

COMPLIANCE ASSESSMENT AND CERTIFICATE OF COMPLIANCE

Planning Act 2016



Purpose	<p>In accordance with s286 of the <i>Planning Act 2016</i>, compliance assessment has transitioned to code assessment. The majority of works previously considered compliance assessment will now be operational works as identified with the categories of development and assessment for operational works of the planning scheme. Operational works applications will be processed in accordance with the <i>Planning Act 2016</i>.</p> <p>For those approvals issued prior to the <i>Planning Act 2016</i> that conditioned compliance assessment, these can be dealt with as if the <i>Sustainable Planning Act 2009</i> had not been repealed. A compliance assessment application will be processed in accordance with the <i>Sustainable Planning Act 2009</i>. An application for compliance assessment will require this application form along with the applicable application fee and documentation addressing the relevant condition (i.e. plans, supporting information, etc.).</p> <p>While most conditions requiring further assessment will be identified as operational works, some conditions will require a Certificate of Compliance. An application for a Certificate of Compliance will require this application form along with the applicable application fee and documentation addressing the relevant condition (i.e. plans, supporting information, etc.). The request will be assessed and if no further information is required, or a response to a request for further information is provided, the application will be assessed and decided within 20 business days.</p>
Type of request	<p><input type="checkbox"/> Compliance assessment (only applicable to approvals conditioned for compliance assessment under the <i>Sustainable Planning Act 2009</i>).</p> <p><input type="checkbox"/> Certificate of compliance (document requiring approval as per a condition of approval under the <i>Planning Act 2016</i>).</p>
Applicant details Complete either individual or company as applicable	<p>Individual</p> <p>Full name _____</p> <p>Postal address _____</p> <p>Suburb _____ State _____ Post code _____</p> <p>Contact phone number _____</p> <p>Email address _____</p> <p>Note: Correspondence will be sent to this email address.</p> <p>Corporation/ incorporated association</p> <p>Legal entity name _____</p> <p>Australian company number _____</p> <p>Postal address _____</p> <p>Suburb _____ State _____ Post code _____</p> <p>Contact number _____</p> <p>Email address _____</p> <p>Note: Correspondence will be sent to this email address.</p>
Property details	<p>Street address _____</p> <p>Suburb _____ State _____ Post code _____</p> <p>Lot on plan description _____</p>

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Development details	Council file number (permit number) _____ Lot on plan description _____
Conditions for approval	Cost of works (mandatory, must include GST) _____ Condition number _____ Details _____ Condition number _____ Details _____ Condition number _____ Details _____ Condition number _____ Details _____
Applicant declaration	I declare that the information provided on this form and attachments is true and correct in every detail. Signature _____ Date _____
Payment options Payment must be made prior to assessment being undertaken	<input type="checkbox"/> Credit card by phone Phone (07) 4727 9425 to pay the application fee (Visa or MasterCard - payments are subject to a 0.5% payment processing fee) <input type="checkbox"/> In person (103 Walker Street, Townsville City) <input type="checkbox"/> Cheque <input type="checkbox"/> Charge to my account with Townsville City Council Account name _____ Account number _____ Customer reference (optional) _____
Privacy collection statement	Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which council manages personal information is governed by the <i>Information Privacy Act 2009</i> . We are collecting your personal information in accordance with <i>Planning Act 2016</i> . The information will be used to process this application for compliance assessment or compliance certificate, and inform any compliance activities as necessary. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.
Submit the form	By email: developmentassessment@townsville.qld.gov.au By mail: Return your completed application form together with cheque/money order payable to: » Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810. In person: Customer Service Centres are located at: » 103 Walker Street, Townsville City (cash, cheque, EFTPOS and/or credit card (Mastercard or Visa)) » CityLibraries, 86 Thuringowa Drive, Thuringowa Central (card payments only)