# DA Form 1 – Development application details

Approved form (version 1.6 effective 2 August 2024) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving building work only, use DA Form 2 - Building work details.

For a development application involving building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot), use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008.* For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

# PART 1 – APPLICANT DETAILS

1) Applicant details			
Applicant name(s) (individual or company full name)	The BUSY School		
Contact name (only applicable for companies)	c/o Bespoke P&D, Tamara Katai		
Postal address (P.O. Box or street address)	PO Box 5032		
Suburb	Alexandra Hills		
State	QLD		
Postcode	4161		
Country	Australia		
Contact number	0404 125 012		
Email address (non-mandatory)	planning@bespokepd.com.au		
Mobile number (non-mandatory)			
Fax number (non-mandatory)			
Applicant's reference number(s) (if applicable)	25677		
1.1) Home-based business			
Personal details to remain private in accordance with section 264(6) of <i>Planning Act 2016</i>			

2) Owner's consent

2.1) Is written consent of the owner required for this development application?

Yes – the written consent of the owner(s) is attached to this development application

No – proceed to 3)



# PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable) <b>Note</b> : Provide details below and attach a site plan for any or all premises part of the development application. For further information, see <u>DA</u> <u>Forms Guide: Relevant plans.</u>									
3.1) Street address and lot on plan									
Stre	eet address	AND lo	ot on pla	n (a <i>ll l</i> a	ots must be liste	ed), <b>or</b>			
	eet address . er but adjoining								premises (appropriate for development in
	Unit No.	Stree	t No.	Stree	t Name and	Туре			Suburb
		153-1	57	Dalry	mple Road (	(Main)			Garbutt
a)	Postcode	Lot N	0.	Plan	Type and Nu	umber (	e.g. R	P, SP)	Local Government Area(s)
	4815	1		SP14	5199				Townsville City Council
	Unit No.	Stree	t No.	Stree	t Name and	Туре			Suburb
b)	Postcode	Lot N	0.	Plan	Type and Nu	umber (	e.g. R	P, SP)	Local Government Area(s)
e.g Note: P	oordinates o g. channel dred lace each set of ordinates of	ging in N f coordin	Noreton Ba ates in a s	ay) separate	e row.		ote are	as, over part of a	a lot or in water not adjoining or adjacent to land
Longit		•	Latitud	-		Datum	<u>ו</u>		Local Government Area(s) (if applicable)
						_	GS84		
							)A94		
						Otł	her:		
	ordinates of	premis	es by ea	asting	and northing	]			
Eastin	g(s)	North	ing(s)		Zone Ref.	Datum	า		Local Government Area(s) (if applicable)
					54	🗆 wa	GS84		
					55		)A94		
					56	🗌 🗌 Otł	her:		
	dditional prei		re relev:	ant to t	his developr	nent an	olicat	ion and the d	etails of these premises have been
	ached in a so						priode		
🛛 Not	t required								
								ovide any rele	vant details
	or adjacent to		-			in or at	ove a	an aquifer	
Name of water body, watercourse or aquifer:									
	strategic po					tructure	e Act	1994	
	plan descrip		-	-	land:				
-	of port autho	ority for	the lot:						
🗌 🗌 In a	a tidal area					-			
Name	of local gove	ernmer	nt for the	e tidal a	area <i>(if applica</i>	able):			
Name	of port author	ority for	tidal ar	ea (if a	pplicable)				

On airport land under the Airport Assets (Restructuring and Disposal) Act 2008				
Name of airport:				
Listed on the Environmental Management Register (EN	IR) under the Environmental Protection Act 1994			
EMR site identification:				
Listed on the Contaminated Land Register (CLR) under the Environmental Protection Act 1994				
CLR site identification:				
5) Are there any existing easements over the premises?				

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see <u>DA Forms Guide</u>.

