COMMUNITY SAFETY ADVISORY COMMITTEE
REPORT
WEDNESDAY 28 AUGUST 2019 AT 8.41 AM
TOWNSVILLE STADIUM
Advisory Committee Members >>

Councillor Russ Cook  
Committee Chair, Townsville City Council
Councillor Paul Jacob  
Townsville City Council
Councillor Mark Molachino  
Townsville City Council
Marthisa Andrews  
Probation and Parole
Dr Mark David Chong  
Community Representative
Sandra Crosato-Matters  
Department of Aboriginal and Torres Strait Islander Partnerships
Babette Doherty  
Victim Assist Queensland
Leanne Small  
Department of Child Safety, Youth and Women
Sharon Kelly  
Townsville Hospital and Health Service
Inspector Glenn Doyle  
Queensland Police Service
Paula Washington  
Centacare North Queensland
Natalie Marr  
Crime Stoppers - Townsville Area Volunteer Committee
Dave Olsen  
Townsville Youth Justice Service Centre
Fiona Layton-Rick  
Alcohol Tobacco and other Drug Services
Tania Sheppard  
Housing and Homelessness Services
Christie Peterson  
Wilson Security
Acting Inspector Matt Lyons  
Townsville Stronger Communities Action Group
Acting Inspector Jock Crome  
Queensland Fire and Emergency Services

Non-member CSAC support role:

Rebecca Pola  
Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
Julie McTaggart  
Community Development Officer, Community Engagement, Townsville City Council
Goals and Objectives that identify strategic intent of Townsville City Council

**Corporate Plan**

**Goal 1** - A Prosperous City - Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

**Goal 2** - A City for People - Enhance people’s experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, resilient, safe and healthy community.

**Goal 3** - A Clean and Green City - Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

**Goal 4** - A Smarter, Faster, Better Council - Ensure the Townsville City Council remains a smarter, faster and better Council that is easy to work with, and for, and gains community trust by being transparent and managing its resources well.

**Objectives**

**Goal 1 - A Prosperous City**

1.1 Support local businesses, major industries, local innovation and employment growth.

1.2 Activate economic and geographic strengths and market Townsville as a vibrant and smart destination for commerce, education, research, tourism, entertainment and lifestyle.

1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.

1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

**Goal 2 - A City for People**

2.1 Provide services and local infrastructure that meet community expectations, support growth, build resilience and provide for the needs of our community.

2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities, community infrastructure and creating placemaking activities.

2.3 Improve the vibrancy of Townsville by supporting the community’s access to, and participation in, a range of artistic, cultural and entertainment activities.

2.4 Enhance community knowledge of and access to Council services to improve community wellbeing, health and safety.

**Goal 3 - A Clean and Green City**

3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at a city, suburb and place level.

3.2 Develop and implement long term waste and water security solutions that are socially, financially and environmentally sound.

**Goal 4 - A Smarter, Faster, Better Council**

4.1 Provide customer-focused services that enhance the customer experience and meet the expectations of our community in a dynamic and adaptive manner.

4.2 Ensure that Council’s plans, services, decisions and priorities reflect the needs and expectations of the community.

4.3 Ensure that public funds are expended efficiently and that Council expenditure represents value for money whilst supporting the local economy.

4.4 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.

4.5 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.

**ACKNOWLEDGEMENT OF COUNTRY**

The Townsville City Council would like to acknowledge the traditional owners and custodians of Townsville – the Wulgurukaba of Gurambilbarra and Yunbenun; and Bindal people. We pay our respect to their cultures, their ancestors and their elders, past and present, and all future generations.

TOWNSVILLE CITY COUNCIL
COMMUNITY SAFETY ADVISORY COMMITTEE
WEDNESDAY 28 AUGUST 2019
Community Safety Advisory Committee

Purpose of the Community Safety Advisory Committee

The Community Safety Advisory Committee is a community engagement body that will assist in identifying, and offering advice on current and emerging community safety and crime prevention concerns within the community, providing feedback on Council projects and initiatives relevant to the community.

