....\$140.00*
- d. Plumbing and drainage records search.....\$140.00

To identify any outstanding plumbing and drainage permits.

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PART D >> COPIES OF CERTIFICATES AND PLANS

1. Copies of hydraulic certificates and plans

Copies of certificates and plans will incur copying charges as per Schedule 10, Part A, (1) in addition to the base fee.

a.	Copy of final inspection certificates	\$25.00 + copying charges
b.	Copy of approved house drainage plan	\$30.00 + copying charges
c.	Copy of approved commercial/unit plans	\$32.00 + copying charges
d.	As-constructed plans	\$16.00 + copying charges
e.	Photocopying per page	
	As per Schedule 10, Part A, (1).	
i.	A4 copy	\$0.85
ii.	A3 copy	\$1.50
iii.	A2/A1 copy	\$6.00
iv.	A0 copy	\$13.00

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SCHEDULE 9 >> BUILDING ASSESSMENT SERVICES

SCHEDULE 9 POLICIES >>

Payment of fees >>

The council required fee should accompany any of the following requests. Applications not accompanied by the required fees will not be accepted.

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PART A >> BUILDING ASSESSMENT AND INSPECTION SERVICES

1. Finalisation of an existing building application (domestic)

These fees relate to the finalisation of building applications still subject to council's assessment and inspection processes.

- a. Finalisation of application \$150.00
- b. Inspection fees to finalise application (per inspection)..... \$175.00

2. Amended plans/amended documents

- a. Assessment of amended plans..... \$180.00
- b. Assessment of amended documentation \$120.00
- c. Extension of building approval period \$125.00

3. Assessment of a new building application

This fee relates to the lodgement of new building applications that will be referred to council's appointed panel of providers for assessment and inspection.

- a. Administration fee..... \$305.00 + panel provider fee (see note below)

Notes >> Additional fees will be charged for the assessment by the appointed external provider.

4. Finalisation of an existing building application (Commercial)

These fees relate to the finalisation of building applications still subject to council's assessment and inspection processes.

- a. Finalisation of application \$150.00
- b. Inspection fees to finalise application (per inspection)..... \$330.00

5. Amended plans/amended documents(Commercial)

- a. Assessment of an amended plan..... \$220.00
- b. Assessment of amended documentation \$125.00
- c. Extension of building approval period \$125.00

6. Assessment of a new building application(Commercial)

This fee relates to the lodgement of new building applications that will be referred to council's appointed panel of providers for assessment and inspection.

- a. Administration fee..... \$305.00 + panel of provider fee (see note below)

Notes >> Additional fees will be charged for the assessment by the appointed external provider.

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PART B >> BUDGET ACCOMODATION BUILDING

1. Budget accommodation building

This fee relates to request from property owners for budget accommodation compliance inspections.

- a. Administration fee (this is for one [1] referral)..... \$165.00 + panel provider fee (see note below)

Notes >> Additional fees will be charged for the assessment by the appointed external provider (price on application).

PART C >> POOL SAFETY AUDIT

1. Pool safety audit

This fee relates to requests from property owners for pool safety audits (QDC MP 3.4).

- a. Administration fee..... \$365.00 + panel provider fee (see note below)

Notes >> Additional fees will be charged for the assessment by the appointed external provider.

2. Pool exemptions

This fee is for the assessment of pool fences that cannot meet the requirements of the standard and require council to grant an exemption.

- a. Assessment Fee \$525.00 + panel provider fee (see note below)

Notes >> Additional fees will be charged for the assessment by the appointed external provider.

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SCHEDULE 10 >> INSPECTION AND PURCHASE OF DOCUMENTATION

SCHEDULE 10 POLICIES >>

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PART A >> DOCUMENT VIEW AND SUPPLY CHARGES

1. Photocopying charges

Where quoted the following photocopying charges apply.

a. A4 copy (per page).....	\$0.85
b. A3 copy (per page).....	\$1.50
c. A2/A1 copy (per page).....	\$6.00
d. A0 copy (per page).....	\$13.00

2. Townsville's City Plan 2005

a. Inspection	No charge
b. CD copy	\$75.00
c. Hard copy	\$260.00

3. Townsville's City Plan 2005 Policy Manual

a. Inspection	No charge
b. CD copy	\$30.00
c. Hard copy (excludes standard drawings)	\$115.00
d. Hard copy - standard drawings	\$40.00

4. Individual sections/policies of City Plan/Policy Manual..... Refer to Schedule 10, Part A, (1)

5. Individual City Plan 2005 maps

Refer to Geospatial Solutions

6. Annual subscription fee

a. CD copy	\$60.00
b. Hard copy	\$100.00

Notes >> Council will be providing a free service to notify planning scheme subscribers via email of new amendments which can be downloaded and printed from council's website.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



7. City of Thuringowa Planning Scheme documents

- a. City of Thuringowa IPA planning scheme (including maps)
 - i. Inspection..... No charge
 - ii. CD copy \$75.00
 - iii. Hard copy (colour)..... \$260.00
- b. City of Thuringowa IPA planning policies
 - i. Inspection..... No charge
 - ii. CD copy (all policies)..... \$30.00
 - iii. Individual Policies Refer to Schedule 10, Part A, (1)
 - iv. Hard copy (full set of policies)..... \$155.00
- c. City of Thuringowa IPA planning scheme strategies
 - i. Inspection..... No charge
 - ii. CD copy (all strategies) \$30.00
 - iii. Hard copy (full set of strategies) \$155.00
 - iv. Individual strategies..... Refer to Schedule 10, Part A, (1)
- d. City of Thuringowa IPA planning scheme maps
 - i. CD copy \$30.00
 - ii. Individual planning scheme maps Refer to Geospatial Solutions
- e. Annual subscription fee
 - i. CD copy \$60.00
 - ii. Hard copy..... \$100.00

Notes >> Council will be providing a free service to notify planning scheme subscribers via email of new amendments which can be downloaded and printed from council's website.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



8. Heritage and Urban Design

a.	Heritage information kit.....	No charge
b.	West End cemetery heritage trails	
i.	Trail 1 - Life, death and memorialisation in early Townsville.....	No charge
ii.	Trail 2 - Townsville women.....	No charge
iii.	Trail 3 - Publicans trail.....	No charge
c.	Heritage trails of Townsville	
i.	Trail 1 - Civic pride.....	No charge
ii.	Trail 2 - Early Townsville.....	No charge
iii.	Trail 3 - South Townsville and port.....	No charge
d.	Conserving the Queensland house	
i.	Guide 1 - Conserving the Townsville house.....	No charge
ii.	Guide 2 - Tracing the history of your house.....	No charge
iii.	Guide 3 - Townsville fences.....	No charge
iv.	Guide 4 - Townsville gardens.....	No charge
v.	Guide 5 - Townsville verandas.....	No charge
vi.	Guide 6 - Alterations to your house.....	No charge
vii.	Guide 7 - Additions to your house.....	No charge
e.	Magnetic Island world heritage.....	No charge
f.	Sustainable housing information kit	
i.	Guide 1 - Orientation for Townsville homes.....	No charge
ii.	Guide 2 - Harnessing cooling breezes.....	No charge
iii.	Guide 3 - Shading out the heat.....	No charge
iv.	Guide 4 - Landscaping: an integral aspect of sustainability.....	No charge
v.	Guide 5 - Building material and insulation for Townsville homes.....	No charge
vi.	Guide 6 - Enhance outdoor living.....	No charge
vii.	Sustainable housing for the tropic - case study.....	No charge

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



PART B >> BUILDING RECORDS - INSPECTION AND PURCHASE SERVICES

1. Copies of building and planning records

- a. Residential/single dwelling building file records
E.g. detached house.
 - i. Building application, decision notice, approved plans and inspection certificates \$123.00
 - ii. Approved plans \$67.00
 - iii. Copy of final certificate \$51.00
 - iv. Copy of building termite treatment report \$51.00
 - v. Copy of building soil report \$51.00
- b. Commercial/multiple dwelling building complexes
E.g. unit complex or single unit within a complex.
 - i. Building application, decision notice, approved plans and inspection certificates \$145.00
 - ii. Single certificate of classification (per property) \$67.00
 - iii. Each additional certificate of classification (to same property) \$13.00
 - iv. Copy of building termite treatment report \$67.00
 - v. Copy of specific approved plans \$79.00
 - vi. Copy of building soil report \$56.00
- c. Hardcopy planning application package \$145.00
Includes decision notice, plans and specifications approved by the assessment manager in relation to the decision notice (Sustainable Planning Act 2009 s.729).
- d. Copy of residential/single dwelling records on USB \$136.00
- e. Copy of commercial/multiple dwelling records on USB \$158.00
- f. Copy of planning decision notice/s and approved plans on USB \$158.00
- g. Unsuccessful search/cancellation of request \$18.00

Notes >> Where digital copies of building and planning records have been requested, these will be made available on a council supplied 4GB USB memory stick. Council security policies prohibit applicants from providing their own USB memory stick.