Yes – All easement locations, types and dimensions are included in plans submitted with this development application

🛛 No

# PART 3 – DEVELOPMENT DETAILS

## Section 1 – Aspects of development

6.1) Provide details about the first development aspect			
a) What is the type of development? (tick only one box)			
Material change of use Reconfiguring a lot Operational work Building work			
b) What is the approval type? (tick only one box)			
Development permit Preliminary approval Preliminary approval that includes a variation approv			
c) What is the level of assessment?			
Code assessment (requires public notification)			
d) Provide a brief description of the proposal (e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into lots):			
Educational Establishment			
e) Relevant plans <b>Note</b> : Relevant plans are required to be submitted for all aspects of this development application. For further information, see <u>DA Forms guide</u> : <u>Relevant plans</u> .			
$oxed{intermation}$ Relevant plans of the proposed development are attached to the development application			
6.2) Provide details about the second development aspect			
a) What is the type of development? (tick only one box)			
Material change of use Reconfiguring a lot Operational work Building work			
b) What is the approval type? (tick only one box)			
Development permit Preliminary approval Preliminary approval that includes a variation approv			
c) What is the level of assessment?			
Code assessment Impact assessment (requires public notification)			
d) Provide a brief description of the proposal (e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into lots):			
e) Relevant plans <b>Note</b> : Relevant plans are required to be submitted for all aspects of this development application. For further information, see <u>DA Forms Guide</u> : <u>Relevant plans</u> .			
Relevant plans of the proposed development are attached to the development application			



#### 6.3) Additional aspects of development

 Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
 Not required

- 6.4) Is the application for State facilitated development?
- Yes Has a notice of declaration been given by the Minister?

🖂 No

## Section 2 - Further development details

7) Does the proposed development application involve any of the following?			
Material change of use	igtimes Yes – complete division 1 if assessable against a local planning instrument		
Reconfiguring a lot	Yes – complete division 2		
Operational work	Yes – complete division 3		
Building work	Yes – complete DA Form 2 – Building work details		

### Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material cha	nge of use		
Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units <i>(if applicable)</i>	Gross floor area (m <sup>2</sup> ) <i>(if applicable)</i>
Educational Establishment	Educational Establishment	-	1579
8.2) Does the proposed use involve the	use of existing buildings on the premises?		
🖾 Yes			
No			
8.3) Does the proposed development re	ate to temporary accepted development u	nder the Planning Reg	ulation?
Yes – provide details below or includ	e details in a schedule to this developmen	t application	
🖾 No			
Provide a general description of the temporary accepted development Specify the stated period d under the Planning Regula			
		1	

## Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

 9.1) What is the total number of existing lots making up the premises?

 9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)

 Subdivision (complete 10)
 Dividing land into parts by agreement (complete 11)

 Boundary realignment (complete 12)
 Creating or changing an easement giving access to a lot from a constructed road (complete 13)



10) Subdivision				
10.1) For this development, how many lots are being created and what is the intended use of those lots:				
Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?		
Yes – provide additional details below		
No		
How many stages will the works include?		
What stage(s) will this development application apply to?		

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?				
Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment					
12.1) What are the current a	nd proposed areas for each lo	t comprising the premises?			
Curre	Current lot Proposed lot				
Lot on plan description	Area (m²)	Lot on plan description	Area (m²)		
12.2) What is the reason for the boundary realignment?					

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement? (attach schedule if there are more than two easements)					
Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement	

## Division 3 - Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?				
Road work	Stormwater	Water infrastructure		
Drainage work	Earthworks	Sewage infrastructure		
Landscaping	🗌 Signage	Clearing vegetation		
Other – please specify:				
14.2) Is the operational work nece	essary to facilitate the creation of i	new lots? (e.g. subdivision)		
Yes – specify number of new I	ots:			
No				



14.3) What is the monetar	y value of the proposed operational work?	(include GST, materials and labour)
•		

\$

## PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application

Townsville City Council

16) Has the local government agreed to apply a superseded planning scheme for this development application?