The Community Safety Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

CSAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the CSAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation’s media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson’s consent made in the minutes of the meeting (or the report of a committee meeting) is “written consent” for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.
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<thead>
<tr>
<th>REPORT</th>
<th>COMMUNITY SAFETY ADVISORY COMMITTEE</th>
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<tbody>
<tr>
<td>DATE</td>
<td>Wednesday 28 August 2019</td>
</tr>
<tr>
<td>ITEMS</td>
<td>1 to 4</td>
</tr>
</tbody>
</table>

**PRESENT**
- Councillor Russ Cook: Committee Chair, Townsville City Council
- Kristy Jensen: Centacare North Queensland (Proxy for Paula Washington)
- Nicole Erkkila: Townsville Youth Justice Service Centre (Proxy for Dave Olsen)

Non-member ICAC:
- Rebecca Pola: Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
- Keesha Booth: Community Program Officer, Townsville City Council

**GUESTS**
- Anne Ferguson: CQU
- Enid Surha: Townsville Hospital and Health Service
- Sally Butler: Demographic Social Planning Officer, Townsville City Council
- Kirsty Geaney: Senior Planning Officer, Townsville City Council
- Ken Melchert: Open Data Advocate, Townsville City Council
- Inspector Joe Kitching: Queensland Police Service

**APOLOGIES**
- Councillor Paul Jacob: Townsville City Council
- Councillor Mark Molachino: Townsville City Council
- Marthisa Andrews: Probation and Parole
- Dr Mark David Chong: Community Representative
- Sandra Crosato-Matters: Department of Aboriginal and Torres Strait Islander Partnerships
- Babette Doherty: Victim Assist Queensland
- Leanne Small: Department of Child Safety, Youth and Women
- Sharon Kelly: Townsville Hospital and Health Service
- Inspector Glenn Doyle: Queensland Police Service
- Fiona Layton-Rick: Alcohol Tobacco and other Drug Services
- Natalie Marr: Crime Stoppers - Townsville Area Volunteer Committee
- Christie Peterson: Wilson Security
- Tania Sheppard: Housing and Homelessness Services
- Acting Inspector Matt Lyons: Townsville Stronger Communities Action Group
- Acting Inspector Jock Crome: Queensland Fire and Emergency Services
- Julie McTaggart: Community Development Officer, Community Engagement, Townsville City Council
Opening of meeting

The Chair, Councillor R Cook opened the meeting at 8.41am.

There was no quorum present. Below are the notes of the matters discussed.

Acknowledgement of Country

The Chair provided the Acknowledgement of Country.

Disclosure of Interests

The Meeting Facilitator reminded the Councilor of his obligations for disclosing conflicts of interest and material personal interests for items on the agenda.

There were no conflicts of interest or material personal interests declared.

Apologies and Leave of Absence

Apologies were noted.

Membership Updates

The Meeting Facilitator advised of two proposed committee members.

COMMITTEE RECOMMENDATION FOR COUNCIL’S CONSIDERATION:

That Council endorse for Anne Ferguson from Central Queensland University (CQU) and Enid Surha from Queensland Health to be invited to join the Community Safety Advisory Committee for the remainder of the current term of membership.

Correspondence

The Meeting Facilitator provided an overview of recent correspondence with regards to this Committee including information on the draft community survey.

Business Arising from the Minutes

Action Register – Update on outstanding items (CSAC Meeting Facilitator)

See Attachment 1 – CSAC Agenda Submission and Meeting Action Register.

The CSAC Meeting Facilitator provided an update on the Action Register.
Agenda Items

Item 1. Presentation - Townsville Dashboards

The Open Data Advocate provided a presentation on Townsville Dashboards which included information on the following:

- purpose and strategic intent;
- overview of Townsville Dashboards content and functionality
- measures of community success – Townsville Dashboards analytics and reporting;
- phase 2 underway: and
- new content proposed

Please contribute - share your feedback, ideas and needs at:
opendata@townsville.qld.gov.au
townsvilledashboards@townsville.qld.gov.au
Townsville Dashboard link: https://dashboards.townsville.qld.gov.au/

The Committee discussed the difference between local government areas and police districts and the need to clarify the difference to the community.

The Committee discussed the opportunity to showcase Townsville Dashboards and launch the Community Safety Survey.

The Meeting Facilitator to set up Guns and Hoses stall.

Item 2. Presentation - Liveability Study Results

Sally Butler, Demographic Social Planning Officer and Kirsty Geaney, Senior Planning Officer provided a presentation on the Liveability Study Results which included information on the following:

- why Council is doing it and key findings;
- what is the Liveability Study?
- how Council conducted the study;
- top 10 care factor attributes – LGA (overview);
- PX assessment – Averaged for the LGA & Demographic differences;
- how does Townsville compare nationally?
- key findings priorities LGA;
- neighbourhood profiles: Townsville City, Thuringowa Central, North Ward, Gulliver, Aitkenvale; and
- how can you use this data?
- Where can you find this data?