2. Viewing of building and planning records No Charge[#]

[#]Photocopies of any documents will incur charges as per Schedule 10, Part A, (1) and/or requests for digital copies of documents on USB will be charged as per Schedule 10, Part B, (1) (d), (e) and/or (f).

3. Building records search and report by council officer

- a. Residential - Class 1 and 10 \$190.00
- b. Commercial - Class 2 to 9 \$280.00
- c. Digital copy of records on USB (additional) \$13.00

This fee is charged in addition to the fees applicable under Schedule 10, Part B, (3) (a) and/or (b) for the purpose of providing digital copies on a 4GB USB memory stick.

Notes >> Copy will include if available, all approvals, plans and final inspection certificates.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 11 >> BUILDING AND DEVELOPMENT STATISTICS

SCHEDULE 11 POLICIES >>

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

PART A >> STATISTICS

1. Building approval report

- a. Complete report \$25.00*
- b. Summary report No charge

Notes >> The monthly building approval summary report is available free of charge on the Townsville City Council public website at <http://www.townsville.qld.gov.au/business/planning/Pages/statistics.aspx>.

2. Statistical building and planning information (custom requests)..... \$70.00

Notes >> Consists of a report catering to the specific needs of the client and may include graphs. Requests for statistical building and planning information must be made in writing and detail the exact information required.

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 12 >> PRIVATE CERTIFICATION LODGEMENTS

SCHEDULE 12 POLICIES >>

GST >>

All lodgement/archival fees as quoted under the *Building Act 1975, s.86 (1) (c)* are GST exempt.

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

Building classifications >>

Where quoted all building classifications are as per the *Building Code of Australia*. Charges will be based on the classification defined on the decision notice. Where an application identifies two or more building classifications the applicable fee will be the higher of any identified classifications.

TOLS lodgement fee >>

A reduced lodgement fee is applicable to building applications lodged online via the Townsville Online Lodgement System (TOLS). TOLS has been introduced to assist clients who regularly lodge applications with the Townsville City Council. For further information or to register please visit <http://www.townsville.qld.gov.au/business/tenders/Pages/tols.aspx>.

All other methods of lodgements will attract the applicable standard lodgement fee.

PART A >> PRIVATE CERTIFICATION LODGEMENT FEES

1. TOLS lodgement fee	
a. All classes and demolitions.....	\$52.50
2. Standard lodgement fee (any method other than TOLS)	
a. Class 1 and 10	\$65.00
b. Class 2 to 9.....	\$110.00
c. Demolitions (All classifications).....	\$65.00

PLANNING AND DEVELOPMENT

2013/2014 SCHEDULE OF FEES AND CHARGES



SCHEDULE 13 >> OUTDOOR DINING

SCHEDULE 13 POLICIES >>

GST >>

All fees quoted with an asterisk [*] are inclusive of the 10% Goods and Services Tax (GST).

Credit card surcharge >>

A non-refundable credit card surcharge fee applies for all payments by credit card. The fee is 0.5% of the amount paid by MasterCard or Visa. American Express and Diners Club cards are not accepted.

Policy and guidelines >>

Please refer to the following link for council's outdoor dining policy and outdoor dining policy guidelines
<http://www.townsville.qld.gov.au/council/publications/Pages/Policies.aspx>.

PART A >> OUTDOOR DINING

1. Application fee	\$756.00*
2. Annual licence fee	\$172.00*
3. Failed compliance fee	\$134.00*
4. Special events fee	\$306.00*

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 5 on the council minutes (page 6381) where council resolved that the committee recommendation be adopted.

11 Query - Operational Works Approval - Land located in Lexington Drive, Wulguru

GENERAL BUSINESS ITEM	
Raised by	Councillor L Walker
Committee	Planning and Development Committee
Date	12 June 2013

Executive Summary

Councillor L Walker queried if there is an operational works approval for the land located in Lexington Drive, Wulguru, which was the former Santalucia site.

Committee Recommendation

That the Director Planning and Development advise Councillor L Walker if there is an operational works approval for the land located in Lexington Drive, Wulguru, which was the former Santalucia site.

Council Decision

Refer to resolution preceding item 5 on the council minutes (page 6381) where council resolved that the committee recommendation be adopted.

Community and Cultural Committee

It was MOVED by Councillor S Blom, SECONDED by Councillor C Doyle:

"that the committee recommendations to items 13 to 15 be adopted."

CARRIED UNANIMOUSLY

In accordance with section 173 of the *Local Government Act 2009*, Councillor S Blom declared a real conflict of interest in regards to item 12.

- (a) the name of the councillors who have the real or perceived conflict of interest:**
Councillor S Blom
- (b) the nature of the conflict of interest as described by the Councillor:**
Councillor S Blom is the President of the Northern Beaches Festival Association.
- (c) how the Councillors dealt with the real or perceived conflict of interest:**
The Councillor determined that she had a real conflict of interest and left the meeting and did not participate in debate or voting on the matter.
- (d) if the Councillor voted on the issue – how the Councillor voted:**
The Councillor vacated the chambers during discussion and voting on this item.
- (e) how the majority of persons who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted as per the committee recommendation.

It was MOVED by Councillor C Doyle, SECONDED by Councillor T Roberts:

"that the officer's recommendation to item 12 be adopted with amendment to the NAIDOC funding to be \$15,000 in 2012/13 and that council reconsider funding for NAIDOC for subsequent years."

CARRIED UNANIMOUSLY

12 Community Services - Festivals and Events Grant Program Recommendations

REPORT TO COUNCIL

Authorised by Director Community and Environment
Department Community Services
Date 5 June 2013

Executive Summary

Council has received a number of applications for financial support through the Festivals and Events Grant Program. This program is part of the Community Grants and Sponsorships Scheme which sits under the Community Development Section of the Community Services Department.

The aim of council's Festivals and Events Grant Program is to support festivals, community events and celebrations which showcase Townsville's talent and enhance community identity and pride; and bring economic and tourism opportunities to the region.

The following report outlines recommendations from the Financial Assistance and Events Group meeting held 4 June 2013. There were nine applications submitted through this program during May/June 2013 and it is recommended that council provide support for eight applications.

