



ARTS AND CULTURE ADVISORY COMMITTEE

AGENDA (Amended)

DATE: THURSDAY 6 December 2018
8:45am for 9:00am – 11:30am

VENUE: Balcony Bar, First Floor, Civic Theatre,
Boundary Street, South Townsville

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Terri Brabon
Dr Barbara Cheshire
Hillary Coyne
Carol Dall'Osto

Theatre iNQ
Visual arts educator and practicing artist
Dancenorth
Musician (Professional accompanist), Australian Concerto and
Vocal Competition (ACVC)

Madonna Davies
Dr Sylvia Ditchburn
Gavin Findlay
Judy Hunter
Hilary Martin
Jeffrey Nielsen
Bjarne Ohlin
Dr Anneke Silver
Mark Smith
Sonia Warrell
Kellie Williams

Full Throttle Theatre Company
Practising artist and Art Gallery owner
Australian Festival of Chamber Music (AFCM)
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Townsville Eisteddfod Inc
Townsville Creative Technologies College
Practising Visual Arts
Townsville Community Music Centre
Townsville Choral Society
Umbrella Studio Contemporary Arts, Professional Arts North QLD

Non-member ACAC support role:
Julie McTaggart

Meeting Facilitator, Community Development Officer, Future Cities
Office, Townsville City Council

Donna Jackson

Principal Inclusive Communities, Future Cities Office, Townsville
City Council

Katie Boyd

Coordinator Performing Arts, Community Engagement & Cultural
Facilities, Townsville City Council

Judith Jensen

Team Manager, Arts – Visual and Performing, Townsville City
Council

Dr Jonathan McBurnie
Margaret Darveniza

Creative Director, Galleries, Townsville City Council
Team Manager, Community Engagement

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

ARTS AND CULTURE ADVISORY COMMITTEE

Townsville City Council

MEETING DATE: Thursday 6 December 2018
 TIME: 8:45am – 11:30am
 VENUE: Balcony Bar, First Floor, Civic Theatre, Boundary Street, South Townsville

AGENDA

AGENDA PROPER		
Time	Item	Responsible Person
8:45am - 9:00am	Networking opportunities with members	
9:00am - 9:05am	Opening of Meeting Acknowledgement of Country	ACAC Chairperson – Cr Colleen Doyle
	Apologies and Leave of Absence <ul style="list-style-type: none"> • Hillary Coyne, Jonathan McBurnie, Katie Boyd Welcome to Guests Membership Update <ul style="list-style-type: none"> • Farewell and thanks to Rod Wilson for his participation and commitment on ACAC as representative for Choral Society – his last meeting today. Housekeeping Confirmation of Minutes of Previous Meeting held 4 October 2018 Changes to Agenda Correspondence	ACAC Chairperson – Cr Colleen Doyle
9:05am – 9:10am	Agenda Submission and Action Register Update <ul style="list-style-type: none"> • New Agenda items x 3 • Meeting Actions from last Meeting • Updates on Completed items and Open items • Questions by Exception 	ACAC Meeting Facilitator – Julie McTaggart
9:10am – 9:30am	Item 1: Presentation – Update on Townsville Cultural Centre and Pop Up Gallery/Shopfront at Stockland Shopping Centre	Rosalind Sailor
9:30am – 9:40am	Item 2: ACAC Advisory Committee Review/2019 Meeting Planning	ACAC Meeting Facilitator – Julie McTaggart

9:40am – 9:45am	<p>Engagement of ACAC on Arts Strategy</p> <p>During Break – ACAC Members are requested to take some time to answer questions on the Arts Strategy which will be on the wall.</p>	Judith Jensen Team Manager Arts – Visual and Performing
9:45am – 10:15am	<p>BREAK (30 Minutes)</p> <p>Catered Morning Tea – last meeting of year – thanks to committee members</p> <p>Farewell to Rod Wilson</p>	
ACTION PLAN – Actions in Focus		
10:15am-10:20am	<p>ACAC Action Plan - Actions in Focus – UPDATES from Working Groups</p> <ul style="list-style-type: none"> Overall Update – Action Plan 	ACAC Meeting Facilitator
10:20am-10:35am	<ul style="list-style-type: none"> 1.1 Recognition of achievements and involvement of the Arts Community (ACAC – Collaborate) <ul style="list-style-type: none"> 1.1.1 Design a recognition strategy <p>Consultation with ACAC Members</p>	Judith Jensen, Team Manager, Arts – Visual and Performing
10:35am-11:00am	<ul style="list-style-type: none"> 2.1.2 Create an Arts Events Planning Calendar - PANQ/Committee - Lead Agency/ACAC Members Margaret Darveniza will provide information from Community Information Centre – what data/directories they have & how can they work with ACAC on: <ul style="list-style-type: none"> 1.2 Register of Local Artists (Council - Lead Agency) (ACAC – Collaborate) 3.2 Develop a register of venues suitable for Arts activities (Council - Lead Agency) (ACAC – Collaborate) Any other updates. 	PANQ – Kellie Williams, Terri Brabon Margaret Darveniza, Team Manager, Community Engagement
11:00am-11:30am	<p>Item 3: Presentation – Central Park and Dean Street Car Park Concept Plan</p>	Brett Brogan – General Manager Future Cities
11:30am	<p>Close of Meeting</p> <p>Next Meeting: Thursday 7 February 2019</p> <p>Time: 8:45am – 11:30am</p> <p>Venue: To be decided</p> <p>Agenda Submission Closing Date: 10 January 2019</p>	ACAC Chairperson – Cr Colleen Doyle

