

Regional Arts Development Fund (RADF)

Auspice Information and Form

What is auspicing?

Auspicing means that an organisation that is recognised by the Australian Taxation Office as a not-for-profit type, or which has a legal not-for-profit status, takes responsibility for ensuring the funds are used as specified in the grant allocation.

Your application would need to be auspiced if you are a community organisation, and your group is neither a legally constituted not-for-profit entity nor is recognised by the Australian Taxation Office as a not-for-profit type or if you are an individual who does not have an ABN.

An auspicing organisation will be responsible for:

- The receipt, banking and administration of all moneys.
- Project monitoring and completion.
- Ensuring the applicant acquits the funding on time.
- Sign off on the acquittal form.

An auspicing organisation may also provide the following support to the applicant:

- Provide insurance for the project.
- Provide mentoring for the auspiced group.

It is the responsibility of the group or individual being auspiced to ensure that a clear agreement is reached before applying for funding. An Auspicing Agreement form (overleaf) must be filled out and included with the grant application of any auspiced group or individual.

Why should my organisation auspice/sponsor another group or individual?

By auspicing, you may be helping out a new and developing local community group or an individual if they are planning a worthwhile project.

It is a great way of ensuring that important projects get off the ground. It can help your group to build long term partnerships.

- **Applicant - please forward this form to the auspicing body.**
- **Auspicing body – please fill in and return this form to the applicant.**
- **Applicant - please attach this form to your application.**

Auspicing Agreement

We, _____
(Please fill in the auspicing organisation's name)

of (address) _____

operating under ABN _____
(Please fill in the auspicing organisation's ABN)

agree to auspice _____
(Please fill in the applicant organisation's name)

for their project to _____

We understand that we will be responsible for the following **compulsory** obligations:

- Receipt, bank and administer all monies;
- Monitor the project and ensure timely completion; and
- Complete the financial acquittal and ensure funding is acquitted on time.

Optional Assistance:

We will also provide the following support to the applicant (please tick relevant items)

- provide insurance for the project; and
- provide mentoring for the auspiced group

Bank Details: Name of Bank: _____

Bank Account Name: _____

Branch No. (BSB): _____ Account No. _____

Name of Auspicing Contact (please print): _____

Email address of auspicing contact: _____

Signature of Auspicer: _____ Date: _____

Position in organisation: _____