Officer's Recommendation

That council approve the amounts recommended by the Financial Assistance and Events Group (FAEG) through the Festivals and Events Grant Program as detailed in the following table:

Organisation	Activity/Project	Recommendation (Ex GST)
Event Category: Corporate Event		
North Queensland Defence Charity Ball (auspiced by Townsville Legacy)	Waiver of venue hire fees for the 2013 NQ Defence Ball (held during National Legacy Week) at Townsville RSL Stadium	2012/2013 Waiver of venue hire fees to the value of \$2,250
Event Category: Feature Event		
Northern Beaches Festival Association	Funding towards the delivery of the 2013, 2014 and 2015 Northern Beaches Festival held during July & August each year	2013/2014 - \$20,000 2014/2015 - \$18,000 2015/2016 - \$15,000
Event Category: Developing Event		
Adventurethon Australia Pty Ltd	Towards the cost of event hire fees, plus the waiver of park hire fees, for the 2013 National Challenge to be held at Pallarenda 7 July 2013 and the 2014 Adventurethon Magnetic Island at Picnic Bay 29 March 2014	2013/2014 - \$12,000 (\$5,000 towards Pallarenda event, \$7,000 towards Mag Is Event) Plus waived hire fees of \$400 (\$200 each event)
Artspaced Inc.	Delivery of the 2013 Multi-Arts Event - Bohemian Masquerade Ball to be held at Federation Place, Sturt Street Townsville on 31 August 2013	2012/2013 - \$2,000
Event Category: Community Event		
Townsville NAIDOC Committee (auspiced by Good Beginnings Australia)	Funding to assist with equipment hire, plus the waiver of park hire fees, for the 2013, 2014 and 2015 NAIDOC Week activities including the Deadly Day Out Family Fun Day to be held at Riverway in July	2012/2013 - \$5,000 2013/2014 - \$5,000 2014/2015 - \$5,000 plus waiver of park hire fees to the value of \$500 per year

Cootharinga North Queensland	Funding to assist with the delivery of the Inclusive Communities Festival held at Strand Park during August each year (2013, 2014 and 2015)	2013/2014 - \$6,000 2014/2015 - \$6,000 2015/2016 - \$6,000 <i>plus waiver of park hire fees to the value of \$100 per year</i>
Filipino Australian Affiliation of NQ Inc.	Funding towards the 2013 Filipino Festival to be held 8 to 9 June 2013 at Riverway from 8 to 9 June 2013	2012/2013 - \$5,000 <i>plus waiver of park hire fees to the value of \$1,000</i>
Townsville Football Inc.	Assistance with the delivery of the 29th Filippo Mele Carnival to be held at Brolga Park.	2012/2013 - \$1,500

The following applications are not recommended for funding

Organisation	Activity/Project	Rationale Declining
Event Category: Community Event		
Townsville Central City Mission Uniting Church	Waiver of Traffic Management Plan Costs in relation to the Re-enactment of the 21 April 1943 held as part of the 2013 ANZAC commemoration activities across Townsville.	<i>The event occurred 4 days after the application was submitted, which does not demonstrate good planning by the organisation. The applicant was advised of the grant programs limitations and that the funding of a traffic management plan would not be a priority for funding, however still opted to apply.</i>

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 12 on the council minutes (page 6432) where council resolved the following:

that the officer's recommendation to item 12 be adopted with amendment to the NAIDOC funding to be \$15,000 in 2012/13 and that council reconsider funding for NAIDOC for subsequent years.

13 Community Services - Partnerships and Sponsorships Program Recommendations

REPORT TO COUNCIL

Authorised by Director Community and Environmental Services
Department Community Services
Date 5 June 2013

Executive Summary

Council has received a number of applications for financial support through the Partnerships and Sponsorships Program. This program is part of the Community Grants and Sponsorships Scheme which sits under the Community Development Section of the Community Services Department. The following recommendations are made in accordance with the Financial Assistance Policy adopted by council in April 2010.

The Partnerships and Sponsorships Program aims to assist Townsville organisations to provide community services, cultural development and sport and recreation development activities in Townsville by contributing funds for community based projects, programs and operational expenses.

The following report outlines recommendations from the Financial Assistance and Events Group (FAEG) held 4 June 2013. It is recommended that council provide support for three of four requests submitted.

Officer's Recommendation

That council approve the amounts recommended by the Financial Assistance and Events Group (FAEG) through the Partnerships and Sponsorships Program as detailed in the following table.

Organisation	Activity/Project	Recommendation (Ex GST)
Townsville Crocodiles Basketball Club Ltd	Assistance with the wavier of venue hire fees for RSL Stadium and operational costs during the 2013/14 NBL Season.	2013/2014 - \$18,000 and Waiver of venue hire fees for use of Townsville RSL Stadium to the value of \$55,000 (funding conditional on proof of \$500,000 in operational funding being generated and a Board being appointed by 1 Sept 2013)
Happy Feat Inc.	Operational expenses for the organisation for the next two years. Particularly to assist with the cost of venue hire for dance rehearsals	\$4,400 - 2013/2014 \$4,400 - 2014/2015
Townsville Cycle Club	Gifting of one surplus mower through construction and maintenance for a value of \$0 to be used by the Townsville Cycle Club for maintenance of the club grounds	2013/2014 - gifting of a mower that is ready for disposal (value of \$2,500) for a cost of \$0

The following applications are not recommended for funding:

Organisation	Activity/Project	Rationale for Declining
Magnetic Island Bowls Club Inc.	1) Purchase of a new glass-washer to replace existing inefficient appliance, plus plumbing and electrical work for removal and installation. 2) Replace part of bar ceiling that is rain damaged and to repaint the bar walls	\$0 - Applicant will be assisted by grants staff to seek funding outside of council as equipment purchases are not eligible through this program

Committee Recommendation

That the officer's recommendation be adopted subject to following item being excluded and this item be further considered following a workshop with the Townsville Crocodiles Basketball Club Ltd Board following the council meeting on the 25 June.

Organisation	Activity/Project	Recommendation (Ex GST)
Townsville Crocodiles Basketball Club Ltd	Assistance with the wavier of venue hire fees for RSL Stadium and operational costs during the 2013/14 NBL Season.	2013/2014 - \$18,000 and Waiver of venue hire fees for use of Townsville RSL Stadium to the value of \$55,000 (funding conditional on proof of \$500,000 in operational funding being generated and a Board being appointed by 1 Sept 2013)

Council Decision

Refer to resolution preceding item 12 on the council minutes (page 6432) where council resolved that the committee recommendation be adopted.

14 Community Services - Financial Assistance and Events Group (FAEG) - Minutes of Meeting 4 June 2013

REPORT TO COUNCIL

Authorised by Director Community and Environment
Department Community Services
Date 5 June 2013

Executive Summary

Council's Financial Assistance and Events Group (FAEG) meeting was held on 4 June 2013. The minutes are presented for information.

Officer's Recommendation

That council note the minutes of the Financial Assistance and Events Group held 4 June 2013.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 12 on the council minutes (page 6432) where council resolved that the committee recommendation be adopted.

15 Cemetery Fees and Charges Increase 13/14FY

REPORT TO COUNCIL

Authorised by Director Community and Environment

Department Maintenance Services

Date 30 July 2013

Executive Summary

Townsville's Cemetery charges have not been updated since 2011 (2 years). With the increasing cost of services and expenses in the Cemeteries, Maintenance Services propose an increase to the fees and charges for the Cemetery operations by approximately 3.5% across most services.

The new recommended changes to the fees and charges highlights some areas that will see a significant rise in fees in order to equalise these services with others within the cemetery. Namely, this report highlights the former discrepancy in fees between Monumental Plots, Department of Justice Plots and Lawn Plots. In order to provide a more balanced service charging, the fees for all these services have been equalised.

Officer's Recommendation

That council adopts the 2013/2014 increase to the Cemeteries fees and charges as set out below and approves the discontinuation of the 5% discount offered to Funeral Directors customers.