Attachments >>

Attachment 1: ACAC 2018 Future Meeting Schedule

Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 8 November 2018)
(Open Items only)

Attachment 3: ACAC Action Plan 2018 – 2020 (Separate Document)

Attachment 1: ACAC 2018 Future Meeting Schedule

Arts & Culture Advisory Committee (Bi-monthly - 1st Thursday of the Month)			
Month	Meeting Date	Agenda closes	Venue
Dec	Thus 6/12/2018	8/11/2018	Balcony Bar, Civic Theatre

Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 8 November 2018)
(Open Items only)

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Date received	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to occur	Outcome	By Whom
29	Meeting Action	07.12.17	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	07.12.17	To be distributed by email.	Organisational Chart is being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05.04.18, or 07.06.18, or 09.08.18, or 04.10.18 Meetings	Meeting Facilitator
35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 - Commonwealth games	Future meeting - 05.04.18	On agenda for next ACAC Meeting	<p>Progress - Cr Coombe discussed item at the February 2018 Meeting.</p> <p>Action - Cr Coombe to convene smaller working group meeting to continue discussion.</p> <p>Progress - Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18</p> <p>Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018.</p> <p>Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations.</p> <p>Cr Coombe met with Special Events Team. They will take lead.</p> <p>Team Manager Arts presented update at June 2018 Meeting.</p> <p>03.08.18 Update - This Action under Action Plan - Collaborate with Council as lead.</p> <p>Waiting on advice from Special Events Team. Manager Special Events Team invited to provide update at December meeting.</p>	Meeting facilitator Cr Coombe
39	Meeting Action	01.02.18	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION - The Committee recommends installation of fans within the foyer areas of the Civic Theatre building to further improve patron experiences by address hot uncomfortable conditions within these existing fronts of house spaces	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Recommendation for consideration put up through Council. Endorsed by Council. March 2018. Meeting Facilitator to update Coordinator Performing Arts and Team Manager Arts. Feedback to ACAC Meeting 9 August 2018	Meeting facilitator

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register

42	Meeting Action	01.02.18	ACAC Action Plan	ACAC Action Plan 1.4 Annual Arts and Science Festival	<p>COMMITTEE ACTION - Bjarne Ohlin (Townsville Creative Technologies College) to present previous concepts of place activation associated with an Arts Festival to the Committee at the April 2018 meeting.</p> <p>COMMITTEE ACTION - Cr Coombe to convene working group discussion regarding the Annual Arts Festival, and present outcomes of the working group back to the Committee at the April 2018 meeting.</p>	April 2018 meeting On agenda for June Meeting for update Update at 9 August Meeting	Return discussion outcomes to full ACAC committee	<p>Progress - Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussion around 2020 being the target year for the next Festival after Festival 2018.</p> <p>On agenda for ACAC April 2018 Meeting Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to 7 June 2018 Meeting. On agenda for June Meeting for update. Special Events Team will take lead. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events. Manager Special Events Team invited to provide update at December meeting.</p>	Bjarne Ohlin Cr Coombe
46	Meeting Action	05.04.2018	ACAC as engagement point to support Council in Review of What's On webpage and Council's public website	Councillor Doyle will reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1)	Cr Doyle to follow up with Public Affairs in Council	07.06.18	On agenda for June Meeting for update. Confirm with Chair Cr Doyle.	Update at 7 June Meeting - did not occur. Move to 9 August Meeting. Move to 4 October Meeting Move to 6 December 2018 Meeting	Chair Cr Doyle
48	Meeting Action (Link to Item 35)	05.04.2018	Planning for Arts and Science Festival in 2019	Meeting Facilitator will follow up with operational manager in Council about this project and link with Cr Coombe and ACAC members who have shown interest to be on a planning committee.	Meeting Facilitator will follow up with operational manager in Council	07.06.18	On agenda for June Meeting for update.	Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events Team. Manager Special Events Team invited to provide update at 6 December 2018 meeting.	Meeting Facilitator Julie McTaggart
53	Meeting Action	07.06.18	RADF Committee & assessment of applications for RADF Funding	Invite a representative of the RADF Committee to talk about their membership and their role in assessment of applications for funding through Regional Arts Development Fund.	Invite to future meeting.	09.08.18	Meeting Facilitator to invite to RADF Committee Representative to August ACAC Meeting.	09.08.18 Update Deferred - Advice from Coordinator Community Programs Awaiting RADF Funding application result. EDI Process for selecting new RADF Committee to be started soon. 10.10.18 New RADF Committee Members announced. 23.10.18 RADF Grant Round opened. Applications close 19 november 2018.	ACAC Meeting Facilitator
59	Meeting Action	09.08.18	Register of Venues	Request for information regarding deliverable 3.2 Develop a register of venues.	Further information requested regarding a register of venues	04.10.18	1. Team Manager Community Engagement to obtain a list of Council managed venues. 2. More information on the Community Information Centre database on community events requested.	Information to be obtained and reported back at October 2018 meeting. Update provided at 4 October Meeting. Meeting with CIC planned. Update to be provided at ACAC 6 December 2018 Meeting.	1. Team Manager Community Engagement. 2. Cr C Doyle

