



PLACEMAKING ADVISORY COMMITTEE

CONFIRMED MINUTES REPORT

Tuesday, 15 November 2022

2:08 PM

103 Walker Street, Committee Room

Opening of Meeting

The Chair, Councillor Jenny Hill, opened the meeting at 2:08 pm.

Attendance

Present

Councillor Jenny Hill – Chair
Councillor Ann-Maree Greaney
Tim Connor
Matt Bolton

Mark Kennedy
Angie Hanson
Ernie Terrazzino

Mayor, Townsville City Council
Townsville City Council
Australian Institute of Landscape Architects (AILA)
Urban Development Institute of Australia (“UDIA”) (via
Microsoft Teams)
Individual Member
Property Council of Australia (“PCA”)
Individual Member (via Microsoft Teams)

TCC Staff

Ryan Hall
Taryn Pace – Meeting Facilitator
Bradley Jones
Nyree Bolton
Jess Prentice
Sheree Anderson

Chief Planning and Development Officer
Senior Placemaker
Project Support Officer
Team Manager City Growth
Council Secretariat
Council Secretariat

Acknowledgement of Country

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhunand Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

Apologies and Leave of Absence

There were no apologies or leave of absence.

Resignation of Committee Member

The Chair, Councillor Jenny Hill, informed the Committee that Louise Ashford (Steine) has resigned from the Placemaking Advisory Committee.

Meeting Action

The Meeting Facilitator to review the Terms of Reference to fill the member vacancy.

Confirm Quorum

A quorum was present at the meeting.

Confirmation of Minutes of Previous Advisory Committee meeting

It was MOVED by Tim Connor, SECONDED by Angie Hanson:

“That the minutes of the Placemaking Advisory Committee meeting of 5 September 2022 be confirmed.”

CARRIED UNANIMOUSLY

Disclosure of Interests and Confidentiality – Statement by the Chief Planning and Development Officer

The Chief Planning and Development Officer reminded councillors and committee members of their obligations for confidentiality and disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

Round Table Introductions

The Committee members introduced themselves around the table.

Agenda Items

1 Changes to Terms of Reference

The Meeting Facilitator provided an overview of the changes for the Placemaking Advisory Committee Terms of Reference.

The Chair, Councillor Jenny Hill, and Councillor Ann-Maree Greaney informed the Committee of the administrative updates to the Terms of Reference around gendered language.

Committee Decision

It was MOVED by Angie Hanson, SECONDED by Councillor Ann-Maree Greaney:

“that the Committee endorse the Placemaking Advisory Committee Terms of Reference”.

CARRIED UNANIMOUSLY

The Team Manager City Growth entered the meeting at 2:26pm during the following agenda item.

2 Meeting Action Item Register Update and PAC Focus Areas

22-1 TCC Information Sharing

The Meeting Facilitator to follow up on available data sets (value-based and quantitative) and relevant documents, and that the data be explored in another session with the Senior Social Planner and other relevant Council operational staff.

The Committee noted that the Liveability data is available.

The Meeting Facilitator to follow up on access to the shared online space for all committee members and the I.D presentation.

This action item is held over.

22-2 The Committee to then undertake exploration of available data and research with the view of identifying:

- **community demand for new projects proposed in CBD (i.e. who are the target customers?);**
- **analysis of targeted solutions suited to address identified demand/problems/needs (i.e. are projects/solutions solving problem or needs?); and**
- **potential gaps and opportunities based on analysis.**

This action item is held over.

22-3 The Meeting Facilitator to arrange for an invitation to be extended from the Committee to the Great Barrier Reef Marine Park Authority (GBRMPA) to hear about the Reef HQ redevelopment and new office projects.

Angie Hanson advised the Committee that GBRMPA are not ready to go public yet.

This action item is held over.

Meeting Action

The Chief Planning and Development Officer to follow up on the Reef HQ street frontage and scrim with Council staff.

- 22-6 The Meeting Facilitator to follow up on access to the shared online space for all Committee members.**

The Chair, Councillor Jenny Hill, noted that this has been done.

This action item is complete.

- 22-7 The Committee agreed that it would be important to embed placemaking elements into the new Townsville City Plan. The Meeting Facilitator will take placemaking suggestions from the Committee through to the City Plan team for consideration.**

The Chief Planning and Development Officer advised that committee suggestions around placemaking elements will flow through to the planning team.

This action item is complete.

Councillor Ann-Maree Greaney vacated the meeting at 3.00pm during the following agenda item.