Townsville City Council - Schedule of Fees and Charges 2013/14

Maintenance Services Cemeteries

Description	Fee Charge Type	Unit	New Base Charge (exc GST)	GST	New Total Fee Incl GST 2013/2014	Previous Total Fee Incl GST 2012/2013	\$ Change	% Change	New fee applies from	New fee applies to
Burial Plots										
Lawn Plot (with interment)	Commercial	Each	\$2,159.09	\$215.91	\$2,375.00	\$2,295.00	\$80.00	3.5%	1/07/2013	30/06/2014
Lawn Plot only Reserve/ Purchase (no interment)	Commercial	Each	\$1,245.45	\$124.55	\$1,370.00	\$1,325.00	\$45.00	3.4%	1/07/2013	30/06/2014
Lawn Open Reserve Plot (interment only)	Commercial	Each	\$954.55	\$95.45	\$1,050.00	\$1,015.00	\$35.00	3.4%	1/07/2013	30/06/2014
Lawn Re-open Plot (additional interment only)	Commercial	Each	\$863.64	\$86.36	\$950.00	\$905.00	\$45.00	5.0%	1/07/2013	30/06/2014
Monumental Plot (with interment)	Commercial	Each	\$2,159.09	\$215.91	\$2,375.00	\$1,810.00	\$565.00	31.2%	1/07/2013	30/06/2014
Monumental Plot only Reserve/ Purchase (no interment)	Commercial	Each	\$1,245.45	\$124.55	\$1,370.00	\$845.00	\$525.00	62.1%	1/07/2013	30/06/2014
Monumental Open Reserve Plot (interment only)	Commercial	Each	\$954.55	\$95.45	\$1,050.00	\$1,015.00	\$35.00	3.4%	1/07/2013	30/06/2014
Monumental Re-open Plot (additional interment only)	Commercial	Each	\$863.64	\$86.36	\$950.00	\$915.00	\$35.00	3.8%	1/07/2013	30/06/2014
Floor Removal	Commercial	Each	\$222.73	\$22.27	\$245.00	\$235.00	\$10.00	4.3%	1/07/2013	30/06/2014
Ashes Plot (with interment)	Commercial	Each	\$881.82	\$88.18	\$970.00	\$935.00	\$35.00	3.7%	1/07/2013	30/06/2014
Ashes Open Reserve Plot (interment only)	Commercial	Each	\$281.82	\$28.18	\$310.00	\$300.00	\$10.00	3.3%	1/07/2013	30/06/2014
Ashes Re-open Plot (additional interment only)	Commercial	Each	\$277.27	\$27.73	\$305.00	\$295.00	\$10.00	3.4%	1/07/2013	30/06/2014
Infant Lawn Section Plots (under 1 yr old)										
Plot (with interment)	Commercial	Each	\$881.82	\$88.18	\$970.00	\$935.00	\$35.00	3.7%	1/07/2013	30/06/2014
Administration Fees										
Lawn Burial Permit	Commercial	Each	\$70.91	\$7.09	\$78.00	\$75.00	\$3.00	4.0%	1/07/2013	30/06/2014
Monumental Burial Permit	Commercial	Each	\$70.91	\$7.09	\$78.00	\$75.00	\$3.00	4.0%	1/07/2013	30/06/2014
Ashes Burial Permit	Commercial	Each	\$70.91	\$7.09	\$78.00	\$75.00	\$3.00	4.0%	1/07/2013	30/06/2014
Right of Burial (certificate) - Transfer	Commercial	Each	\$61.82	\$6.18	\$68.00	\$66.00	\$2.00	3.0%	1/07/2013	30/06/2014
Right of Burial (certificate) - Replacement	Commercial	Each	\$61.82	\$6.18	\$68.00	\$66.00	\$2.00	3.0%	1/07/2013	30/06/2014
History Research - per hour	Commercial	Each	\$31.82	\$3.18	\$35.00	\$33.00	\$2.00	6.1%	1/07/2013	30/06/2014
History Research printouts (over 5)	Commercial	Each	\$0.91	\$0.09	\$1.00	\$1.00	\$0.00	0.0%	1/07/2013	30/06/2014
Vault - Administration Fee	Commercial	Each	\$72.73	\$7.27	\$80.00	\$77.00	\$3.00	3.9%	1/07/2013	30/06/2014
Out of Hours Burial Fees										
Saturday Prior 12.00 PM Lawn	Commercial	Each	\$650.00	\$65.00	\$715.00	\$690.00	\$25.00	3.6%	1/07/2013	30/06/2014
Saturday After 12.00 PM Lawn	Commercial	Each	\$813.64	\$81.36	\$895.00	\$865.00	\$30.00	3.5%	1/07/2013	30/06/2014
Sunday/Public Holidays Lawn	Commercial	Each	\$845.45	\$84.55	\$930.00	\$900.00	\$30.00	3.3%	1/07/2013	30/06/2014
Saturday Prior 12.00 PM Monumental	Commercial	Each	\$650.00	\$65.00	\$715.00	\$690.00	\$25.00	3.6%	1/07/2013	30/06/2014
Saturday After 12.00 PM Monumental	Commercial	Each	\$813.64	\$81.36	\$895.00	\$865.00	\$30.00	3.5%	1/07/2013	30/06/2014
Sunday/Public Holidays Monumental	Commercial	Each	\$845.45	\$84.55	\$930.00	\$900.00	\$30.00	3.3%	1/07/2013	30/06/2014
Saturday Prior 12.00 PM Ashes	Commercial	Each	\$268.18	\$26.82	\$295.00	\$285.00	\$10.00	3.5%	1/07/2013	30/06/2014
Sunday/Public Holidays Ashes	Commercial	Each	\$300.00	\$30.00	\$330.00	\$320.00	\$10.00	3.1%	1/07/2013	30/06/2014
Justice Department										
Burial	Commercial	Each	\$2,159.09	\$215.91	\$2,375.00	\$1,050.00	\$1,325.00	126.2%	1/07/2013	30/06/2014
Reopen	Commercial	Each	\$863.64	\$86.36	\$950.00	\$750.00	\$200.00	26.7%	1/07/2013	30/06/2014
Privatisation of occupied burial plot	Commercial	Each	\$545.45	\$54.55	\$600.00	\$575.00	\$25.00	4.3%	1/07/2013	30/06/2014
Armed Forces										
2.1 Mtr x 1.2 Mtr	Commercial	Each	\$677.27	\$67.73	\$745.00	\$720.00	\$25.00	3.5%	1/07/2013	30/06/2014
Exhumations										
Lawn	Commercial	Each	\$2,172.73	\$217.27	\$2,390.00	\$2,310.00	\$80.00	3.5%	1/07/2013	30/06/2014
Monumental	Commercial	Each	\$2,172.73	\$217.27	\$2,390.00	\$2,310.00	\$80.00	3.5%	1/07/2013	30/06/2014
Ashes	Commercial	Each	\$277.27	\$27.73	\$305.00	\$296.00	\$9.00	3.0%	1/07/2013	30/06/2014
Other										
Manton Burials - Additional	Commercial	Each	\$413.64	\$41.36	\$455.00	\$440.00	\$15.00	3.4%	1/07/2013	30/06/2014
Funeral Setup/Teardown	Commercial	Each	\$36.36	\$3.64	\$40.00	\$40.00	\$0.00	0.0%	1/07/2013	30/06/2014

Committee Recommendation

That council adopt the amended 2013/2014 Cemeteries fees and charges as set out below.

