



ARTS AND CULTURE ADVISORY COMMITTEE

AGENDA

DATE – THURSDAY 5 APRIL 2018 at 9.00 AM

VENUE- Balcony Bar, First Floor, Civic Theatre, Boundary Street, South
Townsville

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Justin Ankus
Terri Brabon
Dr Barbara Cheshire
Carol Dall'Osto

Australian Festival of Chamber Music (AFCM)
Theatre iNQ
Visual arts educator and practicing artist
Musician (Professional accompanist), Australian Concerto and
Vocal Competition (ACVC)
Practising artist and Art Gallery owner
Professional Arts North QLD
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Umbrella Studio Contemporary Arts
Townsville Eisteddfod Inc
Practising Visual Arts
Townsville Choral Society
Townsville Creative Technologies College
Full Throttle Theatre Company

Dr Sylvia Ditchburn
Lorna Hempstead AM
Judy Hunter
Hilary Martin
Dr Jonathan McBurnie
Jeffrey Nielsen
Dr Anneke Silver
Rod Wilson
Bjarne Ohlin
Madonna Davies

Non-member ACAC support role:
Julie McTaggart

Meeting Facilitator, Community Development Officer, Future Cities
Office, Townsville City Council

Donna Jackson

Principal Inclusive Communities, Future Cities Office, Townsville
City Council

Katie Boyd

Coordinator Performing Arts, Community Engagement & Cultural
Facilities, Townsville City Council

Judith Jensen
Lee-Ann Joy

Team Manager, Libraries, Townsville City Council
Creative Director, Galleries, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

AGENDA

Time	Item	Responsible Person
8:45am – 9:00am	Networking opportunities with members	
9:00am – 9:05am	<p>Opening of Meeting</p> <p>Acknowledgement of Country</p> <p>Apologies and Leave of Absence</p> <p>Guests</p> <p>Housekeeping</p> <p>Confirmation of Minutes of Previous Meeting held 1 February 2018</p> <p>Feedback from Council on Recommendations for consideration re Civic Theatre Refurbishment.</p> <p>Membership Update</p> <ul style="list-style-type: none"> • Resignation received from Lorna Hempstead who has represented PANQ and other arts organisations on ACAC • Hillary Coyne - New Executive Director & Co-CEO Dancenorth will be representative on ACAC following resignation of Deanna Smart. 	ACAC Chairperson – Cr Colleen Doyle
9:05am – 9:10am	<p>Agenda Submission and Action Register Update</p> <p>Questions by Exception</p>	<p>ACAC Meeting Facilitator – Julie McTaggart</p> <p>ACAC Chairperson – Cr Colleen Doyle</p>
9:10am – 9:20am	<p>ACAC Action Plan</p> <ul style="list-style-type: none"> • Summary of Special Meeting held 16.03.18 • ACAC to endorse - ready to progress for endorsement through Community and Cultural Development Standing Committee and then full Council. • Future ACAC Agenda to include time for Action Plan - Project Updates 	<p>ACAC Chairperson – Cr Colleen Doyle</p> <p>ACAC Meeting Facilitator</p>
9:20am – 9:35am	<p>ACAC Action Plan - NQ Arts Awards/Recognition</p> <p>1.1 NQ Arts Awards – reestablish NQ or Townsville Arts Awards or redesign</p>	<p>Chairperson – Cr Colleen Doyle</p> <p>ACAC Meeting Facilitator</p>

	<p>recognition within arts community</p> <ul style="list-style-type: none"> • Initial scoping discussion • Awards model or other recognition strategy? • Lead Agency? Interested working group members? 	
9:35am – 10:00am	<p>Update – Action Plan 1.4 Annual Arts and Science Festival</p> <ul style="list-style-type: none"> • Planning for 2020 	Cr Verena Coombe
10:00am – 10:30am	<p>Guest presentation – Arts Queensland</p> <ul style="list-style-type: none"> • Updated Arts Queensland Strategies/Framework and Priorities • Arts Queensland Funding Opportunities including Regional Arts Development Fund • Discussion with ACAC members re Strategic alignment with ACAC Action Plan and connecting regularly with Arts Queensland as key State Government partner. 	Rebecca Atkinson Executive Director, Policy and Programs, Arts Queensland
10.30am – 10.50am	Break – Thankyou, Farewell and Best Wishes to Lorna Hempstead	
10:50am – 11:10am	<p>Regional Arts Development Funding (ACAC Action Plan)</p> <ul style="list-style-type: none"> • Confirm RADF Application to Arts Queensland for 2018/19 • Capacity Building Workshops – Discuss series of capacity building workshops and seek input on the topics • Discuss the concept of creating a video to highlight successful projects in the Townsville arts and culture community. 	Verity Bennett, Coordinator Community Programs
11:10am – 11:25am	ACAC Action Plan – Other project updates	ACAC Members ACAC Meeting Facilitator
11:25am – 11:30am	<p>Close of Meeting</p> <p>Next Meeting – Thursday 7 June 2018 8:45am – 11:30am</p> <p>Venue: Balcony Bar, Civic Theatre</p>	ACAC Chairperson – Cr Colleen Doyle