Ernie Terrazzino joined the meeting via Microsoft Teams at 3:15pm during the following agenda item.

3 Townsville Place Plan

The Meeting Facilitator tabled a presentation on the 'Townsville Place Plan'.

The Meeting Facilitator offered the following concepts to the Committee based on feedback from members:

Street trees, weekly markets, Victoria Bridge, Castle Hill Summit, revitalisation of the CBD and strand, shading and greenery throughout the city, connectivity / filling in missing links, density into neighbourhoods, wayfinding, responsiveness to community data and facilitation of projects.

The Chair, Councillor Jenny Hill, advised the Committee that Council have been approached from businesses on Echlin Street regarding activation of the area. The Committee discussed a number of placemaking initiatives including parklets, gutter cutting, wide roads and greenery that might be able to be undertaken by the local businesses.

The Chair, Councillor Jenny Hill, noted use of the local Councillor to liaise with the residents of Echlin Street and trial of the Town Team model.

The members considered the strategic framework and direction of resources for the Committee, including the model by Town Team Movement and empowerment of community groups and residents.

Meeting Action

Draft plan to be reviewed by the Committee for Alice River.

General Business

There was no general business.

Confirmation of next meeting

The 2023 committee meeting schedule will be emailed to committee members once available.

The Committee members discussed the beginning of February as the next meeting date.

The Chief Planning and Development Officer asked Committee members to email learning places and feedback to the Meeting Facilitator.

Close of Meeting

The Chair closed the meeting at 3:52 pm.

**COUNCILLOR JENNY HILL
CHAIR**

Attachments >>

Attachment 1 – PAC Agenda Submissions and Meeting Action Items Register

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Action Item No.	Agenda Submission / Meeting Actions	Item	Action to be taken	Date Listed	Responsible Officer	Completed Date
22-1	Meeting action	TCC Information Sharing	The Meeting Facilitator to follow up on available data sets (value-based and quantitative) and relevant documents, and that the data be explored in another session with the Senior Social Planner and other relevant Council operational staff.	24.3.2022	Meeting Facilitator	
22-2	Meeting action	TCC Information Sharing	The Committee to then undertake exploration of available data and research with the view of identifying: <ul style="list-style-type: none"> community demand for new projects proposed in CBD (i.e. who are the target customers?); analysis of targeted solutions suited to address identified demand/problems/needs (i.e. are projects/solutions solving problem or needs?); and potential gaps and opportunities based on analysis. 	24.3.2022	Placemaking Advisory Committee	
22-3	Meeting action	TCC Information Sharing	The Meeting Facilitator to arrange for an invitation to be extended from the Committee to the Great Barrier Reef Marine Park Authority (GBRMPA) to hear about the Reef HQ redevelopment and new office projects.	24.3.2022	Meeting Facilitator	
22-8	Meeting action	Resignation of Committee Member	The Meeting Facilitator to review the Terms of Reference to fill the member vacancy.	15.11.2022	Meeting Facilitator	
22-9	Meeting action	Meeting Action Item Register Update and PAC Focus Areas	The Chief Planning and Development Officer to follow up on ReefHQ street frontage and scrim with Council staff.	15.11.2022	Chief Planning and Development Officer	
22-10	Meeting action	Townsville Place Plan	Draft plan to be reviewed by the Committee for Alice River.	15.11.2022	Placemaking Advisory Committee	
22-4	Meeting action	PAC Focus areas	The Meeting Facilitator whiteboarded discussion / feedback points to be distributed to Committee members via One Drive	24.3.2022	Meeting Facilitator	24.3.2022

Action Item No.	Agenda Submission / Meeting Actions	Item	Action to be taken	Date Listed	Responsible Officer	Completed Date
22-5	Meeting action	Confirmation of next meeting	The Meeting Facilitator to schedule a working group for Easter break to refine PAC Focus Areas Whiteboarding session.	24.3.2022	Meeting Facilitator	Complete as at 5.9.2022
22-6	Meeting Action	Review of Action Items	The Meeting Facilitator to follow up on access to the shared online space for all Committee members.	5.9.2022	Meeting Facilitator	15.11.2022
22-7	Meeting Action	Review of Action Items	The Committee agreed that it would be important to embed placemaking elements into the new Townsville City Plan. The Meeting Facilitator will take placemaking suggestions from the Committee through to the City Plan team for consideration.	5.9.2022	Meeting Facilitator	15.11.2022