Townsville City Council - Schedule of Fees and Charges 2013/14										
Maintenance Services Cemeteries										
Description	Fee Charge Type	Unit	New Base Charge (exc GST)	GST	New Total Fee Incl GST 2013/2014	Previous Total Fee Incl GST 2012/2013	\$ Change	% Change	New fee applies from	New fee applies to
Burial Plots										
Lawn Plot (with interment)	Commercial	Each	\$2,159.09	\$215.91	\$2,375.00	\$2,295.00	\$80.00	3.5%	1/07/2013	30/06/2014
Lawn Plot (with interment) for Funeral Directors	Commercial	Each	\$2,105.45	\$210.55	\$2,316.00				1/07/2013	30/06/2014
Lawn Plot only Reserve/ Purchase (no interment)	Commercial	Each	\$1,245.45	\$124.55	\$1,370.00	\$1,325.00	\$45.00	3.4%	1/07/2013	30/06/2014
Lawn Open Reserve Plot (interment only)	Commercial	Each	\$954.55	\$95.45	\$1,050.00	\$1,015.00	\$35.00	3.4%	1/07/2013	30/06/2014
Lawn Open Reserve Plot (interment only) for Funeral Directors	Commercial	Each	\$930.91	\$93.09	\$1,024.00				1/07/2013	30/06/2014
Lawn Re-open Plot (additional interment only)	Commercial	Each	\$863.64	\$86.36	\$950.00	\$905.00	\$45.00	5.0%	1/07/2013	30/06/2014
Lawn Re-open Plot (additional interment only) for Funeral Directors	Commercial	Each	\$841.82	\$84.18	\$926.00				1/07/2013	30/06/2014
Monumental Plot (with interment)	Commercial	Each	\$2,159.09	\$215.91	\$2,375.00	\$1,810.00	\$565.00	31.2%	1/07/2013	30/06/2014
Monumental Plot (with interment) for Funeral Directors	Commercial	Each	\$2,105.45	\$210.55	\$2,316.00				1/07/2013	30/06/2014
Monumental Plot only Reserve/ Purchase (no interment)	Commercial	Each	\$1,245.45	\$124.55	\$1,370.00	\$845.00	\$525.00	62.1%	1/07/2013	30/06/2014
Monumental Open Reserve Plot (interment only)	Commercial	Each	\$954.55	\$95.45	\$1,050.00	\$1,015.00	\$35.00	3.4%	1/07/2013	30/06/2014
Monumental Open Reserve Plot (interment only) for Funeral Directors	Commercial	Each	\$930.91	\$93.09	\$1,024.00				1/07/2013	30/06/2014
Monumental Re-open Plot (additional interment only)	Commercial	Each	\$863.64	\$86.36	\$950.00	\$915.00	\$35.00	3.8%	1/07/2013	30/06/2014
Monumental Re-open Plot (additional interment only) for Funeral Directors	Commercial	Each	\$841.82	\$84.18	\$926.00				1/07/2013	30/06/2014
Floor Removal	Commercial	Each	\$222.73	\$22.27	\$245.00	\$235.00	\$10.00	4.3%	1/07/2013	30/06/2014
Floor Removal for Funeral Directors	Commercial	Each	\$217.27	\$21.73	\$239.00				1/07/2013	30/06/2014
Ashes Plot (with interment)	Commercial	Each	\$881.82	\$88.18	\$970.00	\$935.00	\$35.00	3.7%	1/07/2013	30/06/2014
Ashes Plot (with interment) for Funeral Directors	Commercial	Each	\$860.00	\$86.00	\$946.00				1/07/2013	30/06/2014
Ashes Open Reserve Plot (interment only)	Commercial	Each	\$281.82	\$28.18	\$310.00	\$300.00	\$10.00	3.3%	1/07/2013	30/06/2014
Ashes Open Reserve Plot (interment only) for Funeral Directors	Commercial	Each	\$274.55	\$27.45	\$302.00				1/07/2013	30/06/2014
Ashes Re-open Plot (additional interment only)	Commercial	Each	\$277.27	\$27.73	\$305.00	\$295.00	\$10.00	3.4%	1/07/2013	30/06/2014
Ashes Re-open Plot (additional interment only) for Funeral Directors	Commercial	Each	\$270.00	\$27.00	\$297.00				1/07/2013	30/06/2014
Infant Lawn Section Plots (under 1 yr old)										
Plot (with interment)	Commercial	Each	\$881.82	\$88.18	\$970.00	\$935.00	\$35.00	3.7%	1/07/2013	30/06/2014
Administration Fees										
Lawn Burial Construction Permit	Commercial	Each	\$70.91	\$7.09	\$78.00	\$75.00	\$3.00	4.0%	1/07/2013	30/06/2014
Monumental Burial Construction Permit	Commercial	Each	\$70.91	\$7.09	\$78.00	\$75.00	\$3.00	4.0%	1/07/2013	30/06/2014
Ashes Burial Construction Permit	Commercial	Each	\$70.91	\$7.09	\$78.00	\$75.00	\$3.00	4.0%	1/07/2013	30/06/2014
Right of Burial (certificate) - Transfer	Commercial	Each	\$61.82	\$6.18	\$68.00	\$66.00	\$2.00	3.0%	1/07/2013	30/06/2014
Right of Burial (certificate) - Replacement	Commercial	Each	\$61.82	\$6.18	\$68.00	\$66.00	\$2.00	3.0%	1/07/2013	30/06/2014
History Research - per hour	Commercial	Each	\$31.82	\$3.18	\$35.00	\$33.00	\$2.00	6.1%	1/07/2013	30/06/2014
History Research printouts (over 5)	Commercial	Each	\$0.91	\$0.09	\$1.00	\$1.00	\$0.00	0.0%	1/07/2013	30/06/2014
Vault - Administration Fee	Commercial	Each	\$72.73	\$7.27	\$80.00	\$77.00	\$3.00	3.9%	1/07/2013	30/06/2014
Out of Hours Burial Fees										
Saturday Prior 12.00 PM Lawn	Commercial	Each	\$650.00	\$65.00	\$715.00	\$690.00	\$25.00	3.6%	1/07/2013	30/06/2014
Saturday After 12.00 PM Lawn	Commercial	Each	\$813.64	\$81.36	\$895.00	\$865.00	\$30.00	3.5%	1/07/2013	30/06/2014
Sunday/Public Holidays Lawn	Commercial	Each	\$845.45	\$84.55	\$930.00	\$900.00	\$30.00	3.3%	1/07/2013	30/06/2014
Saturday Prior 12.00 PM Monumental	Commercial	Each	\$650.00	\$65.00	\$715.00	\$690.00	\$25.00	3.6%	1/07/2013	30/06/2014
Saturday After 12.00 PM Monumental	Commercial	Each	\$813.64	\$81.36	\$895.00	\$865.00	\$30.00	3.5%	1/07/2013	30/06/2014
Sunday/Public Holidays Monumental	Commercial	Each	\$845.45	\$84.55	\$930.00	\$900.00	\$30.00	3.3%	1/07/2013	30/06/2014
Saturday Prior 12.00 PM Ashes	Commercial	Each	\$268.18	\$26.82	\$295.00	\$285.00	\$10.00	3.5%	1/07/2013	30/06/2014
Sunday/Public Holidays Ashes	Commercial	Each	\$300.00	\$30.00	\$330.00	\$320.00	\$10.00	3.1%	1/07/2013	30/06/2014
Justice Department										
Burial	Commercial	Each	\$2,159.09	\$215.91	\$2,375.00	\$1,050.00	\$1,325.00	126.2%	1/07/2013	30/06/2014
Reopen	Commercial	Each	\$863.64	\$86.36	\$950.00	\$750.00	\$200.00	26.7%	1/07/2013	30/06/2014
Privatisation of occupied burial plot	Commercial	Each	\$61.82	\$6.18	\$68.00	\$75.00	-\$507.00	-88.2%	1/07/2013	30/06/2014
Armed Forces										
2.1 Mtr x 1.2 Mtr	Commercial	Each	\$677.27	\$67.73	\$745.00	\$720.00	\$25.00	3.5%	1/07/2013	30/06/2014
Exhumations										
Lawn	Commercial	Each	\$2,172.73	\$217.27	\$2,390.00	\$2,310.00	\$80.00	3.5%	1/07/2013	30/06/2014
Monumental	Commercial	Each	\$2,172.73	\$217.27	\$2,390.00	\$2,310.00	\$80.00	3.5%	1/07/2013	30/06/2014
Ashes	Commercial	Each	\$277.27	\$27.73	\$305.00	\$296.00	\$9.00	3.0%	1/07/2013	30/06/2014
Other										
Manton Burials - Additional	Commercial	Each	\$413.64	\$41.36	\$455.00	\$440.00	\$15.00	3.4%	1/07/2013	30/06/2014

Council Decision

Refer to resolution preceding item 12 on the council minutes (page 6432) where council resolved that the committee recommendation be adopted.

Smart City Sustainable Future Committee

*It was **MOVED** by Councillor V Veitch, **SECONDED** by Councillor T Roberts:*

"that the committee recommendations to items 16 to 19 be adopted."

CARRIED UNANIMOUSLY

16 Plastic Bag Free Queensland

REPORT TO COUNCIL

Authorised by Director Community and Environmental Services
Department Integrated Sustainability Services
Date 05/06/2013

Executive Summary

Council received a letter from Queensland Conservation dated 25 March 2013 promoting the removal of single-use plastic bags in Queensland. The Mayor has requested this be placed on the agenda for council's information and consideration.

Officer's Recommendation

That council note the correspondence received from Queensland Conservation lobbying to getting rid of single-use plastic bags in Queensland.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 16 on the council minutes (page 6441) where council resolved that the committee recommendation be adopted.

17 Magnetic Island Smart Lifestyle Centre - name change

REPORT TO COUNCIL

Authorised by Director Community and Environment
Department Integrated Sustainability Services
Date 05 June 2013

Executive Summary

The Magnetic Island Smart Lifestyle Centre, located at Horseshoe Bay (adjacent to the Solar Skate Park) and currently under lease to Ergon Energy, is due to be re-leased to the community through a council Expression of Interest (EOI).

