

APPLICATION FOR THE SUSPENSION OR REDUCED SERVICING OF PRE-TREATMENT DEVICES

Townsville City Council Trade Waste Management Plan
Water Supply (Safety and Reliability) Act 2008
Local Government Act 2009



Purpose	COVID-19 Pandemic – Changed Trading Conditions <p>Trade Waste Approval holders who have experienced a shut down or reduced trading conditions can apply for the service frequency of their pre-treatment devices to be re-assessed as a result of the changed trading conditions.</p> <p>The Approval holder or Approval holder’s representative is to complete the ‘Application for Suspension or Reduced servicing of Pre-treatment devices’ form and return it to the email address on the form below.</p> <p>Under the Trade Waste Management Plan, the property owner will be the Trade Waste Approval holder. By submitting this application, you confirm that the property owner is aware of this application.</p>
Property details	Property owner legal name (individual/s/ corporation/ incorporated association) _____ _____ Property address _____
Applicant details	Name of applicant _____ Name of business _____ Contact number/s _____ Email address _____ Are you the business owner? <input type="checkbox"/> Yes <input type="checkbox"/> No, describe your role _____
Business owner details	<input type="checkbox"/> Same as property owner or applicant. If not, please provide details. Name/s _____ _____ Contact phone number _____ Email _____
Type of Pre-Treatment device	<input type="checkbox"/> Grease Trap <input type="checkbox"/> Oil Separator <input type="checkbox"/> Holding Tank <input type="checkbox"/> Other (please provide further comments) _____ _____
What will be the use of the facilities	<input type="checkbox"/> Lock down (suspension/not used at all) <input type="checkbox"/> Reduced use (i.e. now providing takeaway meals. Please provide approximate estimate % of reduction of business and staff. _____ <p>Provide any further supporting information that could assist in understanding the circumstances for the reduction.</p> _____ _____ _____

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Please note	<ul style="list-style-type: none">• All requests will be considered on a case by case basis.• If a request is approved, a confirmation e-mail will be sent to the nominated e-mail address. (Conditions will apply regarding the approval).• Until a confirmation e-mail is issued, the pump out/servicing requirements under the current trade waste approval remain in place.• Any approval for the suspension of, or less frequent pump out or servicing of a device, would be for a limited period.
Applicant declaration	<p>I declare that all the information provided in this form is true and correct, and that the property owner is aware of this application.</p> <p>I acknowledge that a Council officer will undertake an onsite inspection as part of the application process.</p> <p>I give permission for Planning Section staff to liaise with the nominated service contractor regarding the details of servicing the pre-treatment device, both for this application and on an ongoing basis.</p> <p>Signature _____ Date _____</p>
Privacy collection statement	<p>Townsville City Council collects and manages personal information while performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the Information Privacy Act 2009 (Qld). We are collecting your personal information in accordance with the Trade Waste Management Plan. The information will be used to process this application to discharge trade waste to the sewer, determine trade waste charges, manage the ongoing trade waste maintenance requirements, and undertake compliance actions related to this approval if necessary. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.</p>
Submitting the form	<p>Submit via email: tradewaste@townsville.qld.gov.au</p> <p>Submit by mail: Return your completed application form to Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810.</p>