	Agenda Submission Closing Date: 10 May 2018	
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Attachments >>

Attachment 1: ACAC 2018 - Future Meeting Schedule	Page 7
Attachment 2: ACAC Agenda Submission and Meeting Action Register – (Open Items & Completed since last meeting) Page 1 of 8	Page 8

Attachment 1 – ACAC 2018 - Future Meeting Schedule – Page 1 of 1

Arts & Culture Advisory Committee (1st Thursday of the Month)		
Month	Meeting Date	Agenda closes
June	Thurs 7/6/2018	10/5/2018
August	Thurs 2/8/2018	5/7/2018
Oct	Thurs 4/10/2018	6/9/2018
Dec	Thus 6/12/2018	8/11/2018

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the *Information Privacy Act 2009* to protect the privacy of personal information.

Further information may be found on council's website at www.townsville.qld.gov.au.

Attachment 2 – ACAC Agenda Submission and Meeting Action Register – (Open Items & Completed since last meeting) Page 1 of 8

	ACAC Agenda Submission or Meeting Action	Date received	Topic/Title	Brief Description of topic you would like discussed by ACAC	Outline how you would like topic to be resolved or supported	ACAC Meeting Date	Action to Occur	By whom	Outcome
9	Agenda Submission - For Discussion/Decision	November 2016	NQ Arts Awards	<p>The NQ Arts Awards were developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was to have them hosted by a different council each event which was every two years. Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017.</p>	<p>Seeking committee's views on how the Arts awards should proceed:</p> <ul style="list-style-type: none"> • The same process - all art forms celebrated in one event. • Look to hold individual events (i.e. visual, performing and literature). • Each region manages their own event. • Different model. • No awards ceremony. 	07.02.17	<p>Tabled at ACAC Meeting 07.02.17 Not enough time to discuss at 07.02.17 or 06.04.17 Meetings. Discussion to progress as action included in ACAC Action Plan being drafted by Working Group. Action Planning discussion began with ACAC members present at 06.06.17 Meeting. Working Group met 15.06.17.</p>	Meeting Facilitator – Julie McTaggart	<p>Included as action in ACAC Action Plan being drafted by Working Group. First draft provided to ACAC meeting 03/08/17 and 2nd draft to meeting 03/10/17. Further draft provided and workshop conducted at ACAC meeting 07/12/17.</p> <p>Further draft provided at 01/02/18 meeting. Support to finalise action plan and begin projects on actions. Special meeting/ Workshop held 16/03/18.</p> <p>Decision on whether Arts Awards will continue and if so, how they proceed. Close of this item by next bi-monthly meeting 05/04/18</p>

27	Meeting Action	7/12/2017	Subject matter advise for community facilities infrastructure	<p>COMMITTEE RECOMMENDATION FOR COUNCIL CONSIDERATION:</p> <ol style="list-style-type: none"> 1. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consider broad community use in their design of community facilities to achieve a multi-purpose use outcome and maximise community usage (ie building design that incorporates higher ceilings, spring floors, user storage facilities etc). 2. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consult with local Arts Community subject matter experts in their community facilities design. 3. The Arts and Cultural Advisory Committee wishes to identify interest in, and offers to be, a key community engagement point for Lend Lease and future 	To be a key community engagement point for community facility infrastructure planning	7/12/2017	Recommendation to be taken to next Community & Cultural Development Committee (standing committee) February 2018	Meeting Facilitator	Meeting Facilitator to check progress of these recommendations for Council consideration with CR Doyle - Chair of ACAC and CCD Standing Committee.
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				similar development opportunities to increase community benefit and return on community facility infrastructure.					
29	Meeting Action	7/12/2017	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	7/12/2017	To be distributed by email.	Meeting Facilitator	Organisational Chart has been updated recently – to be emailed to ACAC Members before meeting April 2018
30	Meeting Action	7/12/2017	Civic Theatre operations information during refurbishment period	Committee requested update regarding close of the Civic Theatre to understand what services will be continuing at the site during the renovation period.	Support knowledge within the community	7/12/2017	Mark Wrobel to be invited to ACAC 1 February 2018 Meeting	Meeting Facilitator	Mark Wrobel A/Team Manager Arts, Visual and Performing provided update on Refurbishment of Civic Theatre at ACAC Meeting 1 February 2018 COMPLETED
31	Meeting Action	7/12/2017	2018 ACAC meeting schedule	Endorsed by committee for 2018 meetings to continue on 1 st Thursday of the relevant meeting month (bi monthly) commencing February 2018	Confirm meetings for 2018. Confirmed meetings to be sent as calendar invites.	7/12/2017	1. Confirm dates in table. 2. Send as part of ACAC December meeting minutes. 3. Create calendar invites.	Meeting Facilitator	ACAC members have received confirmed 2018 ACAC Meeting Dates in calendar invitations COMPLETED
32	Meeting Action	7/12/2017	2018 meeting commencement time	Committee Member sought consideration for meeting commencement time in 2018 to be changed to 9am.	Chair and Meeting Facilitator will consider this request in planning for 2018.	7/12/2017	Confirmation will be provided in meeting	Meeting Facilitator	COMPLETED - February 2018 meeting – members endorsed change to meeting start