This building was formerly known as the "Magnetic Island Sport and Recreation Centre", and prior to the Queensland Solar City project, had become derelict and was due to be knocked down.

In 2008 a council decision to lease the building to Ergon Energy, as part of the Solar City project, was made and Ergon invested substantial resources to transform the building into the 'Smart Lifestyle Centre' – an education centre designed to promote local energy efficiency.

The EOI and the terms of the new lease are being designed to maximise the legacy of the Queensland Solar City project. The retention of the name "Magnetic Island Smart Lifestyle Centre" would reflect what the community currently know the building to be and would serve to strengthen and compliment the legacy of Queensland Solar City project. It would also acknowledge the link between energy conservation and community capacity.

Officer's Recommendation

That council retain the name "Magnetic Island Smart Lifestyle Centre" for the purpose of the future Expression of Interest and lease.

Committee Recommendation

That council rename the centre "Magnetic Island Smart Lifestyle Community Centre" for the purpose of the future Expression of Interest, lease and for future use.

Council Decision

Refer to resolution preceding item 16 on the council minutes (page 6441) where council resolved that the committee recommendation be adopted.

18 Report on recently submitted environmental funding applications

REPORT TO COUNCIL

Authorised by Director Community and Environment
Department Integrated Sustainability Services
Date 4 June 2013

Executive Summary

Townsville City Council, through its Creek to Coral partnership, has recently submitted several funding applications under the Biodiversity Fund, Caring for our Country and Reef Rescue funding streams.

Funding applications submitted on the 29 May 2013:

- (i) Reef Rescue Phase Two: Townsville Water Quality Improvement Plan Update, Integration and Action (\$672,000 over 1 year)
- (ii) Reef Rescue Phase Two: Implementing the Townsville Water Quality Improvement Plan from Creek to Coral (\$1,904,435 over 5 years)

Funding applications submitted on the 17 April 2013:

- (iii) Biodiversity Fund Round Two: Ross River Riparian and Aquatic Reconnections for Urban Waterways Biodiversity (\$1,789,400 over 4 years)
- (iv) Caring for our Country 2013-2018: Black Ross (Townsville) Water Quality Improvement Plan Implementation (\$995,000 over 4 years)
- (v) Caring for our Country 2013-2018: Community Implementation of the Townsville Water Quality Improvement Plan (\$826,000 over 4 years)
- (vi) Caring for our Country 2013-2018: Louisa Creek Rehabilitation for Water Quality and Fish Habitat.

In addition to these applications Townsville City Council has also partnered on several other funding applications submitted by interested community groups and other stakeholders (see 'report information' for more details).

These projects (if funded) will contribute significantly to the protection of the environment of Townsville. They contain 'go beyond core business' actions and complement and enhance existing council Natural Resource Management capacity and budgeted activities.

Officer's Recommendation

That council endorse the submission of the following six applications under the Biodiversity Fund, Caring for our Country and Reef Rescue funding streams:

Funding applications submitted on the 29 May 2013:

- (i) Reef Rescue Phase Two: Townsville Water Quality Improvement Plan Update, Integration and Action (\$672,000 over 1 year)
- (ii) Reef Rescue Phase Two: Implementing the Townsville Water Quality Improvement Plan from Creek to Coral (\$1,904,435 over 5 years)

Funding applications submitted on the 17 April 2013:

- (iii) Biodiversity Fund Round Two: Ross River Riparian and Aquatic Reconnections for Urban Waterways Biodiversity (\$1,789,400 over 4 years)
- (iv) Caring for our Country 2013-2018: Black Ross (Townsville) Water Quality Improvement Plan Implementation (\$995,000 over 4 years)
- (v) Caring for our Country 2013-2018: Community Implementation of the Townsville Water Quality Improvement Plan (\$826,000 over 4 years)
- (vi) Caring for our Country 2013-2018: Louisa Creek Rehabilitation for Water Quality and Fish Habitat.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 16 on the council minutes (page 6441) where council resolved that the committee recommendation be adopted.

19 Cungulla Shoreline Erosion Management Plan Report

REPORT TO COUNCIL

Authorised by Director Community and Environment
Department Integrated Sustainability Services
Date Tuesday, 4 June 2013

Executive Summary

Various beaches in Queensland are experiencing recurring or persistent shoreline erosion problems as a result of the dynamic nature of the coastal environment. The approximately 2km long Cungulla foreshore has been experiencing variable rates of erosion in recent decades, threatening private and public assets.

NQ Dry Tropics approached the Townsville City Council with an opportunity for the collaborative development of a Shoreline Erosion Management Plan (SEMP) for Cungulla using funding secured through the Queensland State Government. A steering committee was developed to progress the SEMP in order to guide development of the plan, to act as an overseeing body for the project and to incorporate government, industry and public requirements and views. A SEMP is a non-statutory planning document that sets out an agreed framework and management strategy to manage and respond to current erosion or potential future erosion problems in a manner consistent with the Queensland planning policy.

The draft SEMP has been completed and gained approval of the steering committee. The recommended optimal mitigation strategy is sand nourishment of a 585 meter length of the coast most at risk. Integrated Sustainability Services is now seeking council endorsement of the strategy for public consultation.

Officer's Recommendation

That council endorse the draft Shoreline Erosion Management Plan for Cungulla for public consultation, including the preferred management strategy of sand renourishment.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 16 on the council minutes (page 6441) where council resolved that the committee recommendation be adopted.

Governance and Finance Committee

It was MOVED by Councillor J Lane, SECONDED by Councillor C Doyle:

"that the committee recommendations to items 20 to 26 be adopted."

CARRIED UNANIMOUSLY

20 Finance - External Audit - Interim Report 2013

REPORT TO COUNCIL

Authorised by Executive Manager Finance

Department Finance

Date 11 June 2013

Executive Summary

Pursuant to s 213 of the *Local Government Regulation 2012*, if the auditor-general gives the mayor of a local government a copy of the auditor-general's observation report about an audit of the local government's financial statements the mayor must present a copy of the report at the next ordinary meeting of the local government.

Under s 213 of the *Local Government Regulation 2012* a report includes observations and suggestions made by the auditor-general about anything arising out of the audit.

Queensland Audit Office (QAO) reported on a number of issues observed during the Interim Audit which was finalised at the end of May 2013. The interim audit involves a detailed assessment of controls by QAO to identify any areas requiring attention which may pose a risk to council or which may affect the financial statements. QAO have sought management responses on corrective action to be taken. In addition, the QAO has issued an update on the status of issues raised from the prior year external audit and an updated on open external audit issues carried forward in council's Audit Risk Matrix as presented to the Audit Committee on a quarterly basis.

The reports dated 29 May 2013, issued by the auditor-general, are hereby presented to council.

Officer's Recommendation

That pursuant to s 213 of the *Local Government Regulation 2012*, Council note the following reports issued by the auditor-general on 29 May 2013:

- Interim Management Report; and
- Review of open external audit issues on Risk Matrix.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 20 on the council minutes (page 6445) where council resolved that the committee recommendation be adopted.

21 Corporate Governance - Audit Committee Terms of Reference

REPORT TO COUNCIL

Authorised by Director Corporate Services

Department Corporate Governance

Date 30 May 2013

Executive Summary

The Audit Committee Terms of Reference are reviewed every two years, with the last review date being 27 April 2011. The Audit Committee Terms of Reference were reviewed at the Audit Committee meeting on 5 March 2013 and minor amendments were recommended. The majority of amendments are a fine tuning of the document and the removal of section five (5), "Eligibility of Independent Members", as there is no legislative requirements for this to be part of the Terms of Reference.

Officer's Recommendation

That council accept the proposed amendments to the Audit Committee Terms of Reference.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 20 on the council minutes (page 6445) where council resolved that the committee recommendation be adopted.

22 Budget Variance Report - Whole of Council - May 2013

REPORT TO COUNCIL

Authorised by Director Corporate Services

Department Finance

Date 11 June 2013

Executive Summary

On behalf of the Chief Executive Officer, the Executive Manager Finance will present and discuss the Budget Variance Report for the whole of council for May 2013, pursuant to section 204 of the *Local Government Regulation 2012*.