Yes – a copy of the decision notice is attached to this development application

The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached

🛛 No

# PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements? <b>Note:</b> A development application will require referral if prescribed by the Planning Regulation 2017.
No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6
Matters requiring referral to the Chief Executive of the Planning Act 2016:
Clearing native vegetation
Contaminated land (unexploded ordnance)
Environmentally relevant activities (ERA) (only if the ERA has not been devolved to a local government)
Fisheries – aquaculture
Fisheries – declared fish habitat area
Fisheries – marine plants
Fisheries – waterway barrier works
Hazardous chemical facilities
Heritage places – Queensland heritage place (on or near a Queensland heritage place)
Infrastructure-related referrals – designated premises
Infrastructure-related referrals – state transport infrastructure
☐ Infrastructure-related referrals – State transport corridor and future State transport corridor
Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
Infrastructure-related referrals – near a state-controlled road intersection
Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
Koala habitat in SEQ region – key resource areas
Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
Ports – Brisbane core port land – environmentally relevant activity (ERA)
Ports – Brisbane core port land – tidal works or work in a coastal management district
Ports – Brisbane core port land – hazardous chemical facility
Ports – Brisbane core port land – taking or interfering with water
Ports – Brisbane core port land – referable dams
Ports – Brisbane core port land – fisheries
Ports – Land within Port of Brisbane's port limits (below high-water mark)
SEQ development area
SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
SEQ regional landscape and rural production area or SEQ rural living area – community activity
SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
SEQ regional landscape and rural production area or SEQ rural living area – urban activity
SEQ regional landscape and rural production area or SEQ rural living area – combined use
SEQ northern inter-urban break – tourist activity or sport and recreation activity



SEQ northern inter-urban break – community activity				
SEQ northern inter-urban break – indoor recreation				
SEQ northern inter-urban break – urban activity				
SEQ northern inter-urban break – combined use				
Tidal works or works in a coastal management district	for a concl			
Reconfiguring a lot in a coastal management district or				
Erosion prone area in a coastal management district				
Urban design Water-related development – taking or interfering with	votor			
Water-related development – removing quarry material				
Water-related development – referable dams	(nom a watercourse of lake)			
Water-related development – releable dams				
Wetland protection area	)			
Matters requiring referral to the <b>local government</b> :				
Airport land				
Environmentally relevant activities (ERA) (only if the ERA	has been devolved to local government)			
Heritage places – Local heritage places	, , , , , , , , , , , , , , , , , , ,			
Matters requiring referral to the Chief Executive of the di	stribution entity or transmission	on entity:		
Infrastructure-related referrals – Electricity infrastructur	-	···· <b>·</b>		
Matters requiring referral to:				
The Chief Executive of the holder of the licence, if	not an individual			
The holder of the licence, if the holder of the licence	is an individual			
Infrastructure-related referrals – Oil and gas infrastruct	ure			
Matters requiring referral to the Brisbane City Council:				
Ports – Brisbane core port land				
Matters requiring referral to the Minister responsible for administering the Transport Infrastructure Act 1994:				
Ports – Brisbane core port land (where inconsistent with the Brisbane port LUP for transport reasons)				
Ports – Strategic port land				
Matters requiring referral to the <b>relevant port operator</b> , if applicant is not port operator:				
Ports – Land within Port of Brisbane's port limits (below high-water mark)				
Matters requiring referral to the Chief Executive of the re	levant port authority:			
Ports – Land within limits of another port (below high-wate				
Matters requiring referral to the <b>Gold Coast Waterways</b> A	-			
Tidal works or work in a coastal management district (in	n Gold Coast waters)			
Matters requiring referral to the Queensland Fire and Em	• •			
Tidal works or work in a coastal management district (ii	nvolving a marina (more than six vessel l	berths))		
18) Has any referral agency provided a referral response f	or this development application?	)		
Yes – referral response(s) received and listed below are attached to this development application				
⊠ No				
Referral requirement	Referral agency	Date of referral response		
Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application				
	ude details in a schedule to this	development application		
(if applicable).	ude details in a schedule to this	development application		
(if applicable).	ude details in a schedule to this	development application		

# PART 6 - INFORMATION REQUEST

#### 19) Information request under the DA Rules

I agree to receive an information request if determined necessary for this development application

I do not agree to accept an information request for this development application

Note: By not agreeing to accept an information request I, the applicant, acknowledge:

 that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties

• Part 3 under Chapter 1 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules or

• Part 2under Chapter 2 of the DA Rules will still apply if the application is for state facilitated development

Further advice about information requests is contained in the DA Forms Guide.

# PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)					
Yes – provide details below or include details in a schedule to this development application					
🛛 No					
List of approval/development application references	Reference number	Date	Assessment manager		
Approval					
Development application					
Approval					
Development application					

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)				
Yes – a copy of the receipted	ed QLeave form is attached to this devel	opment application		
<ul> <li>No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid</li> <li>Not applicable (<i>e.g. building and construction work is less than \$150,000 excluding GST</i>)</li> </ul>				
Amount paid         Date paid (dd/mm/yy)         QLeave levy number (A, B or E)				
\$				

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?
Yes – show cause or enforcement notice is attached
No

23) Further legislative requirements					
Environmentally relevant activities					
	23.1) Is this development application also taken to be an application for an environmental authority for an				
	Activity (ERA) under section 115 of the Environmental Prot				
	nent (form ESR/2015/1791) for an application for an enviror ment application, and details are provided in the table below				
No	······································				
	al authority can be found by searching "ESR/2015/1791" as a search term o operate. See www.business.gld.gov.au for further information.	n at <u>www.qld.gov.au</u> . An ERA			
Proposed ERA number:	Proposed ERA threshold:				
Proposed ERA name:	/				
Multiple ERAs are applical this development applicati	ble to this development application and the details have bee on.	en attached in a schedule to			
Hazardous chemical facilitie	es				
23.2) Is this development app	lication for a hazardous chemical facility?				
Yes – Form 536: Notificati application	on of a facility exceeding 10% of schedule 15 threshold is a	attached to this development			
No					
	for further information about hazardous chemical notifications.				
Clearing native vegetation					
23.3) Does this development application involve <b>clearing native vegetation</b> that requires written confirmation that the chief executive of the <i>Vegetation Management Act</i> 1999 is satisfied the clearing is for a relevant purpose under section 22A of the <i>Vegetation Management Act</i> 1999?					
<ul> <li>Yes – this development application includes written confirmation from the chief executive of the Vegetation Management Act 1999 (s22A determination)</li> </ul>					
No Note: 1 Where a development app	lication for operational work or material change of use requires a s22A det	termination and this is not included			
the development applicatio	n is prohibited development.				
	<u>/environment/land/vegetation/applying</u> for further information on how to ot	otain a \$22A determination.			
Environmental offsets					
	lication taken to be a prescribed activity that may have a si <b>matter</b> under the <i>Environmental Offsets Act 2014</i> ?	gnificant residual impact on			
	an environmental offset must be provided for any prescribe al impact on a prescribed environmental matter	d activity assessed as			
	on of the Queensland Government's website can be accessed at <u>www.qla</u>	<u>l.gov.au</u> for further information on			
Koala habitat in SEQ Regio	<u>n</u>				
	application involve a material change of use, reconfiguring nent under Schedule 10, Part 10 of the Planning Regulatior				
Yes – the development ap	plication involves premises in the koala habitat area in the l	koala priority area			
	plication involves premises in the koala habitat area outside	e the koala priority area			
	nation has been obtained for this premises and is current over the land, it habitat area guidance materials at <u>www.desi.gld.gov.au</u> for further informa				



Water resources
23.6) Does this development application involve <b>taking or interfering with underground water through an</b> artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the <i>Water Act 2000</i> ?
Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the <i>Water Act 2000</i> may be required prior to commencing development
No Note: Contact the Department of Resources at www.resources.gld.gov.au for further information.
DA templates are available from <u>planning.statedevelopment.gld.gov.au</u> . If the development application involves:
Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1
• Taking or interfering with water in a watercourse, lake or spring: complete DA Form1 Template 2
Taking overland flow water: complete DA Form 1 Template 3.
<u>Waterway barrier works</u> 23.7) Does this application involve waterway barrier works?
Yes – the relevant template is completed and attached to this development application
No
DA templates are available from <u>planning.statedevelopment.qld.gov.au</u> . For a development application involving waterway barrier works, complete DA Form 1 Template 4.
Marine activities
23.8) Does this development application involve aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?
Yes – an associated <i>resource</i> allocation authority is attached to this development application, if required under the <i>Fisheries Act 1994</i>
🖾 No
Note: See guidance materials at <u>www.daf.gld.gov.au</u> for further information.
Quarry materials from a watercourse or lake
23.9) Does this development application involve the <b>removal of quarry materials from a watercourse or lake</b> under the <i>Water Act 2000?</i>
Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development
No
Note: Contact the Department of Resources at <u>www.resources.qld.gov.au</u> and <u>www.business.qld.gov.au</u> for further information.
Quarry materials from land under tidal waters
23.10) Does this development application involve the <b>removal of quarry materials from land under tidal water</b> under the <i>Coastal Protection and Management Act</i> 1995?
☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development ☑ No
<b>Note</b> : Contact the Department of Environment, Science and Innovation at <u>www.desi.gld.gov.au</u> for further information.
Referable dams
23.11) Does this development application involve a <b>referable dam</b> required to be failure impact assessed under section 343 of the <i>Water Supply (Safety and Reliability) Act 2008</i> (the Water Supply Act)?
Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the Water Supply Act is attached to this development application
⊠ No
Note: See guidance materials at <u>www.resources.qld.gov.au</u> for further information.