60	Meeting Action	09.08.18	Arts Events Calendar	Discussion regarding Deliverable 2.1.2 Create an Arts Events Calendar	Includes PANQ events calendar and utilising a sharepoint link.	04.10.18	1. The Sharepoint link sent out to ACAC members. 2. ACAC Members to send their event information to PANQ through Sharepoint link. 3. Exhibition dates for Perc Tucker and Pinnacles Galleries sent to PANQ. 4. Link with Council events - Council mud map to be sought and included.	Feedback regarding this item to be provided at the October 2018 meeting. PANQ reported update to 4 October Meeting. 1,2,3 Completed. Professional Arts NQ (PANQ) is leading Action plan deliverable for Planning Calendar for 2019. Further update to be provided at 6 December 2018 meeting.	1. PANQ 2. ACAC Members 3. Jonathan McBurnie 4. ACAC Meeting Facilitator
64	Meeting Action	04.10.18	ACAC Membership changes	Motion passed at 4 October ACAC Meeting - Gavin Findlay (Australian Festival of Chamber Music), Mark Smith (Townsville Community Music Centre) and Sonia Warrell (Townsville Choral Society) be accepted as the incoming Arts and Culture Advisory Committee members from these organisations. Committee Recommendation going to November Ordinary Council meeting for Council consideration; Council endorses membership application from Townsville Community Music Centre, represented by Mark Smith.	To be recommended for consideration to Community and Cultural Development Committee and Full Council in Report (Minutes) of 4 October ACAC Meeting. Feedback to future ACAC Meeting.	06.12.18	Meeting Facilitator to include in Report of 4 October ACAC Meeting		ACAC Meeting Facilitator
65	Agenda Submission Information only (no discussion necessary)	02.11.18	Townsville Aboriginal and Torres Strait Islander Cultural Centre	Presentation - Update on Townsville Cultural Centre and Pop Up Shop Front/Gallery at Stockland Shopping Centre	Invite Rosalind Sailor to present at 6 December Meeting	06.12.18	Meeting Facilitator to invite Rosalind Sailor to present at ACAC Meeting 6 December 2018.	Meeting Facilitator invited Rosalind Sailor to present at ACAC Meeting 6 December 2018. She accepted.	ACAC Meeting Facilitator
66	Agenda Submission For Discussion/Decision	05.11.18	Planning for Arts Festival 2019	Presentation - Update on planning for Arts Festival 2019	Invite Jeff Jimmieson, Manager Special Events, Townsville City Council, to present at 6 December Meeting	06.12.18	Meeting Facilitator to invite Jeff Jimmieson to present at ACAC Meeting 6 December 2018.	Meeting Facilitator invited Jeff Jimmieson to present at ACAC Meeting 6 December 2018. He accepted.	ACAC Meeting Facilitator
67	Agenda Submission For Discussion/Decision	12.11.18	Central Park and Dean Street Carpark Concept Plan	Presentation on Central Park and Dean Street Car Park Concept Plan.	Yael Reif Senior Planning Officer, Future Cities, Council will present to raise awareness and engage with ACAC as key advisory group.		A separate information session will be facilitated with ACAC members as key stakeholders to allow time for discussion and to give feedback due to interest in relation to proposed Concert Hall.		Yael Reif Senior Planning Officer/ Meeting Facilitator