The Executive Manager will circulate separately to the Agenda the Budget Variance Report for the whole of council for May 2013.

The Budget Variance Report - Whole of council - May 2013 was tabled at the meeting.

Officer's Recommendation

That council note the financial report for May 2013 and budget variance explanations, pursuant to section 204 of the *Local Government Regulation 2012*.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 20 on the council minutes (page 6445) where council resolved that the committee recommendation be adopted.

23 Finance - Closure of Reserves as at 30 June 2013

REPORT TO COUNCIL

Authorised by Director Corporate Services
Department Finance
Date 11 June 2013

Executive Summary

Pursuant to s 213 of the *Local Government Regulation 2012*, if the auditor-general gives the mayor of a local government a copy of the auditor-general's observation report about an audit of the local government's financial statements the mayor must present a copy of the report at the next ordinary meeting of the local government. The auditor-general's observation report (Final Management Report) for the final audit of the financial year ended 30 June 2012, was issued to council on 3 December 2012 and presented to full council on 18 December 2012.

Under s 213 of the *Local Government Regulation 2012* a report includes observations and suggestions made by the auditor-general about anything arising out of the audit.

The Queensland Audit Office reported on a number of issues observed during the final stage of the external audit. In particular, the report included a moderate risk issue relating to the non-compliant disclosure of General Reserve balances in the general purpose financial statements. This is a sector-wide issue raised by QAO across all local governments.

At 31 May 2013 Townsville City Council had four general reserves which should be dispensed for statutory reporting purposes:

- Asset replacement reserve \$2M
- Constrained works reserve \$9M
- Recurrent reserve \$4M; and
- Other reserves \$13M.

Under s 177 of the *Local Government Regulation 2012* a local government's general purpose financial statements must be prepared in compliance with the following documents published by the Australian Accounting Standards Board –

- (a) Australian Accounting Standards;
- (b) Statements of Accounting Concepts;
- (c) Interpretations;
- (d) Framework for the Preparation and Presentation of Financial Statements.

Officer's Recommendation

That pursuant to the recommendation issued by the Queensland Audit Office in the auditor-general's observation report (Final Management Report) and in accordance with s177 *Local Government Regulation 2012*, the following general reserves be closed as at 30 June 2013 and their balances transferred to retained earnings.

- Asset Replacement Works Reserve
- Constrained Works Reserve
- Recurrent Reserve
- Other Reserves.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 20 on the council minutes (page 6445) where council resolved that the committee recommendation be adopted.

24 Code of Conduct for Staff

REPORT TO COUNCIL

Authorised by Acting Chief Executive Officer
Department Human Resources People Performance
Date 11 June

Executive Summary

The Public Sector Ethics Act 1994 (the Act) requires that Queensland government entities, which include local governments, have a Code of Conduct for staff. Amendments to the Act in 2012 have required a revision of the existing Code of Conduct for Staff, to ensure that it is consistent with the Act. The attached revised Code of Conduct for Staff has been prepared to be consistent with the Act, as amended, and to provide clarity to employees as to the standards of conduct required of them in the performance of their duties to council.

Officer's Recommendation

That the council approve the attached Code of Conduct for Staff.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 20 on the council minutes (page 6445) where council resolved that the committee recommendation be adopted.

25 Finance - Write-off Bad Debts as at 31 May 2013

CONFIDENTIAL REPORT TO COUNCIL

Authorised by Director Corporate Services

Department Finance

Date 11 June 2013

Executive Summary

Council for the current financial year has collected \$54.198M in Commercial receivables and \$373M in Rates and Utilities (Rates) receivables. Council arrears are monitored on a regular basis and pursued through standard collection processes. In preparing for 30 June 2013 continuing assessments are being made to ensure council is compliant with Australian Accounting Standard (AASB) 139 - Financial Instruments: Recognition and Measurement and debtors are impaired where objective evidence exists around their collectability.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council approves the write-off of \$259,646.12 in outstanding Commercial and Rates debtors as at 31 May 2013, detailed in the attached debtor write-off list.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 20 on the council minutes (page 6445) where council resolved that the committee recommendation be adopted.

26 Notice of Intent to Acquire for Unpaid Rates on Property Numbers 506365, 506403, 506405 and 506531

CONFIDENTIAL REPORT TO COUNCIL

Authorised by Director Corporate Services

Department Finance

Date 11 June 2013

Executive Summary

The property numbers listed as 506365, 506403, 506405 and 506531 have overdue rates which have remained outstanding for a period greater than three years which is in excess of the period specified in the regulation.

An investigation into the lots has identified that all of these lots are part of the same body corporate. Substantial levies, interest and charges also remain unpaid to the body corporate in addition to the rates and charges. A recent valuation of the lots shows that the value of the arrears is in excess of the individual market value of the lots. Acquisition of the lots, as opposed to individual sale places council in a controlling position to negotiate and facilitate a speedy sale of all of the lots combined to an interested party.

As the rates arrears are now greater than three years, the properties can be acquired by council under Part 12 section 148 of *Local Government Regulation 2012*. Section 148 provides that Council may take action to sell or acquire rateable property where:

(e) either of the following applies-

- i. The total amount of the overdue rates or charges is more than the value of the land and the land is considered to be-
 - a. worthless; or
 - b. of so little value that, if it were sold, the proceeds of the sale would be less than the amount of the overdue rates or charges;
- ii. The total amount of the overdue rates or charges is more than the market value of the land.

Upon acquisition of the lots Council will sell the lots in one line. This would place council in the most favourable position in order to recover part or all of the associated costs regarding this course of action. The difference between the arrears of rates and charges and the amount recovered will be written off.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council commence the notice of intent to acquire proceedings pursuant to Chapter 4 Part 12 subdivision 3 of the *Local Government Regulation 2012* for property numbers 506365, 506403, 506405, and 506531; and
3. That council delegate authority to the Chief Executive Officer to halt the acquisition process in the event it becomes apparent that the contract to sell the lots becomes unenforceable or ministerial consent to the sale of real property other than by auction is not obtained from the Minister for Local Government.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 20 on the council minutes (page 6445) where council resolved that the committee recommendation be adopted.

Townsville Water and Waste Committee

It was MOVED by Councillor R Gartrell, SECONDED by Councillor V Veitch:

"that the committee recommendations to items 27 to 30 be adopted."

CARRIED UNANIMOUSLY

27 Strategic Planning - Paluma Township Water Supply Planning Report

REPORT TO COUNCIL

Authorised by Director Planning and Development and Acting Director Townsville Water and Waste
Department Planning and Development
Date 05 June 2013

Executive Summary

A planning report has been prepared to investigate options to address risks identified in Townsville Water's Drinking Water Quality Management Plan (DWQMP) to the drinking water supply for the Paluma township.

The DWQMP identified that the drinking water supply to the township is generally non-compliant with the Australian Drinking Water Guidelines (ADWG) for parts of the year. The DWQMP identified key risks as high turbidity, iron and bacterial intrusion.

The ADWG requires robust multiple barriers appropriate to the level of potential contamination facing the raw water supply. The multiple barrier approach is universally recognised as the foundation for ensuring safe drinking water.

The DWQMP identified that there is currently only one preventative barrier, disinfection with chlorine. There is no redundancy in the system to relieve against the consequences of a failure, other than notifying residents to boil water or consume only bottled water.

The report identifies the most effective and efficient drinking water supply solution for the township as the installation of a package water treatment plant and associated infrastructure.

Officer's Recommendation

1. That council adopt the planning report "Paluma Township Water Supply Planning Report dated 05 June 2013" including the advice that the only feasible solution to achieve compliance with the Townsville Water existing Customer Service Standard obligations for the Paluma township is to install a package water treatment plant and associated infrastructure, which entails:
 - committing to expend the \$150,000 currently allocated in Townsville Water's 2013/14 capital budget for a consultant to undertake the Paluma township Water Supply compliance works; and
 - allocating an additional \$315,000 in the 2014/15 capital plan to complete the capital works identified in the "Paluma Township Water Supply Planning Report dated 05 June 2013" (Attachment 2 of the report); and
 - committing to an increase in the operational budget of \$92,000 per year beyond 2014/15.
2. That having regard to the very high cost and present unaffordability of that solution, that the council consult with the Regulator and, subject to the outcome of those discussions consult the residents and homeowners of the Paluma township to determine whether an alteration of the Customer Service Standard for Paluma will achieve an acceptable outcome over the short to medium term.
3. That, if the Regulator leaves the council with no alternative to installing a package water treatment plant and associated infrastructure, that the Chief Executive Officer be authorised to contract for presently budgeted works to prepare for the installation of the plant when sufficient additional funding becomes available.