Tidal work or development within a coastal management district			
23.12) Does this development a	application involve <b>tidal wo</b>	rk or development in a coas	tal management district?
<ul> <li>Yes – the following is included with this development application:</li> <li>Evidence the proposal meets the code for assessable development that is prescribed tidal work (only required if application involves prescribed tidal work)</li> <li>A certificate of title</li> </ul>			
No Note: See guidance materials at <u>www.c</u>	<u>desi.qld.gov.au</u> for further informat	tion.	
Queensland and local heritag	e places		
23.13) Does this development a <b>heritage register</b> or on a place			
Yes – details of the heritage No Note: See guidance materials at <u>www.c</u> For a heritage place that has cultural her under the Planning Act 2016 that limit a development on the stated cultural herit information regarding assessment of Qu	<u>desi.qld.gov.au</u> for information req eritage significance as a local herit local categorising instrument fror tage significance of that place. Se	uirements regarding development of ( tage place and a Queensland heritage n including an assessment benchmar	e place, provisions are in place k about the effect or impact of,
Name of the heritage place:		Place ID:	
Decision under section 62 of	the Transport Infrastruct	ure Act 1994	
23.14) Does this development a	application involve new or c	hanged access to a state-cont	trolled road?
<ul> <li>Yes – this application will be Infrastructure Act 1994 (subj satisfied)</li> <li>☑ No</li> </ul>		for a decision under section 6 tion 75 of the <i>Transport Infras</i> i	
Walkable neighbourhoods assessment benchmarks under Schedule 12A of the Planning Regulation			
23.15) Does this development application involve reconfiguring a lot into 2 or more lots in certain residential zones (except rural residential zones), where at least one road is created or extended?			
Yes – Schedule 12A is appli schedule 12A have been consic No	dered		t benchmarks contained in
Note: See guidance materials at <u>www.</u>	planning.statedevelopment.qld.gc	ov.au for further information.	

# PART 8 – CHECKLIST AND APPLICANT DECLARATION

24) Development application checklist	
I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17 <i>Note</i> : See the Planning Regulation 2017 for referral requirements	⊠ Yes
If building work is associated with the proposed development, Parts 4 to 6 of <u>DA Form 2 –</u> <u>Building work details</u> have been completed and attached to this development application	☐ Yes ⊠ Not applicable
Supporting information addressing any applicable assessment benchmarks is with the development application Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see <u>DA</u> <u>Forms Guide: Planning Report Template</u> .	⊠ Yes
Relevant plans of the development are attached to this development application <b>Note</b> : Relevant plans are required to be submitted for all aspects of this development application. For further information, see <u>DA Forms Guide: Relevant plans.</u>	⊠ Yes
The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued ( <i>see 21</i> )	☐ Yes ⊠ Not applicable



25	) App	licant	dec	laration
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By making this development application, I declare that all information in this development application is true and correct

Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001* 

Note: It is unlawful to intentionally provide false or misleading information.

**Privacy** – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or
- required by other legislation (including the Right to Information Act 2009); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002.* 

# PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received:

Reference number(s):

Notification of engagement of alternative assessment manager		
Prescribed assessment manager		
Name of chosen assessment manager		
Date chosen assessment manager engaged		
Contact number of chosen assessment manager		
Relevant licence number(s) of chosen assessment manager		

QLeave notification and payment Note: For completion by assessment manager if applicable				
Description of the work				
QLeave project number				
Amount paid (\$)		Date paid (dd/mm/yy)		
Date receipted form sighted by assessment manager				
Name of officer who sighted the form				