-public website, Townsville Dashboards, email:
  Sally.butler@townsville.qld.gov.au
  Kirsty.geaney@townsville.qld.gov.au

The Meeting Facilitator provided a further overview of results of this survey.

The Committee discussed the perception of safety.

Item 3. Action Plan - Actions in Focus
(i) **Coordination of Radio sports - Triple T Community Radio**
   Held over.

(ii) **Community Safety Survey Final Draft**
   The Meeting Facilitator provided an update on the Community Safety Survey and advised that if the committee members can assist it would be appreciated.

(iii) **Community Safety Audit Framework**
   The Meeting Facilitator provided an overview of the Community Safety Audit Framework including displaying an example of what the document looks like. The Meeting Facilitator sought feedback from the Committee.

**Item 4. Action Plan Discussion**

2.2.3 Identify and promote toolkits available to community - Working Group Update

   The Meeting Facilitator provided the Working Group update.

   The Meeting Facilitator requested feedback from the Committee on the following:
   
   1st pillar - crime prevention, crime statistics, victim resources;
   2nd pillar - Mental health services - child, mental health services – adult; and
   3rd pillar - Substance misuse information – child, substance misuse information – adult

   The Committee provided feedback.

   The Meeting Facilitator advised that another working group meeting will be held before the next Committee meeting.

**General Business**

(i) **Guns and Hoses event**

   The Chair, Councillor R Cook provided an overview of the upcoming Guns and Hoses event.