Committee Recommendation

1. That council note the planning report "Paluma Township Water Supply Planning Report dated 05 June 2013" including the advice that the only feasible solution to achieve compliance with the Townsville Water existing Customer Service Standard obligations for the Paluma township is to install a package water treatment plant and associated infrastructure, which entails:
 - committing to expend the \$150,000 currently allocated in Townsville Water's 2013/14 capital budget for a consultant to undertake the Paluma township Water Supply compliance works; and
 - allocating an additional \$315,000 in the 2014/15 capital plan to complete the capital works identified in the "Paluma Township Water Supply Planning Report dated 05 June 2013" (Attachment 2 of the report); and
 - committing to an increase in the operational budget of \$92,000 per year beyond 2014/15.
2. That officer's recommendation nos 2 and 3 be adopted.

Council Decision

Refer to resolution preceding item 27 on the council minutes (page 6453) where council resolved that the committee recommendation be adopted.

28 Waste Services - Tender Recommendation T8127 - Supply and Installation of Capping Material - Stuart Waste Facility

CONFIDENTIAL REPORT TO COUNCIL

Authorised by Acting Director Townsville Water and Waste
Department Utility Services
Date 4 June 2013

Executive Summary

Tenders for the supply and installation of the capping layer for the northern and eastern batters in Stage 1 for the Stuart Waste facility were called for and closed at 10:00am on 22 May 2013. Contractors were invited to submit tenders for the project through a public tender process. Eight contractors submitted tenders. Submissions were assessed on both price and non-price criteria.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council approve tender T8127 – Supply and Installation of Capping Material Stuart Waste Facility be awarded to NQ Civil for the contract value of \$3,897,500.00 (ex GST). (NQ Civil is being recommended on the basis that they demonstrated a high level of competency and provide council best value for money.)

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 27 on the council minutes (page 6453) where council resolved that the committee recommendation be adopted.

CONFIDENTIAL REPORT TO COUNCIL

Authorised by Acting Director Townsville Water and Waste
Department TWW Business Management and Compliance
Date 7 June 2013

Executive Summary

Defence Housing Association (DHA) are contesting the water charges for two periods applied to property number 505595 on the assertion that the water meter has malfunctioned during a period of recorded high water consumption. A flow test and a strip test of the meter have been conducted by an independent National Accreditation of Testing Authorities accredited workshop. The test results have indicated that meter was recording water flow within Australian Standard AS3565.4 guidelines and that the water meter, including its internal workings, was found to be in good working condition.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council consider the water charge for property number 505595 for two periods stand as levied, as the accuracy and condition of the water meter was verified through an independent National Accreditation of Testing Authorities accredited workshop in Brisbane.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 27 on the council minutes (page 6453) where council resolved that the committee recommendation be adopted.

30 TWW Business Management and Compliance - Monthly Report Card - May 2013

CONFIDENTIAL REPORT TO COUNCIL

Authorised by Acting Director Townsville Water and Waste
Department TWW Business Management and Compliance
Date 11 June 2013

Executive Summary

Townsville Water and Waste's monthly report card containing year to date operating results for 2012/2013 is submitted for the month of May 2013.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council note the report card from Townsville Water and Waste for the month of May 2013.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 27 on the council minutes (page 6453) where council resolved that the committee recommendation be adopted.

Officers Reports

Planning and Development

31 Strategic Planning - Economic Development and Strategic Projects - Adoption of Townsville City Economic Development Plan 2013-2017

REPORT TO COUNCIL

Authorised by Director Planning and Development
Department Strategic Planning
Date 27 May 2013

Executive Summary

The Townsville City Economic Development Plan 2013-2017 is Townsville's principal long-term economic plan which identifies the issues, priorities and actions required to develop a robust and prosperous economy that provides opportunities for business and investment. To facilitate a cooperative approach, the plan has been developed by the Townsville City Council in partnership with government and community stakeholders. This report presents the Townsville City Economic Development Plan 2013-2017 for consideration and adoption by council.

Officer's Recommendation

That council adopt the "Townsville City Economic Development Plan 2013-2017" as a plan to support Townsville's growth and development as a robust and prosperous economy providing opportunities for business and investment.

Council Decision

It was MOVED by The Mayor, Councillor J Hill, SECONDED by Councillor T Roberts

"that the officer's recommendation be adopted."

CARRIED UNANIMOUSLY

Community and Environment

32 Community Services - National Crime Prevention Fund grant submission Townsville Combined Youth Initiative

REPORT TO COUNCIL

Authorised by Director Community and Environment
Department Community Services
Date 3 June 2013

Executive Summary

In May 2013 the Federal Government announced the opening for grants through the National Crime Prevention Fund. Funding is available to support projects targeting street crime and the societal disconnection of young people at risk of engaging in street crime. In collaboration with five project partners a funding submission has been lodged with the Attorney-General's Department for \$325,000.

The identified project for this funding submission has been titled 'Townsville Combined Youth Initiatives', with the focus being on local solutions through a shared responsibility to crime through community groups and local service providers. The project has been developed in consultation with multiple stakeholders with the aim to deliver a range of innovative diversionary activities, educational programs and well-being initiatives to enhance the social skills of at-risk young people.

Officer's Recommendation

That council endorse the funding submission through the National Crime Prevention Fund, Attorney-General's Department to assist in addressing youth crime in Townsville.

Council Decision

It was MOVED by Councillor V Veitch, SECONDED by Councillor C Doyle

"that the officer's recommendation be adopted."

CARRIED UNANIMOUSLY

General Business

(i) Emergency Management, Fire and Rescue Levy

GENERAL BUSINESS ITEM

Raised by	Chief Executive Officer and Executive Manager Finance
Committee	Ordinary Council
Date	25 June 2013

The Chief Executive Officer referred to correspondence (email) dated 18 June 2013 from the Department of Community Safety regarding the changes from the existing urban fire levy to the Emergency Management, Fire and Rescue Levy. The correspondence provides an overview of the changes.

The Executive Manager Finance provided an overview of the following documents tabled at the meeting:

- Emergency Management, Fire and Rescue Levy - Frequently Asked Questions (compiled from questions asked by Local Government);
- Draft Fire and Rescue Service Regulation for 2013-2014; and
- Rural Fire Levy 2013/14.

The Executive Manager Finance highlighted that this is a state government charge and that local governments just collect the charge and pass it onto the state government.

(ii) Home and Community Care Program for eligible people over the age of 65

GENERAL BUSINESS ITEM

Raised by	Councillor C Doyle
Committee	Ordinary Council
Date	25 June 2013

Council Decision

It was MOVED by Councillor C Doyle, SECONDED by Councillor S Blom:

"that the Townsville City Council seek to retain the funding and auspice responsibilities for the Commonwealth Home and Community Care (HACC) program which would enable Townsville City Council to continue to provide services to eligible people over the age of 65, services which would include:

- minor home maintenance and repairs
- and major and minor home modifications (funded through the Queensland Community Care Services Program but the responsibility of the Commonwealth HACC Program from 1 July 2013)."

Councillor V Veitch called for a division.

FOR: The Mayor, Councillor J Hill, Councillors L Walker, R Gartrell, S Blom, C Doyle,
G Eddiehausen APM.

AGAINST: Councillors A Parsons, J Lane, T Roberts, V Veitch and P Ernst.

The motion was CARRIED by majority vote

Close of Meeting

The Chair, Mayor Councillor J Hill declared the meeting closed at 10.28am

CONFIRMED this

day of

2013

MAYOR

CHIEF EXECUTIVE OFFICER