

# Regional Arts Development Fund (RADF) Grant Program

*Auspice Information Form*





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## Auspice Information Form

### What is Auspicing?

Auspicing means that an organisation that is recognised by the Australian Taxation Office as a not-for-profit type, or which has a legal not-for-profit status, takes responsibility for ensuring the funds are used as specified in the grant allocation.

Your application would need to be auspiced if you are a community organisation, and your group is neither a legally constituted not-for-profit entity nor is recognised by the Australian Taxation Office as a not-for-profit type or if you are an individual who does not have an ABN.

An auspicing organisation will be responsible for:

- The receipt, banking and administration of all moneys.
- Project monitoring and completion.
- Ensuring the applicant acquits the funding on time.
- Sign off on the acquittal form.

An auspicing organisation may also provide the following support to the applicant:

- Provide insurance for the project.
- Provide mentoring for the auspiced group.

It is the responsibility of the group or individual being auspiced to ensure that a clear agreement is reached before applying for funding. An Auspicing Agreement form (overleaf) must be filled out and included with the grant application of any auspiced group or individual.

### Why should my organisation auspice/sponsor another group or individual?

By auspicing, you may be helping out a new and developing local community group or an individual if they are planning a worthwhile project.

It is a great way of ensuring that important projects get off the ground. It can help your group to build long term partnerships.

- Applicant - please forward this form to the auspicing body.
- Auspicing body - please fill in and return this form to the applicant.
- Applicant - please attach this form to your application.

### Auspicing Agreement

We, \_\_\_\_\_  
 (Please fill in the auspicing organisation's name)  
 of (address) \_\_\_\_\_  
 operating under ABN \_\_\_\_\_  
 (Please fill in the auspicing organisation's ABN)  
 agree to auspice \_\_\_\_\_  
 (Please fill in the applicant organisation's name)  
 for their project to \_\_\_\_\_

We understand that we will be responsible for the following compulsory obligations:

- Receipt, bank and administer all monies;
- Monitor the project and ensure timely completion; and
- Complete the financial acquittal and ensure funding is acquitted on time.

### Optional Assistance:

We will also provide the following support to the applicant (please tick relevant items)

- provide insurance for the project; and  
 provide mentoring for the auspiced group

Bank Details: Name of Bank: \_\_\_\_\_

Bank Account Name: \_\_\_\_\_

Branch No. (BSB): \_\_\_\_\_ Account No. \_\_\_\_\_

Name of Auspicing Contact (please print):  
 \_\_\_\_\_

Email address of auspicing contact:  
 \_\_\_\_\_

Signature of Auspicer: \_\_\_\_\_

Date: \_\_\_\_\_

Position in organisation: \_\_\_\_\_

