

2025/26



Townsville City Council

Fees & Charges

BUILDING AND PLANNING RECORDS



townsville.qld.gov.au

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Name	Year 25/26 Fee (incl. GST)	GST
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TOWNSVILLE CITY COUNCIL

BUILDING AND PLANNING RECORDS

SCHEDULE 8 - INSPECTION AND PURCHASE OF DOCUMENTATION

SCHEDULE 8 POLICIES

CITY PLAN AMENDMENTS

Amendments to the Townsville City Plan can be downloaded and printed from council's website at <https://www.townsville.qld.gov.au/building-planning-and-projects/planning-and-building-approval/ePlanning>.

PART 8.A - PLANNING SCHEME VIEW AND SUPPLY CHARGES

1. PHOTOCOPYING CHARGES

Where quoted the following photocopying charges apply.

A4 copy [per page]	\$1.00	N
A3 copy [per page]	\$1.70	N
A2/A1 copy [per page]	\$6.50	N
A0 copy [per page]	\$14.10	N

2. TOWNSVILLE CITY PLAN

Hard copy	Price on application	N
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3. TOWNSVILLE'S CITY PLAN 2005 (SUPERSEDED)

Hard copy	Price on application	N
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4. TOWNSVILLE'S CITY PLAN 2005 POLICY MANUAL (SUPERSEDED)

Hard copy (excludes standard drawings)	Price on application	N
Hard copy - Standard drawings	Price on application	N

5. INDIVIDUAL CITY PLAN 2005 MAPS (SUPERSEDED)

Individual City Plan 2005 maps (superseded)	Refer to Schedule 1 Spatial Mapping	N
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6. CITY OF THURINGOWA PLANNING SCHEME 2003 DOCUMENTS (SUPERSEDED)

Planning scheme - hard copy (colour)	Price on application	N
Planning policies - hard copy (full set of policies)	Price on application	N
Planning scheme strategies - hard copy (full set of strategies)	Price on application	N
Planning scheme maps - individual planning scheme maps	Refer to Schedule 1 Spatial Mapping	N

Name	Year 25/26 Fee (incl. GST)	GST
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PART 8.B - COPIES OF BUILDING AND PLANNING RECORDS

1. BUILDING RECORDS - RESIDENTIAL

Residential building approvals (Class 1 and 10). E.g. detached house, duplex, ancillary buildings, and pools.

The building records service includes the preparation of a digital file (in PDF format) redacted in accordance with the *Information Privacy Act 2009*. A download link will be emailed to the customer that will remain valid for access to download for seven [7] days.

"Full building records request" for residential building approval records where the applicant is the recorded property owner for the same property (as per rating information) the applicant may be entitled to a 50% discount on the charges specified below.

Full building records request [per property]	\$195.00	N
Building application package (Includes decision notice, approved plans and inspection certificates)	\$154.50	N
Copy of approved plans	\$85.20	N
Copy of final certificate	\$63.30	N
Copy of building termite treatment report	\$63.30	N
Copy of building soil report	\$63.30	N

2. BUILDING RECORDS - COMMERCIAL/MULTIPLE DWELLING

Commercial building approvals (Class 2-9). E.g. Unit complex or single unit within a complex, shopping centre, tenancy fit-out, and warehouse etc.

The building records service includes the preparation of a digital file (in PDF format) redacted in accordance with the *Information Privacy Act 2009*. A download link will be emailed to the customer that will remain valid for access to download for seven [7] days.

"Full building records request" for Residential units in a Multi Unit complex where the applicant is the recorded property owner for the same property (as per rating information) the applicant may be entitled to a 30% discount on the charges specified below.

Full building records request [per property]	\$343.65	N
Building application package (Includes decision notice, approved plans and inspection certificates)	\$180.50	N
Copy of single certificate of classification/Certificate of Occupancy [per property]	\$83.80	N
This fee is charged for the first copy of a certificate of classification or certificate of occupancy requested for a specific property.		
Copy of each additional certificate of classification/certificate of occupancy (to same property)	\$17.00	N
This fee is charged in addition to the fee for the first copy of a certificate of classification or certificate of occupancy. It applies when multiple certificates are requested for the same property.		
Copy of building termite treatment report	\$83.80	N
Copy of approved plans	\$98.40	N
Copy of building soil report	\$70.50	N

3. PLANNING APPLICATION PACKAGE

Includes decision notice, plans and specifications approved by the assessment manager in relation to the decision notice. Planning records may be accessed online free of charge via Townsville City Council's ePlanning service at <https://www.townsville.qld.gov.au/building-planning-and-projects/planning-and-building-approval/ePlanning> .

Planning application package	\$180.50	N
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