							notice for February 2018		time 8.45am arrival for a 9am start
33	Agenda Submission - For Discussion/Decision	18.01.18	Review of "What's On" and Review of Townsville City Council Public Website	Councillor requested that Committee be updated on the Review of "What's On" Public Events Calendar and Townsville City Council Public Website	Invitation to relevant Council Officer/ Manager to provide update to ACAC	01.02.18	Invitation to relevant Council Officer/ Manager to provide update to ACAC	Meeting Facilitator	Completed – Team Manager Public Affairs (TCC) provided updates at the February 2018 meeting
34	Agenda Submission - For Discussion/Decision	18.01.18	Refurbishment of Civic Theatre	Councillor requested that Committee be updated on Refurbishment of Civic Theatre allowing time for discussion	Invitation to relevant Council Officer/ Manager to provide update to ACAC	01.02.18	Invitation to relevant Council Officer/ Manager to provide update to ACAC	Meeting Facilitator	Completed – A/Team Manager Arts, Visual and Performing provided update at the February 2018 meeting
35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 – Commonwealth games	Future Meeting – 05.04.18	On agenda for next ACAC Meeting	Meeting facilitator Cr Coombe	Progress – Cr Coombe discussed item at the February 2018 Meeting. Action – Cr Coombe to convene smaller working group meeting to continue discussion. Progress – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussion around 2020 being the target year for the next Festival after Festival 2018. On agenda for ACAC

									April 2018 Meeting
36	Meeting Action	01.02.2018	Team Manager Public Affairs (TCC) contact details.	Request by committee to receive contact details	Forward Team Manager Public Affairs (TCC) to ACAC members.	N/A		Meeting facilitator	To be emailed to ACAC Members before meeting April 2018 COMPLETED
37	Meeting Action	01.02.2018	Festival 2018 webpage link	Festival 2018 webpage link to be forwarded to ACAC members.		N/A		Meeting facilitator	COMPLETED
38	Meeting Action	01.02.2018	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends that the Townville community be given first priority to receive any discarded items identified from the refurbishment.	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Meeting facilitator	Feedback from Council Meeting through Chair Cr Doyle at 5 April 2018 Meeting
39	Meeting Action	01.02.2018	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends installation of fans within the foyer areas of the Civic Theatre building to further improve patron experiences by address hot uncomfortable conditions within these existing fronts of house spaces	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Meeting facilitator	Feedback from Council Meeting through Chair Cr Doyle at 5 April 2018 Meeting
40	Meeting Action	01.02.2018	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends professional photography of the City's premier theatre building (Civic Theatre) be captured and used to create promotional story pieces to promote new User	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Meeting facilitator	Feedback from Council Meeting through Chair Cr Doyle at 5 April 2018 Meeting

					the April 2018 meeting.				
43	Meeting Action	01.02.2018	ACAC Action Plan	Finalisation of Action Plan and member allocation	<p>COMMITTEE ACTION – Members of the committee to review and provide feedback to the ACAC Meeting Facilitator as to contents of the action table; identify deliverables of interest to your organisation; and/or identify deliverables which your organisation is able to lead.</p> <p>COMMITTEE ENDORSEMENT – Members of the committee supported requested to hold a special meeting on 1st March 2018 to specifically discussed and allocate ACAC Action Plan deliverable actions to ACAC members.</p>	Special meeting to be held 1.3.2018	Organise and invite ACAC members	Meeting facilitator	<p>Special Meeting on ACAC Action Plan held on 16.3.18 (Postponed due to rain event)</p> <p>Aim to finalise - endorsement by ACAC at 5 April 2018 meeting</p>
44	Agenda Submission - For Discussion/Decision	Date confirmed - Monday 26.03.2018	Presentation from Arts Queensland	Invitation to Arts Qld to present on updated State framework and priorities for arts and update on Arts Qld funding opportunities. (Invitation has been standing for some time in 2017)	Rebecca Atkinson Executive Director, Policy and Programs accepted invitation to attend ACAC 5 April meeting and will be in Townsville	05.04.18	On agenda for April Meeting. Link with Managers for opportunities for further discussion.	Meeting Facilitator Julie McTaggart	Rebecca Atkinson presenting at ACAC Meeting 5 April 2018.

					on 5 & 6 April. Council Managers also will meet with her. She will attend Festival 2018 events.		Confirm with Chair Cr Doyle.		
45	Agenda Submission - For Discussion/Decision	Friday 23.03.2018	Regional Arts Development Funding – Council application to Arts Qld	Verity Bennett, Coordinator Community Programs with Council wishes to speak with ACAC Members about application to Arts Qld for RADF funding in 2018/19 and about Capacity building Workshops to be offered as part of submission.	Verity Bennett invited to ACAC 5 April meeting.	05.04.18	On agenda for April Meeting. Confirm with Chair Cr Doyle.	Meeting Facilitator Julie McTaggart	Verity Bennett, Coordinator presenting at ACAC Meeting 5 April 2018.