**Next meeting** – Wednesday 23 October 2019

**Agenda items due** – Wednesday 25 September 2019

**Venue** – Townsville Stadium, Murray Lyons Crescent

The Chair closed the meeting at 10.40am.
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Agenda Notification</th>
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<tbody>
<tr>
<td>1</td>
<td>Paluma Environmental Education Centre Parents and Citizens Association</td>
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<tr>
<td>2</td>
<td>Townsville City Council</td>
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<td>3</td>
<td>CSAC Members</td>
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<td>4</td>
<td>Dr Mark Chang</td>
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<td>5</td>
<td>CSAC Members</td>
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<tr>
<td>6</td>
<td>Queensland Fire and Emergency Services Northern Region</td>
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<td>7</td>
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<table>
<thead>
<tr>
<th>Agenda Item/Accepted Topic Title</th>
<th>In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.</th>
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</thead>
<tbody>
<tr>
<td>Paluma Environmental Education Centre Parents and Citizens Association</td>
<td>How does the Parents and Citizens Association request recording of the car parking areas at the Centre, headed by the former Townsville City Council but evolved from Townsville City Council’s current real estate? How will the parking area be managed?</td>
</tr>
<tr>
<td>Townsville City Council</td>
<td>CSAC Members recommendations</td>
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<tr>
<td>CSAC Members</td>
<td>Community Safety Advisory Committee Action Plan</td>
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<tr>
<td>Dr Mark Chang</td>
<td>Community Safety Information</td>
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<td>CSAC Members</td>
<td>Dr Mark Change Radio Project</td>
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<tr>
<td>Queensland Fire and Emergency Services Northern Region</td>
<td>Combined GRIP GITES “Safe Drive Safe Home Safe Neighbourhood” public forum</td>
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<td>CSAC Members</td>
<td>Healthy Park Community Safety Audit</td>
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<thead>
<tr>
<th>Meeting Date/Action</th>
<th>Action to submission</th>
<th>Action to occur</th>
<th>By Whom</th>
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<tbody>
<tr>
<td>na</td>
<td>na</td>
<td>nil</td>
<td>nil</td>
</tr>
<tr>
<td>10-May-17</td>
<td>nil</td>
<td>Meeting Facilitator to compile draft action plan and provide information to CSAC Meeting COMPLETED</td>
<td>Meeting Facilitator</td>
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<tr>
<td>15-Mar-17</td>
<td>nil</td>
<td>Dr Mark Chang to provide information to CSAC Meeting COMPLETED</td>
<td>Information provided</td>
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<tr>
<td>10-May-17</td>
<td>nil</td>
<td>Committee supported Dr Mark David Chang recommendation to promote crime reduction from the community on local radio COMPLETED</td>
<td>nil</td>
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<td>1007172017</td>
<td>Agenda item for July 2017 meeting COMPLETED</td>
<td>nil</td>
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<tr>
<td>23/09/2017</td>
<td>Priscilla confirmed CSAC agenda for 2017-2018 to Dr Rahib COMPLETED</td>
<td>nil</td>
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<tr>
<td>Item Number</td>
<td>Agenda Notification OR Meeting Action</td>
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<tr>
<td>8</td>
<td>Agenda Notification</td>
<td>Stronger Communities Action Group</td>
<td>Inquire re G.Douglas to provide an update on the progress in regards to Youth Crime in Townsville</td>
</tr>
<tr>
<td>5</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Youth Justice - Presentation from M.D.Olson</td>
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<tr>
<td>10</td>
<td>Agenda Notification</td>
<td>Councillor Ross Cook, Chairperson CSAC</td>
<td>Lighting</td>
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<td>11</td>
<td>Agenda Notification</td>
<td>Councillor Ross Cook, Chairperson CSAC</td>
<td>Abandoned Vehicle Initiative</td>
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<tr>
<td>Item Number</td>
<td>Agenda Action</td>
<td>Your Organisation/Group</td>
<td>Agenda Item/Action Topic Title</td>
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<td>Meeting Action</td>
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<td>Pan Pacific Safe Community Accreditation</td>
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<td>13</td>
<td>Meeting Action</td>
<td>CSAC Meeting Facilitator</td>
<td>Meeting minutes November 2017</td>
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<td>14</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>CSAC Action Plan 2018-2020</td>
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<td>Membership</td>
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<td>16</td>
<td>Meeting Action</td>
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<td>Membership</td>
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<td>17</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Media messages</td>
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<td>18</td>
<td>Agenda #1</td>
<td>CSAC Members</td>
<td>Increase knowledge of local organisations</td>
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<td>19</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Priority areas for Community Safety Plan</td>
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<td>Item Number</td>
<td>Agenda Item</td>
<td>CSAC Members</td>
<td>Agenda Topic Title</td>
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<td>20</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>2.2.3 Identify and promote Toolkit</td>
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<tr>
<td>21</td>
<td>Agenda Submission</td>
<td>Members of Public</td>
<td>Presentation request</td>
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<tr>
<td>22</td>
<td>Agenda Submission</td>
<td>Townsville City Council Officer</td>
<td>Presentation request</td>
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<tr>
<td>23</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Information Request</td>
</tr>
<tr>
<td>Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 5 of 6</td>
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<tr>
<td><strong>Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register</strong></td>
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<tr>
<td><strong>Item Number</strong></td>
<td><strong>Your Organisation/Name</strong></td>
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<td><strong>In less than 100 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.</strong></td>
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<td>24</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Information Request</td>
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<td>25</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Feedback Request</td>
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<td>CSAC Members</td>
<td>Meeting Time</td>
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<td>27</td>
<td>Agenda Submission</td>
<td>Townsville City Council</td>
<td>Presentation Request</td>
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<td>Presentation Request</td>
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<td>Agenda Submission</td>
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<td>Presentation Request</td>
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<td>30</td>
<td>Meeting Action</td>
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<td>Working Group</td>
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TOWNSVILLE CITY COUNCIL
COMMUNITY SAFETY ADVISORY COMMITTEE
WEDNESDAY 28 AUGUST 2019
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Agenda/Notification or Action</th>
<th>Agenda Item/Topic Title</th>
<th>In less than 100 words (if not point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.</th>
<th>Meeting date assigned</th>
<th>Action to submission</th>
<th>Action to occur</th>
<th>By Whom</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Feedback Request - Collection of a list of Domestic and Family Violence related projects that are occurring throughout Townsville.</td>
<td>Aug-19</td>
<td>Feedback sent out to committee once collated.</td>
<td>August 2019 - Nonresponse from committee - work has been closed.</td>
<td>CLOSED Meeting Facilitator</td>
</tr>
<tr>
<td>32</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Presentation request - A meeting with a Dept of Education representative who can provide insight on what schools are doing in Domestic and Family Violence education space.</td>
<td>Aug-19</td>
<td>Organise a presentation at next CSAC meeting</td>
<td>August 2019 - Meeting with Dept of Ed representative.</td>
<td>CLOSED Meeting Facilitator</td>
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<tr>
<td>33</td>
<td>Meeting Action</td>
<td>G bestselling Event</td>
<td>Event - Pop-up Stall - Airport Stalls are in need of October</td>
<td>Oct-18</td>
<td>Organise stall</td>
<td>September 2019 - Request for Stall has been made.</td>
<td>Meeting Facilitator</td>
</tr>
</tbody>
</table>